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PROSPECTUS

2013-2014

TABLE OF CONTENTS

1.0 Senior officers of the University ……1
2.0Address and Telephone numbers……..4

3.0 GENERAL INFORMATION…….6
3.1 Introduction..... 6
3.2 Students Services 7
3.2.1 Medical Services..... 7
3.1.2 Students Welfare..... 8
3.1.3 Residence 8
3.1.4 Mzumbe University Student Organisation (MUSO) 8
3.1.5 Games and Sports 8
3.1.6 Catering Services 9
3.1.7 Religious Activities..... 9
3.1.8 Postal and Banking services..... 9
3.1.9 The University Bookshop 9
3.1.10 Mzumbe University Library 9
4.1 School of Business..... 11
4.2 School of Public Administration and Management..... 11
4.3 Faculty of Science and Technology..... 11
4.4 Faculty of Law 11
4.5 Faculty of Social Sciences 11
4.6 Institute of Development Studies..... 11
4.7 Directorate of Research, Publications and Post Graduate Studies..... 11
4.8 Directorate of External Linkages and Community Engagement (DELCE).... 11
4.9 Directorate of Library and Technical Services 11
4.10 Directorate of Information and Communication Technology 12
4.11 Directorate of Undergraduate Studies..... 12
5 ADMISSION REQUIREMENTS 12
5.1 General Provisions..... 12
5.1.1 Admission Fees..... 12
5.1.2 Payment of Fees..... 12
5.1.3 Guarantee of Sponsorship..... 12
5.1.4 Mzumbe University Academic Year 12
5.1.5 Registration Deadline..... 12
5.1.6 Change of Courses..... 13

5.2 General Admission Requirements for the Bachelor Degrees Programmes 13
5.2.1 Direct Entry Scheme 13
5.2.2 Equivalent Qualifications Entry Scheme 13
5.2.3 Recognition of Prior Learning Entry Scheme 13
5.3 General Admission Requirements and Guidelines for the Postgraduate Degrees Programmes 13
5.3.1 Admission Requirements 13
5.3.2 Registration Requirements for the Postgraduate Degrees Programmes 14
5.3.3 Delivery Modes and Categories of Postgraduate Programmes 15
5.3.4 Coursework and Examinations Evaluation 15
6 RULES AND REGULATIONS FOR UNDERGRADUATE AND POSTGRADUATE STUDIES 15
7 MZUMBE UNIVERSITY FEE STRUCTURE 15
7.1 Category A: Residents (East African) 15
7.1.1 Bachelor Degree Programmes 15
7.1.2 Diploma Programmes 15
7.1.3 Certificate Programmes 16
7.1.4 All Masters Programmes (Except those delivered through Executive modes) 16
7.1.5 Graduate Programmes (offered in Executive Mode) Fees Payable to the University 17
7.2 Category B: Non – Residents 18
7.2.1 All Undergraduate Programmes 18
7.2.2 All Graduate Programmes (Except PhD) 18
7.2.3 PhD Fee Structure (USD) 19
8 THE STRUCTURE OF MZUMBE UNIVERSITY PROGRAMMES 19
8.1 Semester 19
8.2 Mode of Teaching 20
8.3 Workload and Credit Points for Undergraduate Students 20
8.4 Workload and Credit Points for Graduate Students 20
8.5 Field Attachment and Term Paper Writing 20
9 SCHOOL OF PUBLIC ADMINISTRATION AND MANAGEMENT (SOPAM) 21
9.1 Introduction 21
9.2 Specific School Admission Requirements for Different Undergraduate Programmes 21
9.2.1 Bachelor Degree Programmes 21
9.2.2 Recognition of Prior Learning Entry Scheme 21

9.2.3 Diploma in Human Resources Management 21
9.2.4 Certificate in Human Resources Management (HRMC) 22
9.2.5 Certificate in Local Government Management (CLGM) 22
9.3 Description of Undergraduate Degree Programmes 22
9.3.1 Bachelor of Human Resource Management (BHRM) 22
9.3.2 Bachelor of Public Administration (BPA) 23
9.3.3 Bachelor of Public Administration in Records and Archives Management(BPA-RAM) 24
9.3.4 Bachelor of Local Government Management (BLGM) 24
9.3.5 Bachelor of Health Systems Management (BHSM) 25
9.3.6 Diploma in Human Resource Management 26
9.3.7 Certificate in Human Resource Management (CHRM) 27
9.4 Graduate Programmes 27
9.4.1 Master of Science in Human Resource Management (MSc. HRM) 27
9.4.2 Master of Science in Local Government Management 28
9.4.3 Master of Health Systems Management (MHSM) 28
9.4.4 Master of Public Administration (MPA) 29
9.4.5 PhD Programme in Public Administration 29
9.4.6 Course Offered by Faculty of Public Administration 29
9.5 School Staff 31
10 FACULTY OF LAW 33
10.1 Introduction 33
10.2 Specific Faculty Admission Requirements for Different Undergraduate Degree 34
10.2.1 Recognition of Prior Learning Entry Scheme 34
10.3 Undergraduate Degree Programmes 34
10.3.1 Bachelor of Laws (LLB) 34
10.3.2 Diploma in Law 35
10.3.3 Certificate in Law 36
10.4 Graduate Programmes 36
10.4.1 Master of Laws (LL.M) Degree Programmes 36
10.4.2 Entry Requirements 37
10.4.3 Programme Structures 37
10.4.4 Master of Laws in Commercial Law (LL.M - Commercial Law) 37
10.4.5 Master of Laws in International Law (LLM – International Law) 37
10.4.6 Master of Laws (in Constitutional and Administrative Law) 38

10.5 Doctor of Philosophy (PhD) 39
10.6 Course Listing 39
10.7 Faculty Staff 41
11 SCHOOL OF BUSINESS 44
11.1 Introduction 44
11.2 School Admission Requirements 44
11.2.1 Bachelor of Accounting and Finance with options in: 44
(a) Direct Entry Qualification 44
(c) Recognition of Prior Learning Entry Scheme 44
11.2.2 Diploma in Accountancy 45
11.2.3 Certificate in Accountancy 45
11.2.4 Bachelor of Business Administration with option in: 45
(a) Direct Entry Qualification 45
(b) Equivalent Entry Qualifications 45
(c) Recognition of Prior Learning Entry Scheme 45
i. Diploma in Business Administration 45
ii. Business Management Certificate (BMC) 46
iii. Bachelor of Business Administration - Procurement and Logistics Management (PLM) 46
(c) Recognition of Prior Learning Entry Scheme 46
i. Diploma in Procurement and Supply Chain Management 46
ii. Certificate in Logistics Management (CLM) 46
a. Graduate Degree Programmes 46
General minimum entry qualifications are: 46
11.3 Undergraduate Programmes 47
i. Bachelor of Accounting and Finance – Business Sector (BAF – BS) 47
ii. Bachelor of Accounting and Finance - Public Sector (BAF – PS) 47
11.3.3 Bachelor of Business Administration – (Marketing Management) 48
11.3.4 Bachelor of Business Administration – (Entrepreneurship Development) 49
Programme Objectives 49
11.3.5 Bachelor of Business Administration – (Procurement and Logistics Management) 49
11.3.6 Diploma in Accountancy 50
11.3.7 Diploma in Business Administration 50
11.3.8 Diploma in Procurement and Supply Chain Management 51
11.3.9 Certificate in Accountancy 52

