



NATIONAL HEALTH INSURANCE FUND

CALL FOR INTERVIEW

National Health Insurance Fund (NHIF) do hereby invites ALL applicants who applied for various posts in the Fund as per advertisements made in news papers on 16th December, 2013 to appear for written interview to be held at Tanzania Episcopal Conference Center (TEC), Kurasini, Dar es Salaam as per Time Table and conditions specified below:

TIME TABLE

DATE	TIME	POST	HALL
24.03.2014	9:00 AM	Compliance and Field Operations Officer III	AMECEA & No. 85
25.03.2014	9:00 AM	Membership Officer III	AMECEA & No. 85
26.03.2014	9:00 AM	Assistant Accountant II	AMECEA & No. 85
	2:00 PM	Internal Auditor III	AMECEA & No. 85
27.03.2014	9:00 AM	Claims Officer II	AMECEA & No. 85
		Quality Assurance Officer III	No. 85
	2:00 PM	Pharmacist III	No. 86
28.03.2014		System Administrator III	AMECEA
	9:00 AM	Risk Officer III	No. 85
	2:00 PM	Personal Secretary III	No. 85
		Receptionist III	AMECEA
29.03.2014	9:00 AM	Driver III	AMECEA

CONDITIONS FOR ATTENDING THE INTERVIEW:

A: Applicants who do not meet the following conditions SHOULD NOT appear for the interview:

1. All applicants who do not meet qualifications specified in the vacancy advertisement,
2. Applicants whose application letters were not handwritten,
3. Applicants who did not submit their PHOTOGRAPHS along with application letters

B: All applicants are required to observe the following:

1. One applicant should appear for interview for **ONLY one post**. Appearance for interview to more than one post shall disqualify the applicant forthwith.
2. All applicants should come with their **original** academic and/or professional certificates. Those without original certificates shall not be accepted.
3. All applicants should observe time; those who come **15** minutes after the indicated time will not be allowed to enter the interview room.
4. Candidate must meet their own expenses for coming to the interview. NHIF shall not be responsible for refunding any candidate expenses incurred in respect of attending these interviews.
5. Submission of any FORGED certificate/document will lead to severe legal actions.

NB: Excuses regarding these conditions shall not be entertained.

This advert can also be found in our website:

www.nhif.or.tz

Issued by:

**Acting Director,
National Health Insurance Fund (NHIF),
P.O.Box 11360,
DAR ES SALAAM.**