



VACANCY ANNOUNCEMENT

02nd August, 2026

The Company started as East African Tobacco, with the factory officially being opened by Mwalimu Julius K. Nyerere on December 4, 1961.

In 1967, the Company underwent nationalization with the Government of Tanzania acquiring 60% stake from British American Tobacco.

In 1975 the government acquired the remaining 40%. The Company was renamed Tanzania Cigarette Company Limited (TCC). Fast forward to 1995, TCC was privatized, and RJ Reynolds Tobacco of USA acquired a 51% stake in TCC.

In 1999, JT acquired all non-US Tobacco operations of RJ Reynolds Tobacco and consequently TCC. In 2000, TCC Plc was listed on the Dar es Salaam Stock Exchange. JTI, increased its shareholding in TCC Plc from 51% to 75%.

Today, TCC Plc shares a common aspiration with the nation for success and respect. The Company has nationwide operational coverage in Tanzania, with staff in 16 regions.

TCC invites high caliber, results oriented, self-driven professionals with integrity, dynamic and suitable qualified Tanzanians to fill four hundred and ninety-four (20) vacant posts mentioned below;

1.1 ASSISTANT OPERATION OFFICER II - 10 POSTS

1.1.1 DUTIES AND RESPONSIBILITIES

- i. To identify customers and their needs;
- ii. To interact with airport customers to provide them with information and guidance on their inquiries regarding services provided;
- iii. To coordinate with other departments on customer care matters and provide reports daily, weekly, monthly, and annually; 3
- iv. To provide consistence customer care of the highest standards in accordance with professional ethics in the working environment;
- v. To communicate courteously with customers at all times by telephone, e-mail, letters, face to face, etc;
- vi. To provide information on Tours, Travel Agent and Hotels to customers;
- vii. To guide and give explanation to visitors at the airport; and xii. To perform other duties as may be assigned by supervisor.

1.1.2 QUALIFICATION AND EXPERIENCE

Holder of Diploma in Customer Care, Business Administration, Commerce, Marketing, Mass Communication, International Relations, Sociology or equivalent qualifications from a recognized Institution.

The applicant must possess The Mastering Communication, Coordination & Leadership Training Course from AZTECHTRAINING (JAPAN) immediately after employment

1.2 QUALITY CONTROL OPERATOR -10 POSTS

1.2.1 DUTIES AND RESPONSIBILITIES

- i.** The incumbent is responsible for monitoring production process and control materials to ensure conformity to product specifications and, perform various material/ product tests during different stages of production according to quality plan. Also, to make recommendations and follow up as prescribed in JTI quality standards.
- ii.** The periodic collection and recording of samples for process confirmation and QA analysis as per JTI QA Manual, Quality Plan and Process Control (Physical measurements, visual control) as stipulated in JTI Quality manual and Quality plan
- iii.** Timely provide product quality feedback report at the end of each shift to the rest of Quality team and MP technical team in order to support proper planning of corrective / preventive actions. Responsible to issue Corrective Action Request Form (QMF 025) for any unresolved issue at the end of his/her shift. Investigate source of non conformities in line with QUIP procedure/Work instructions and JTI QA Manual to minimize non conforming product in the market
- iv.** Follow up Change Over procedure in pre-production, start-up, material tests, prototype activities to avoid NTM and blend mix up in collaboration with shift supervisors, machine operators and technicians
- v.** Ensure that all QC instruments are operational and calibration checks are performed as per instrument manual and relevant procedures . Report Non-conforming equipments to QC Technical Support and confirm product after machine maintenance.
- vi.** Perform proper inspection of all incoming materials from receiving warehouse before use at production.
- vii.** Perform data collection, recording, analysis and timely reporting for any allocated projects e.g. NPD, Process control, machine qualification, Equipment Calibration; using defined QC database.
- viii.** Take reasonable care of the health and safety of yourself and of others who may be affected by their acts or omissions (what they do or do not do), and cooperate with the employer on health and safety matters to prevent injuries and ill health.
- ix.** Perform any other tasks as might be assigned to you by your direct Manager

1.2.2 QUALIFICATION AND EXPERIENCE

Holder of Diploma in Mechanical, Electrical Engineering, Telecommunication Engineering, Electronics Engineering, ICT, Computer Engineering or equivalent qualifications from a recognized Institution

The applicant must possess The AI-Driven Simplification of Work Processes and Procedures Course from AZTRAINING (JAPAN) immediately after employment

GENERAL REQUIREMENTS

- i. A handwritten letter should be addressed to email: careers.tccjti@gmail.com
- ii. Attach recent passport size photo as pdf within the cv
- iii. ii. People with disabilities are highly encouraged to apply and should indicate clearly within application letter
- iv. Applicants must attach an up-to-date Curriculum Vitae (CV) having reliable contacts; Postal address/post code, e-mail and telephone numbers
- v. Applicants must attach their certified copies of the following certificates: - Postgraduate/Degree/Advanced Diploma/Diploma/Certificates and transcripts, Form IV and Form VI National Examination Certificates; Birth certificate
- vi. An applicant should indicate three reputable referees with their reliable contacts
- vii. A signed application letter should be written either in Swahili or English and Addressed to
**Head Human Resource,
JTI TANZANIA
P.O. Box 40114,
Plot No. 20, Nyerere Road,
Dar es Salaam, Tanzania**
- viii. Deadline for application is 15th August, 2026;
- ix. Only short-listed candidates will be informed on a date for interview and;
- x. TRAVELLING PASSPORT IS AN ADDED ADADVANTAGE