11.3.10 Business Management Certificate 52
11.3.11 Certificate in Logistics Management 52
11.4 Graduate Programmes 53
MBA (Corporate Management) 53
11.4.2 MSc in Marketing Management 53
11.4.2 MSc in Procurement and Supply Chain Management 54
11.4.4 MSc in Accounting and Finance 54
11.4.5 MSc in Entrepreneurship 55
11.5 Doctor of Philosophy Degree (PhD) 55
11.6 Course Listing 56
11.7 School Staff 57
Department of Procurement & Logistics Management 58
Department of Accounting and Finance 59
12.1 Introduction 61
12.2 Admission Requirements for Different Undergraduate Degree and Non- a. Degree Programmes 61
12.2.1 Certificate in Information Technology (CIT) 61
12.2.2 Diploma in Information Technology (DIT) 61
12.2.3 Bachelor of Science in ICT with Business (B.Sc. ICT-B) 61
12.2.4 Bachelor of Science in ICT with Management (B.Sc. ICT-M) 61
12.2.5 Bachelor of Science in Information Technology and Systems (B.Sc. in 62
ITS) 62
12.2.6 Bachelor of Science in Production and Operations Management 62
Recognition of Prior Learning Entry Scheme 63
12.2.7 Bachelor of Science in Applied Statistics (B.Sc. Applied Statistics) ... 63
Recognition of Prior Learning Entry Scheme 63
12.2.8 Diploma in Applied Statistics 63
12.2.9 Certificate in applied statistics (CAS) 63
12.3 Undergraduate degree Programmes 63
12.3.1 Certificate in Information Technology (CIT) 63
12.3.2 Diploma in Information Technology (DIT) 64
12.3.3 Bachelor of Science in ICT with Business (B.Sc. ICT-B) 64
12.3.4 Bachelor of Science in ICT with Management (B.Sc. ICT-M) 65
12.3.5 Bachelor of Science in Information Technology and Systems (B.Sc. in ITS) 66
12.3.6 BSc. Applied Statistics 67

12.3.7 Diploma in Applied Statistics 68
12.3.8 BSc. Production and Operations Management 68
12.3.9 Certificate in Applied Statistics 69
12.4 Course Offered by Faculty of Science and Technology 69
12.5 Faculty Staff 71
13. FACULTY OF SOCIAL SCIENCES73
13.1 Introduction 73
13.2 Admission Requirements for Different Undergraduate Degree Programmes 73
13.2.1 Bachelor of Science in Economics 73
Recognition of Prior Learning Entry Scheme 74
13.2.2 Bachelor of Education in Languages and Management (BELM) 74
Recognition of Prior Learning Entry Scheme 74
13.2.3 Bachelor of Education in Commerce and Accountancy (BECA) 74
Recognition of Prior Learning Entry Scheme 74
Recognition of Prior Learning Entry Scheme 75
13.3.1 BSc. in Economics - Economic Policy & Planning 75
13.3.2 BSc. in Economics - Project Planning and Management 75
13.3.3 BSc. Economics - Population & Development 76
13.3.4 Bachelor of Education - Languages and Management 77
Programme Objective 77
13.3.5 Bachelor of Education - Commerce and Accountancy 77
13.3.6 Bachelor of Education - Economics and Mathematics 78
13.4 Graduate Programmes 79
13.4.1 Objectives of the Degree Programmes 79
13.4.2 Master of Science in Economics (MSc. Economics) 80
13.4.3 Master of Science in Economic Policy and Planning (MSc. EPP) 80
13.4.4 Master of Science in Project Planning and Management (MSc. PPM) 81
13.5 Course Listing 81
13.6 Faculty Staff 83
14 INSTITUTE OF DEVELOPMENT STUDIES 86
14.1 Introduction 86
14.2 The Objectives of the Institute 86
14.3 Programme offered by Institute of Development Studies 86
14.3.1 Overview 86
14.3.2 MSc (Development Policy) Programme 86
14.3.3 MSc (Environmental Management) 86

14.3.4 PhD in Development Studies 87
14.4 Course Listing 87
14.5 Institute's Academic Staff 88
15 DIRECTORATE OF INFORMATION AND TECHNOLOGY (DICT) 90
15.1 Introduction 90
15.2 Objectives of the Directorate 90
15.3 Functions of the Directorate 90
15.4 Departments in the Directorate 90
15.4.1 Department of Systems Management 90
15.4.2 Department of Software Development and Application 90
15.4.3 Department of Maintenance and Technical services 91
15.4.4 ICT Services 91
16 DIRECTORATE OF RESEARCH, PUBLICATIONS AND POSTGRADUATE STUDIES 92
16.1 Introduction 92
16.2 Functions and Roles 92
16.3 Departments of the Directorate 93
16.4 Areas of Research 93
17 DIRECTORATE OF EXTERNAL LINKAGES AND COMMUNITY ENGAGEMENT (DELCE) 94
17.1 Mission Statement of DELCE 94
17.2 The main functions of DECLE are: 94
17.3 Units in the Directorate 94
18 DIRECTORATE OF LIBRARY & TECHNICAL SERVICES 94
18.1 Mission Statement of the Library 94
18.2 Departments in the Directorate 94
18.3 The Library Resources 95
18.4 Staff List 95
19 DIRECTORATE OF UNDERGRADUATE STUDIES 95
20 DIRECTORATE OF STUDENTS' WELFARE (DSW) 96
20.1 Introduction 96
21 THE MZUMBE UNIVERSITY MBEYA CAMPUS COLLEGE 96
21.1 Introduction 96
21.2 Programme Offered by Mzumbe University Mbeya Campus College 96
21.3 Staff List 96
22 THE MZUMBE UNIVERSITY DAR ES SALAAM CAMPUS COLLEGE 98
22.1 Introduction 98

22.2 Degree Programmes Offered by the Campus College. 98
22.3 Campus College Academic Staff 98
23 THE MEMBERS OF THE SENATE …….100
24 THE MEMBERS OF THE COUNCIL……. ….101

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Directorate of Buildings and Estates
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3.0 GENERAL INFORMATION

3.1 Introduction

Establishment

Mzumbe University was established by the Mzumbe University Charter 2007 made under section 25 of the Universities Act. No. 7 of 2005 which repealed the Mzumbe University Act No. 21 of 2001. Mzumbe University is a public University and operates under the Ministry of Education and Vocational Training. The University has 60 years of experience in training management, administration of justice and good governance. Mzumbe started in 1953 as a local government school, training chiefs, native authority staff and councilors. After independence, the scope of its activities was expanded to include training of government officials, rural development officers and local court magistrates. In 1971 it was transformed into the Institute of Development Management (IDM) and later in 2006 into a fully-fledged University.

