THE UNIVERSITY OF DODOMA

APPLICATION FOR ADMISSION

Academic Year 2013/14

Fix a passport size coloured photo here. **Write full name behind your photo**

CERTIFICATE AND DIPLOMA APPLICANTS ONLY

Please read carefully before filling in the form

1. REQUIREMENTS

The following conditions must be fulfilled before any application is processed.

1.1 This application form has to be fully completed in **duplicate** (2 COPIES) and attached with the following documents:-

(a) Birth Certificate (b) A statement by a parent or guardian or Sponsor stating his/her sponsorship commitment

1.2 Copies of school and college ACADEMIC certificates /Transcripts. **Foreign Certificates** should be supported with Equivalent Statements from the National Examinations Council (NECTA) for secondary education certificates or NACTE for other certificates.

1.3 Payment of a non-refundable application fee of TAS 50,000/= for Tanzanians OR US $ 50.00 for non-Tanzanians (see Bank account details on page 3).

2. APPLICATION

All applications must be forwarded to:

Admissions Office
Directorate of Undergraduate Studies
The University of Dodoma,
P.O. Box 259, Dodoma, Tanzania
Tel: 026 2310000
All applications should reach the above address not later than the date issued on page 3.

3. WHICH PROGRAMME ARE YOU APPLYING FOR? (Choose from the list and indicate your three choices on the table as indicated).

Choice	Degree Programme
E.g.	Diploma in Pharmacy or Certificate in Journalism
1st	
2nd	
3rd	

4. PERSONAL PARTICULARS

Caution: Note that names entered on this form must be exactly the same as those appearing on your school certificates. DO NOT ADD any other names.

1. **YOUR OFFICIAL NAME: WRITE IN THE ORDER SHOWN BELOW**:

Last Name (in CAPITAL LETTERS)…… (Your father's or family name)

First name (Given name in Small letters) ……...……

Middle Names (If any, in Small letters)……...

Examples of properly written names: 1) MSOFFE, Peter Lawrence 2) MARIJANI, Sewangi

2. Sex (tick in the appropriate box)	Male	Female	3. Date of Birth (day/month/year):
4. Place of birth:			5. Citizenship:
6. Religion	7. Father's name		8. Mother's name
9. Passport no: (Non-Tanzanians)	Place of issue		Date of issue ..... Date of expiry .....
10. Home address			11. Contact Address (*if different from home address*)

P.O Box …….. …… (City or Town)	Tel. No:

5: STUDENT ACADEMIC PERFORMANCE RECORD

5.1 PERFORMANCE RECORD

5.1.1 Ordinary Level Secondary School Certificate Examination

Name of Secondary School Attended……..……..……..

District: …….Region ……..……..……Country……..……Year Graduated ……..

Name used	F4 Index Number	Year	Subjects and Grades Scored *										Division
			Maths	Civics	Kiswahili	English	Biology	History	Geography	Physics	Chemistry		

*** ADD OTHER SUBJECTS NOT SHOWN: Please DO NOT INCLUDE RELIGIOUS STUDIES (They are not counted)**

5.1.2 Advanced Level Secondary School Certificate Examination

Name of Secondary School Attended……..……..……District: ……

Region ……..……..…….. Country……..…….Year Graduated ……..…

Name used	F6 Index Number	Year	Subjects and Grades Scored *										Division
			General Studies	Adv. Maths	History	Geography	Economics			Physics	Chemistry	Biology	

5.1.3 Diploma / Certificate Qualifications

Name of Qualification……..……Name of Institution……

District: ……...Region ……..……. Country……...Year Graduated ……...

			Subjects and Grades Scored *	Overall

Name used	Index Number	Year											Grade

*** ADD SUBJECTS COUNTED FOR THE AWARD: Please DO NOT INCLUDE RELIGIOUS STUDIES (They are not counted)**

5.2. Extra Mural Programmes Attended (For mature Applicants)

Institution	Programme	Dates

5.3 Work Experience

Employer	Position	Years of service

6. FUNDING SOURCES

How are you expecting to fund your studies? Tick what is applicable:

A) Sponsorship through Private organisations ……

B) Self sponsorship through family sources ……..

7. DECLARATION

I…… (Your Name in full)

attest that I have personally filled in this form and the information contained herein is complete and accurate to the best of my knowledge.

1. I understand that withholding information, giving false information or submitting forged certificates will make me ineligible for ADMISSION and may lead to persecution.
2. I also agree to the following conditions:
   (a) I shall observe rules and regulations of the University
   (b) I shall not involve myself in any misconduct that may tarnish the image of the University of Dodoma
3. I understand that violation of any of the above conditions shall lead to disciplinary action.

Signature of Applicant …….. Date ……

8. BANK ACCOUNT DETAILS

Name of Account: Recurrent expenditure

Account Number: **0J1083343300**

Swift Code: CORU TZTZ

Bank Name: CRDB Bank Ltd

NB: Do not fax application forms. Applicants are advised to send by courier, registered mail or deliver by hand.

The deadline for receiving application forms will be Saturday 27th JULY 2013 at 4 pm.