Location

The University main campus is located 25 Kms south-west of Morogoro Municipal centre, about 3.5 Kms off the Dar es Salaam – Zambia Highway. It is about 220 Kms away from Dar es Salaam, and within an hour drive to the Mikumi National Park. The University, which is situated at the foothills of the Uluguru Mountain ranges on the eastern arc of Udzungwa range, shares a common border with Mzumbe Secondary School on the east. The University has Campus Colleges in Dar es Salaam and Mbeya. The Dar es Salaam Campus College is located in Upanga area, Olympio Street. The Mbeya Campus College is located in the Mbeya city, Forest Area at a walking distance from the Dar es Salaam – Zambia Highway. The University has also training Centres in Morogoro Municipality, Tanga and Mwanza Cities and the new Centre is in the process of being opened in Arusha City.

Mission

The Mission of the University is to provide opportunities for acquisition, development, preservation and dissemination of knowledge and skills through training, research, technical and/or professional services.

Vision

Mzumbe University is recognized as a leading institution in Africa for demand driven knowledge generation, application, preservation and dissemination for social-economic development by 2025.

Accreditation

The University is a fully accredited institution by the Tanzania Commission for Universities. It has also been chartered since 2007 in accordance with the Universities Act, No.7 of 2005.

Membership

The University is a full member of the following institutions:

(i) Inter University Council for East Africa (IUCEA)
(ii) Association of Commonwealth Universities (ACU),
(iii) Association of African Universities (AAU),
(iv) African Institute for Capacity Development (AICAD),
(v) African Association of Public Administration and Management (CAPAM),
(vi) Southern African Regional Universities Association (SARUA),
(vii) Association of Management Training Institutions in Eastern and Southern Africa (AMTIESA), and
(viii) It is also an affiliate member of the Tanzania Academy of Sciences (TAAS).
(ix) Africa –Asian Universities dialogue (A-A dialogue)

Academic Organs

The University consists of the following academic organs:

(i) Two Campus Colleges
(ii) Two Schools
(iii) Three Faculties,
(iv) One Institute,
(v) Four Academic Directorates,
(vi) Three training Centres

Administrative Directorates

The University consists of the following administrative directorates;

(i) *The Directorate of Planning*
The Directorate handles all matters related to policy planning, resource mobilization and institutional statistics

(ii) *The Directorate of Human Resource and General Administration*
The Directorate handles all matters related to personnel and staff welfare, general administration and manpower planning and training.

(iii) *The Directorate of Finance*
The Directorate has responsibility of undertaking all matters related to revenue collection, expenditure and preparation of financial and management reports.

(iv) *The Directorate of Students Welfare*
The Directorate has responsibility of handling all matters related to students' welfare, counseling and career guidance and sports and games.

(v) *The Directorate of Buildings and Estates*
The core function of the directorate is to coordinate all matters related to estates and maintenance of infrastructure and assets of the University.

(vi) *The Directorate of Health and Clinical Services*
The Directorate has responsibility of undertaking all matters related to public health and clinical services.

(Vii) The *Directorate of Internal Audit*
The Directorate has a responsibility of handling all auditing activities at the University.

(Viii) *The Directorate of Communications*
The Directorate has a responsibility of handling all public relations, protocol and image management issues of the University.

(ix) *The Directorate of Quality Assurance*
The University has a Directorate of Quality Assurance which is responsible for coordinating quality assurance matters at the University level. Mzumbe University is a dynamic community of students, scholars and staff committed to working to high standards of quality. The University's aim is to provide a stimulating and innovative environment for teaching, learning, research and research training as well as community outreach. Its approach to quality assurance and continuous improvement is to learn from best practices worldwide and benchmark on quality to achieve academic excellence.

Development Partners

Mzumbe University has a long and strong relationship with development partners, who have assisted in the institution's development. These development partners include: Royal Norwegian Government, DANIDA, VLIR- UOS, DFID, NUFFIC, SIDA, JICA, UN agencies, and the World Bank.

Institutional Collaboration

The University collaborates with more than 20 academic institutions, within the country, Africa, America, Asia, Australasia and Europe.

Lumumba Complex

Mzumbe University owns a state of the art hotel, Lumumba complex, which is ideal for accommodation to executives attending short courses, workshops, or conferences and leisure. Lumumba complex offers the following services:

- Accommodation with 31 self-contained, air conditioned rooms, water heaters, well furnished with TV sets and direct line telephone facilities.
- Modern conference rooms which can accommodate at least 40 people at a time.
- Two large convertible lecture rooms with a capacity of 80 people at a time.
- Four seminar/syndicate classrooms.

3.2 Students Services

3.2.1 Medical Services

The University has a Health Centre facility which provides clinical and health services. The Health Centre has full-time University Medical Officers and full-time Nursing staff who attend the students, and the University staff as well as

neighbouring community. The University Health Centre provides for referral of cases to Morogoro Regional Hospital, Muhimbili National Hospital and Kilimanjaro Christian Medical Centre (KCMC) where facilities for serious medical and surgical attention exist.

Staff and student medical services including hospitalization, are provided upon receipt of medical cards. University students and staff are required to join National Health Insurance Fund (NHIF) which guarantees the medical treatment at the University Health Centre. Upon admission, all students are required to pay medical capitation fees and receive medical services based on these fees.

All new students are required to furnish the University with a satisfactory medical report, including a chest X-ray from a recognized medical practitioner or medical officer.

3.1.2 Students Welfare

The Directorate of Student Welfare is responsible for students' administration, personal and social welfare of the students' life at the University. The Directorate is headed by Director of Student Welfare, who is assisted by the Associate Director and Janitors.

The Directorate provides the following facilities: residence, games and sports, religious activities, general counseling and students' employment and oversee the activities of student organizations.

3.1.3 Residence

Students are either accommodated in the University halls of residence or find their own accommodation outside the campus. Students who are accommodated in hostels are obliged to pay accommodation fees at an authorised rate. All payments for on campus accommodation shall be made after one is officially allocated a room and being registered as bona fide student. On campus accommodation places are limited therefore students who fail to secure one, are advised to arrange their accommodation in private hostels nearby. The list of private hostels and the contacts is normally attached with the admission letter. It is the University's policy that students share a room and there is no provision for married students and nursing mothers. Some rooms are well modified to accommodate students with special needs.

3.1.4 Mzumbe University Student Organisation (MUSO)

Formal student activities are administered by the Mzumbe University Student Organization (MUSO). MUSO is concerned with students' academic, social and recreational activities. Every MU student is automatically a member of MUSO. Most of the students' activities are organized by the student organization. The student organization addresses itself on aspects of representing students' interest on various decision making bodies such as faculty/institute/school boards, Senate and University Council. MUSO under leadership of its Chairperson is a formal active voice of students within and outside the university. Under MUSO there are affiliated organizations such as religious societies, environmental protection and foreign students' organizations.

3.1.5 Games and Sports

The University has facilities for outdoor and indoor games such as football, basketball, netball, tennis, table tennis, tug of war, volleyball and badminton. The University also has sports equipment such as balls for the aforementioned games, jerseys, whistles, ball pumps, stop watches, rackets, sports shoes, corner flags, and nets for different games. Currently, there are three qualified games tutors who organize and co-ordinate all games and sports activities for both students and staff in and out of the University. The University is affiliated to local and international sports organizations such as Tanzania Universities Sports Association (TUSA), East Africa Universities Sports Federation (EAUSF), Through TUSA the University is

affiliated with Federation of African University Sports (FASU) and Federation of International University Sports (FISU).

The University participates in National and International sports competitions. Therefore, all students are expected and encouraged to bring a sports outfit with them.

3.1.6 Catering Services

Catering services at the University are commercialized. Students are required to pay cash for their meals. The cafeteria services provided by private catering service providers who have been approved by the University. Catering services can be offered by the service providers to conference and seminar participants on a cash basis upon special arrangements. Students are not allowed to cook in halls of residence and therefore are advised to use the catering services approved by the University.

3.1.7 Religious Activities

Religious facilities and services are available on campus for various Christian and Muslim denominations. Protestants have a Chaplain appointed by the Christian Council of Tanzania (CCT), and Catholics get spiritual services from the Mzumbe Catholic Parish. The Muslim Students Association of Mzumbe University caters for the interests of the Muslim Students' Community.

3.1.8 Postal and Banking services

There is a Post Office at the Mzumbe University which provides all the normal postal services. The Post Office serves all residents of Mzumbe University, Mzumbe Secondary School and the surrounding villages of Changarawe, Mikongeni, Kipera, Kinyenze, Konga, Mapate, Sanga Sanga, Kauzeni, Kinyomvi and Mlali.

With regard to banking services, there are three banks which offer services at Mzumbe. CRDB has a branch at the Mzumbe University which provides all normal banking services. The National Bank of Commerce (NBC) and the National Microfinance Bank (NMB) has Automated Teller Machines (ATM) to provide teller services.

3.1.9 The University Bookshop

The University operates a bookshop. Its major function is to sell textbooks, stationery and a wide range of selections of background reading materials to the students and general public. The bookshop is open from 8.00 to 15.00 hours from Mondays to Fridays. It is closed on Saturdays, Sundays and Public Holidays.

Bookshop Regulations

(i) Textbook requirements for any new academic year are often scrutinized by the Heads of Department before they are submitted to the Bookshop for ordering. Orders from individual Lecturers must be endorsed by their Heads of Departments before acceptance.

(ii) Lecturers are required to recommend the most necessary basic textbooks. Other recommended readings are taken care by the University Library.

(iii) All textbook requirements for new academic year are sent to the Bookshop by March of each year to give the Bookshop enough time to scrutinize and execute the orders. Early execution of orders allows the Bookshop at least 4 - 6 months transit or delivery period before the new Academic year starts.

3.1.10 Mzumbe University Library

The Directorate of Library and Technical Services has three departments:

(i) Department of Reader Services

This department coordinates all reader services within the library and organizes the library stock and coordinates book circulation

(ii) Department of Library and Technical Services

This department is responsible for book selection, acquisition and processing of new library materials. Also, it deals with evaluation of book stocks and automation of the library catalogue. In addition, the department provides bindery and audio visual aids services which support teaching .

(iii) Department of Library Science and Information Management

This department is responsible for the provision of reference services to readers, selection, acquisition and processing of periodicals/journals, students and staff research reports and theses, reference books and organizing information on the shelves. Other functions include: overseeing library computers and the provision of information search training to library users both manually and electronically.

Library collections

The Mzumbe University Library contains comprehensive list of the best and up-to-date book collections in the fields of Management, Administration, Accountancy, Business, Economics, Education, Law, ICT, Environment, Statistics and Health Service Management. The collection currently comprises about 41,000 book volumes for all three campuses that cater for all the courses conducted at the University. There are about 900 titles of periodicals including journals which provide current information in related fields. The library can accommodate about 750 readers at a time and has 19 study carrels for students' use while carrying out intensive study.

The book stock is classified and arranged according to the Dewey Decimal Classification Scheme 22nd edition and catalogued according to the Anglo American Cataloguing Rules (AACR) 2nd edition Revised in 2002 and a number of electronic resources.

In addition, there is growing collection of CDs that accompany some new books. These CDs are important because they provide summary of information contained in books in various subject areas.

Library Rules and Guide

The library produces a Library Rules and Guide for distribution to new students during the orientation week. Students are required to read and abide by the rules.

Mzumbe University Academic Staff Association (MUASA)

Mzumbe University Academic Staff are all members of Mzumbe University Academic Staff Association (MUASA). MUASA is a non-profit registered academic staff association which deals with academic staff issues. It represents academic members of staff in matters of their academic and social interest including hosting the academic forum and representation in academic committees and the University Council.

4 ACADEMIC ORGANS OF THE UNIVERSITY

4.1 School of Business

This consists of the following Departments:
(1) Department of Accountancy and Finance (DAF)
(2) Department of Business Administration (DBA)
(3) Department of Procurement and Logistics Management (DPLM)
(4) Entrepreneurship Development Centre (EDC)

4.2 School of Public Administration and Management

This consists of the following three Departments:
(1) Department of Public Service and Human Resource Management
(2) Department of Health Service Management
(3) Department of Local Government Management
(4) Centre of Policy and Leadership

4.3 Faculty of Science and Technology

This consists of the following three Departments:
(1) Department of Quantitative Methods
(2) Department of Production and Operations Management
(3) Department of Information and Communication Technology

4.4 Faculty of Law

This consists of the following four Departments:
(1) Department of Criminal and Civil Law
(2) Department of Economic Law
(3) Department of Constitutional and Administrative Law
(4) Department of International Law

4.5 Faculty of Social Sciences

This consists of the following four Departments:
(1) Department of Economics
(2) Department of Languages and Communication Studies
(3) Department of Educational Foundations and Teaching Management
(4) Centre for Population Studies

4.6 Institute of Development Studies

This consists of following four Departments:
(1) Department of Development Policy
(2) Centre for Environment, Poverty and Sustainable Development
(3) Centre for Gender Development
(4) Centre for Rural Development

4.7 Directorate of Research, Publications and Post Graduate Studies

This consists of the following two Departments:
(1) Department of Research and Publications
(2) Department of Postgraduate Studies

4.8 Directorate of External Linkages and Community Engagement (DELCE)

(1) Coordinating Unit, Short Courses and Consultancy
(2) Coordinating Unit, Marketing and Collaborations
(3) Coordinating Unit, Teaching Skills Enhancement and Outreach Services
(4) Coordinating Unit, Lumumba Complex Operations

4.9 Directorate of Library and Technical Services

This comprises the following three Departments:
(1) Department of Reader Services
(2) Department of Library and Technical Services
(3) Department of Library Science & Information Management

4.10 Directorate of Information and Communication Technology

This consists of the following three Departments:
(1) Department of Maintenance and Technical Services
(2) Department of Software Development and Application
(3) Department of Systems Management.

4.11 Directorate of Undergraduate Studies

This consists of the following three Units:
(1)Field Studies Unit
(2)Admissions Unit
(3)Examinations Unit

5 ADMISSION REQUIREMENTS

5.1 General Provisions

5.1.1 Admission Fees

Applicants must pay an application fee (amount to be determined from time to time).
Fees for prospective candidates applying at the Main Campus are payable to:-

Mzumbe University
CRDB Bank Plc Account no. 01J1012013400

Fees for prospective candidates applying at the Dar es Salaam Campus College are payable to:-

Mzumbe University
CRDB Bank Plc Account no. 01J1043012201

Fees for prospective candidates applying at the Mbeya Campus College are payable to:-

Mzumbe University
CRDB Bank Plc Account no. 01J1065743701

All enquiries about admission for undergraduate studies should be addressed to:-

Admission Office
Mzumbe University,
P.O. Box 1,
Mzumbe, Tanzania.

All enquiries about admission for postgraduate studies should be addressed to:-

The Director
Directorate of Research, Publication and Postgraduate Studies
Mzumbe University,
P.O. Box 63,
Mzumbe, Tanzania.

5.1.2 Payment of Fees

Students will only be registered upon payment of the prescribed fees in full, whose amount shall be determined by the university from time to time.

5.1.3 Guarantee of Sponsorship

Applications can only be considered for registration once the University receives satisfactory evidence that the candidate will be adequately financed during his or her course at the University. Applicants who are in need of assistance to meet the University fees and expenses should seek bursaries from funding organizations. Currently, the University does not offer any scholarship or financial assistance to any candidate seeking admission.

5.1.4 Mzumbe University Academic Year

The academic year normally starts in October every year, and ends in July, except for first year programmes earmarked for the staggered semester.

5.1.5 Registration Deadline

Deadline for registration for new students will be two weeks after the first day of orientation week. All new students are required to submit original certificates, including birth certificates, for the purpose of registration. No student will be registered after the deadline and /or without presentation of original certificates.

Deadline for registration for continuing students will be at the end of the first week of each semester. Students who fail to register within this period will not be admitted into the semester and may be required to postpone or be deregistered if they do not apply for postponement.

5.1.6 Change of Courses

No student will be allowed to change programme after admission unless under special conditions authorized by the DVC Academic.

5.1.7 Consistency of Students' Names

No change of names by students will be permitted during the course of study at the University and students will only be allowed to use names appearing on certificates which qualified them for admission. Exceptions to this provision are the following circumstances;

(i) Marriage
(ii) Change of religion
(iii) Divorce

5.2 General Admission Requirements for the Bachelor Degrees Programmes

The following are the **MINIMUM** entrance requirements for undergraduate degrees programmes:

5.2.1 Direct Entry Scheme

Applicants under direct entry scheme must fulfill the following requirements:

(i) Must hold at least three (3) O-level credit passes in relevant subjects according to specific programme.
(ii) The applicant must have at least two principal level passes and one subsidiary level pass at A level, provided that the total number of points is at least 4.5 in the scale where **A=5; B=4;C;3;D;2;E;1S=0.5.**

5.2.2 Equivalent Qualifications Entry Scheme

Applicant under this scheme must meet the following requirements before they can be selected:

(i) Must hold an appropriate diploma from an accredited institution of not less than second class level from a registered institution.

OR

(ii) Must hold a certificate from Mzumbe University of not less than second class level, following completion of form VI with at least one principal level pass and at least 3.5 points in the Advanced Certificate of Secondary Education.

NOTE: Additional requirements for entry to a particular faculty or programme are presented in the faculty specific requirements in section B.

5.2.3 Recognition of Prior Learning Entry Scheme

The university offers an alternative method of entry through the Recognition of Prior Learning (RPL) entry scheme (previously known as Mature Age Entry Scheme). Please note that the examination for this entry scheme is administered by the University on behalf of Tanzania Commission for Universities (TCU). Applicants are therefore advised to visit TCU website for more information on this scheme.

NOTE: Additional requirements for entry to a particular faculty are presented in section B.
Principal passes in **Divinity/Islamic Knowledge** are **NOT** considered in the computation of points.

5.3 General Admission Requirements and Guidelines for the Postgraduate Degrees Programmes

5.3.1 Admission Requirements

The following are the **MINIMUM** entrance requirements for postgraduate degrees:

i) A candidate for admission into the master's degree shall hold at least a second class bachelor's degree from a recognized institution of higher learning or,
ii) A second class advanced diploma or equivalent qualifications obtained in at least three (3) years of study or,
iii) A professional qualification such as ACCA, CPA (T), MD, CSP, MCIPS, or their equivalent from recognized professional bodies or institutions,
iv) A candidate with PASS degree will also be considered upon producing evidence of having obtained an examined postgraduate or professional qualification,
v) A candidate who holds unclassified degrees should have an average credit of B or above,
vi) A candidate holding a degree whose classification is not easily distinguishable by the University shall be required to have his or her qualifications clarified by the Tanzania Commission for Universities (TCU) before being considered for an admission.
vii) Additional requirements for entry to a particular faculty/ institute/ school or programme are presented in the faculty/ institute/ school specific requirements.

5.3.2 Registration Requirements for the Postgraduate Degrees Programmes

i) A candidate shall be registered for the Postgraduate Diploma or Master's degree, upon presenting proof of possession of the entry qualifications.
ii) Deadline for registration for those selected during first selection shall be on the Friday of the second week of the semester of the academic year. For those selected during second selection the deadline shall be on the Friday of the fourth week after the commencement of the programme in that academic year.
iii) No candidate shall be registered prior to payment of fees and other dues payable to Mzumbe University.
iv) Except for executive/distance learning mode, the duration of registration shall be eighteen (18) months provided the maximum duration of active registration period (including extensions if any) shall not exceed three (3) consecutive years. The maximum duration for executive/distance learning mode, shall be five (5) consecutive years.
v) Duration of registration shall be one (1) academic year for postgraduate diploma provided the maximum duration of active registration period (including extensions if any) shall not exceed three (3) consecutive years.
vi) A student may be allowed to postpone studies for reasons of proven continued ill health supported by a doctor's medical certificate, financial problems, or for any other reason which, in the opinion of the Senate, is strong enough to prevent one from pursuing studies effectively.
vii) Such postponement which shall be approved by the Senate shall be for a semester or one academic year as the case may be provided that this postponement would be within the limit of the three-year time frame.
viii) A candidate requesting for postponement shall sit for supplementary examination for subjects he/she is entitled to supplement.
ix) The candidate may apply for extension to relevant faculty/institute/school and the Directorate of Research, Publications and Postgraduate Studies (DRPS), and the same be approved by the Senate. A candidate who fails to complete his or her studies within the specified period shall be deregistered from studies.
x) Notwithstanding sections 3.3.3 and 3.3.4, a candidate seeking for extension beyond the specified period of completing his or her programme shall be required to pay extra fees proportionately.
xi) A candidate who passes his or her coursework but fails to complete his or her dissertation or extra required coursework within the period of three (3) years will be entitled to a Postgraduate Diploma subject to Senate's approval.
xii) A masters or postgraduate candidate who fails in not more than three subjects shall be allowed to sit for supplementary examinations in September. The candidate who fails in the supplementary examinations shall be allowed to re-sit the failed subjects during the end of semester one examinations of the following academic year, after which if he/she fails again their studies shall be discontinued.
xiii) A candidate who produces a fraudulently obtained certificate during registration process or after registration shall not be registered or shall be deregistered and legal actions shall be taken against him or her.

5.3.3 Delivery Modes and Categories of Postgraduate Programmes

i) Masters programmes may be offered under the following delivery modes including but not limited to distance learning, executive, or mainstream.
ii) The modes can be offered in two categories: by either coursework and dissertation, or coursework only.
iii) Postgraduate diploma will be offered by coursework only.

5.3.4 Coursework and Examinations Evaluation

i) Candidates registered for coursework and dissertation programmes shall do coursework examinations following assessment criteria and procedures approved by the Senate through the relevant faculties/institutes/schools
ii) The coursework portion shall consist of a minimum of forty (40) credit points of postgraduate courses as specified by each faculty/institute/school. One (1) subject (other than subjects offered by the Faculty of Law) carries four (4) credit points. For the Faculty of Law one subject carries five (5) credit points. The courses may be taken at Mzumbe University or at any other approved institution.
iii) Pursuant to section 3.1.5 of the *Regulations and Guidelines for Postgraduate Programmes*, the additional courses pursued to meet the minimum requirements to the programme shall not be counted during determination of the overall grade for the Masters.
iv) Matters relating to evaluation and examinations not addressed in the *Regulations and Guidelines for Postgraduate Programmes*, shall abide to the Mzumbe University examination and students' assessment criteria by – laws.

6 RULES AND REGULATIONS FOR UNDERGRADUATE AND POSTGRADUATE STUDIES

Approved MU rules and Regulations include the following;

(i) The Mzumbe University Examination and Students' Assessment Criteria By-Laws, 2012
(ii) Undergraduate Field Attachment Policy
(iii) Postgraduate Guidelines for writing theses and dissertations

NB: All students are required to read and understand all these important documents upon registration.

7 MZUMBE UNIVERSITY FEE STRUCTURE

7.1 Category A: Residents (East African)

7.1.1 Bachelor Degree Programmes

Fee Payable to the University

Item Description	**Amount in Tshs.**
Tuition per year (including registration, tuition, examination, and library services)	1,300,000
Campus Accommodation Fees per bed per year [Tshs. 500 per bed per day]	119,000
Non-refundable medical fee per year	75,000
Total	**1,494,000**

Direct Student Costs (Tshs)

Meals (Tshs. 5,000 per day)	**Application Fee**	**Student Union Fee**	**Books per year**	**Field (Tshs. 10,000 per day)**	**Total**
1,190,000	20,000	10,000	200,000	1,190,000	2,610,000

Caution money: Tshs. 50,000, payable prior to registration in the first year.

7.1.2 Diploma Programmes

Fees Payable to the University

Item Description	**Amount in Tshs**
Tuition per year (including registration, tuition, examination, and library services)	1,200,000
Campus Accommodation Fees per bed per year [Tshs. 500 per bed per day]	119,000
Non-refundable medical fee per year	75,000
Total	**1,394,000**

Direct Student Costs (Tshs)

Meals (Tshs. 5,000 per day)	Application Fees	Student Union Fees	Books per year	Field (Tshs. 10,000 per day)	Total
1,190,000	20,000	10,000	200,000	1,190,000	**2,525,000**

Caution money: Tshs. 50,000/= payable prior to registration in the first year.

7.1.3 Certificate Programmes

Fees Payable to the University

Item Description	Amount in Tshs
Tuition per year (including registration, tuition, examination, and library services)	1,000,000
Campus Accommodation Fees per bed per year [Tshs. 500 per bed per day]	119,000
Non-refundable medical fee per year	75,000
Total	**1,194,000**

Direct Student Costs (Tshs)

Meals (Tshs 5,000 per day)	Application Fees	Student Union Fees	Books per year	Field (Tshs. 10,000 per day)	Total
1,190,000	20,000	10,000	200,000	1,190,000	**2,605,000**

Caution money: Tshs. 50,000/= payable prior to registration in the first year.

NOTE: FOR ALL UNDERGRADUATE STUDENTS

1. An academic year has two semesters each lasts for 119 days. The fees payable to the University are for the period of the two semesters;
2. Fees may be paid in two equal installments at the beginning of each semester prior to registration;
3. Fees once paid are not refundable;
4. Fees do not include incidental expenses such as transport;
5. The University reserves the right to change fees at any time;
6. Direct student fees have been benchmarked against Government rates, but sponsors may vary them according to their policies;
7. Except for certificate programme, usually students go on field for the whole first semester of the final year of their studies; and Caution money is refundable, after clearance, upon completion of the studies
8. Caution money is refundable, after clearance, upon completion of the studies
9. Medical Fee is payable as follows: Tshs 62,700/= in the First Semester prior to registration and Tshs 12,300/= in the Second Semester prior to registration. For students with health insurance cards, the amount paid for the medical aspects not covered by the insurance Tshs. 15,000 per year.

7.1.4 All Masters Programmes (Except those delivered through Executive modes)

Fees Payable to the University

Item Description		Amount in Tshs.
Fee per programme (including registration, tuition, examination and library services		4,500,000.00
Non refundable medical fees	a) Candidates with Health Insurance	50,000.00
	b) Candidates without Health Insurance	100,000.00
Student Union (MUSO)		10,000.00
Total	a) Candidates with Health Insurance	4,560,000.00
	b) Candidates without Health Insurance	4,610,000.00

Direct Students costs

For living expenses and other costs for books, stationeries, and so on, the following information should help students and their sponsors in reaching agreeable direct student costs (which are payable **DIRECTLY** to the student and **NOT** to the university)

1. An academic year has two semester each lasting for 120 days

2. The third semester or the period for undertaking research is approximated between 120 days for those that may pursue their programmes through course work only and up to 180 days for those undertaking their programmes through dissertation.
3. Accommodation costs are around Tshs. 2,500 per day for those who manage to stay on campus and up to Tshs. 5,000 per day for those for staying off-campus
4. Food is estimated at Tshs. 10,000 – 15,000 per day
5. Books range Tshs. 300,000-800,000 for the whole programme.
6. Students staying on the campus will need caution money of Tshs. 100,000, which is refundable, after clearance, on completion of studies.
7. Fees may be paid in two equal installments at the beginning of each semester prior to registration
8. Costs for research and dissertation writing should be determined by individual sponsors or guardians through it are approximated to be between Tshs. 1,000,000.00 and Tshs. 5,000,000.00, depending on the type of research and where it is conducted.

7.1.5 Graduate Programmes (offered in Executive Mode) Fees Payable to the University

Item Description	Amount in Tshs
Tuition fee per programme (including registration, tuition, examination, and library services) for residents	6,375,000.00
Student union	10,000.00
Total	**6,385,000.00**

Direct Student Costs (Tshs.)

For living expenses and other costs for books, stationeries, and so on, the following information should help students and their sponsors in reaching agreeable direct student costs (which are payable **DIRECTLY** to the student and **NOT** to the university)

1. An academic year has two semesters, the first semester lasting 8 weeks, from 8th of November, 2010 to 16th April, 2011; and the second semester lasting seven weeks, from 9th May, 2011 to 8th October, 2011.
2. The two semester will be followed by a third semester lasting seven weeks for those pursuing their programmes through course work only and up to 180 days for those undertaking their programmes through the dissertation mode.
3. Dissertation costs should be approximated based on the number of field work days, transportation, printing and stationeries that the student may require to accomplish this tasks.
4. Fees do not include expenses such as transport, accommodation, meals books etc. These costs are borne by the students.
5. Direct student costs for meals, books, accommodation etc. should be in accordance with the sponsors' policies and/or ability to pay
6. Fees once paid are not refundable
7. Fees are subject to periodic revision
8. A limited number of rooms are available at the University (at Lumumba Complex) for those with early booking at a price of Tshs. 30,000 per night.

PhD Fee Structure

Cost Item	Year 1	Year 2	Year 3	Total
Direct University Cost	**Tshs**	**Tshs**	**Tshs**	**Tshs**
Application Fees	30,000	0	0	30,000
Registration Fees	20,000	0	0	20,000
Tuition /supervision	3,000,000	3,000,000	3,000,000	9,000,000
Examination	0	0	300,000	300,000
MUSO Contribution	10,000	10,000	10,000	30,000
Graduation Fees	0	0	20,000	20,000
Medical capitation	170,000	170,000	170,000	510,000

Total Payable to the University	**3,230,000**	**3,180,000**	**3,500,000**	**9,910,000**
Direct Student Costs				
Accommodation (one semester)	297,500	0	595,000	892,500
Meals (Annually)	1,800,000	1,800,000	1,800,000	5,400,000
Books (annually)	500,000	500,000	500,000	1,500,000
Stationery (annually)	70,000	70,000	70,000	210,000
Dissertation Production Costs	0	0	270,000	270,000
Facilitation Allowance (annually)	1,200,000	1,200,000	1,200,000	3,600,000
Identity Card	5,000	0	0	5,000
Field Research	0	2,000,000	1,000,000	3,000,000
Total Direct Student costs	3,872,500	5,570,000	5,435,000	14,877,500
Grand Total	**7,102,500**	**8,750,000**	**8,935,000**	**24,787,500**

7.2 Category B: Non – Residents

7.2.1 All Undergraduate Programmes

Fees Payable to the University

Item Description	Amount in USD
Tuition per year (including registration, tuition, examination, and library services)	2,500
Campus Accommodation Fees per bed per year [USD.2 per bed per day]	476
Non-refundable medical fee per year	100
Total	**3,076**

Direct Student Costs

Meals (USD. 10 per day)	Application Fees	Student Union Fees	Books per year	Field USD. 40 per day	Total
USD 2,380	USD 20	USD 10	USD 300	USD 4,760	USD**7,470**

Caution money: USD. 100, payable prior to registration in the first year

NOTE:

1. An academic year has two semesters each lasts for 119 days. The fees payable to the University are for the period of the two semesters;
2. Fees may be paid in two equal installments, an installment being due at the beginning of each semester prior to registration;
3. Fees once paid are not refundable;
4. Fees do not include incidental expenses such as, transport;
5. The University reserves the right to change fees at any time;
6. Direct student fees have, as far as possible, been benchmarked against Government rates, but sponsors may vary them according to their policies;
7. Accommodation charges are USD 476 per annum per bed for foreign undergraduate students;
8. Usually students go on field for the whole first semester of the final year of their studies; and
9. Caution money is refundable, after clearance, upon completion of the studies
10. Medical fees are payable as follows: USD 75 in the First Semester and USD 25 in the Second Semester.

7.2.2 All Graduate Programmes (Except PhD)

Fees Payable to the University

Item Description	Amount in USD
Tuition per programme (including registration, examination, and library services)	6,000
Campus Accommodation Fees per room per year [USD 5 per room per day]	1,190

Non-refundable medical fee	150
Total	7,340

Direct Student Costs (USD)

Meals [USD 20 per day]	Application Fees	Student Union Fees	Books per year	Field [USD 40 per day for 140 days, including report writing]	Total
4,760	30	10	1,000	5,600	11,400

Caution money: USD 100, payable prior to registration.

NOTE:

1. An academic year has two semesters, each lasts for 120 days. The fees payable to the University are for the period of the two semesters;
2. Fees may be paid in two equal installments, an installment being due at the beginning of each semester prior to registration;
3. Fees once paid are not refundable;
4. Fees do not include incidental expenses such as, transport;
5. The University reserves the right to change fees at any time;
6. Direct student fees have, as far as possible, been benchmarked against Government rates, but sponsors may vary them according to their policies;
7. For those will secure university accommodation the charges are USD 1,190 for the 238 days of studies per annum. Occupation of rooms beyond the 238 days will attract additional charges;
8. Usually students go to the field for 70 days after coursework. Accommodation will only be provided to theses students when available and at a cost of USD 5 per room per day ; and
9. Caution money is refundable, after clearance, upon completion of the studies
10. Medical fees are payable as follows: USD 75 in the First Semester and USD 75 in the Second Semester.

7.2.3 PhD Fee Structure (USD)

Cost Item	Year 1	Year 2	Year 3	Total
Direct University Cost	**USD**	**USD**	**USD**	**USD**
Application Fees	30	0	0	30
Registration Fees	60	0	0	60
Tuition/supervision	4,000	4,000	4,000	12,000
Examination	0	0	900	900
MUSO Contribution	30	30	30	90
Graduation Fees	0	0	60	60
Medical capitation	170	170	170	510
Total Payable to the University	**4,290**	**4,200**	**5,160**	**13,650**
Direct Student Costs				
Accommodation (one semester)	368	184	368	920
Meals (Annually)	3,600	3,600	3,600	10,800
Books (annually)	750	750	750	2,250
Stationery (annually)	210	210	210	630
Dissertation Production Costs/Seminars	-		810	810
Facilitation (annually)	3,600	3,600	3,600	10,800
Identity Card	15		-	15
Field Research	-	2,000	1,000	3,000
Total recommended Direct Student Costs Total Direct Student costs recommended	**8,543**	**10,344**	**10,338**	**29,225**
Grand Total	**12,833**	**14,444**	**15,498**	**42,875**

8 THE STRUCTURE OF MZUMBE UNIVERSITY PROGRAMMES

8.1 Semester

The University academic year consists of two semesters, each running for 17 weeks except for the Executive Programmes. The Executive Programmes' semesters are of 6 weeks of intensive study spread over five months.

8.2 Mode of Teaching

All Mzumbe University courses are taught in lecture sessions combined with seminars each week. The lecture sessions may consist of students from different programmes.

The seminar groups are smaller with approximately 30 students. Generally the students are divided into seminars according to their programmes. The student-teacher relationship in the seminars is close and a variety of different learning methods are used.

Mzumbe University students are responsible for their own learning. Self-studies and group discussions are considered as important as lectures and seminars. For each course there will be an outline given to the students. The course outline is a plan for all plenary sessions and seminars in a particular course. The course outline specifies the detailed timing and sequencing of each topic. The students are expected to prepare themselves and follow up with self-studies on each topic.

Faculty members of the Mzumbe University are available on appointment for individual student consultation.

8.3 Workload and Credit Points for Undergraduate Students

On average, a degree, diploma or certificate course student is expected to spend a total of 50 hours per week, for 15 weeks, on academic work. This total weekly workload of 50 hours is set to 10 credit points (cp) per semester for all undergraduate programmes except LLB & BED programmes which have 12 cp per semester.

All courses offered in a semester have a total workload of 10 cp (except LLB & BED), and each course unit is assigned 2 cp weight reflecting the estimated workload. The 2 cp weight includes plenary lectures, seminars as well as self-studies, group work etc.

Bachelor's Degree Programmes consist of 6 semesters. LLB and BED students are required to complete a total of 72 credit points. Students in other Undergraduate programmes have to complete a total of 60 credit points (including the field project) in the course of three years. The maximum duration of studies for bachelor degree programme is five (5) years.

Certificate Programmes consist of 2 semesters, each of 10 cp. This requires the students to complete a total of 20 credit points during the one year. (Certificate in Law students are required to clear 25 cp to cover the Field Attachment).

For **Diploma in Law** the total number of credit points is 47. Ten (10) cp are granted each of the four semesters and 7 cp cover the Field Attachment between the two years of study.

8.4 Workload and Credit Points for Graduate Students

Workload and evaluation of the graduate students is based on the semester system. The semester consisting of 14 weeks of class work, is set for rigorous professional training and subsequent evaluation takes place. Each course unit in a semester is given 4 credit points except in the Faculty of Law where each course unit carries 5 credit points. Total course work for graduate students in an academic year is 40 credit points.

Candidates who qualify to continue with the research phase after the coursework part shall be required to submit a dissertation (in partial fulfillment of the master's degree requirements) before the expiry of the registration period. A candidate who has successfully passed both coursework and dissertation components will be entitled to be awarded the Mzumbe University Master's degree in the relevant field of study.

8.5 Field Attachment and Term Paper Writing

The field attachment for Mzumbe University undergraduate students is meant to provide a practical element in the study programmes. In their field attachment period, students are placed in organizations and given an opportunity to practice some of the theoretical concepts learned in the classroom.

The field attachment is integrated into the programme and allocated one full semester of study (17 weeks). However, for programmes in Computing Science Discipline (ICT) field attachment is separated into two periods being 8 weeks at the of first year of study and 8 weeks at the end of second year of study. The two practical sessions are fundamental inputs to their final year technical projects done in the last semester of their study.

For all other programmes except those in computing science discipline, before students go to the field, they use part of their fourth semester to prepare a field study programme in the form of a project proposal. The various departments are responsible for helping the students to plan and carry out their projects. Each student is, therefore, attached to a lecturer who will supervise the student throughout the various phases of the project. Students can work in a

field project individually or as a group. A field project carries a full 10 credit points per one semester. In cooperation with the organization/institution, the student is also given a field supervisor from the organization/institution. The field project is evaluated based on the *Field Attachment Policy* and the *Mzumbe University Examination and Students Assessment Criteria By – Laws, 2012.*

9 SCHOOL OF PUBLIC ADMINISTRATION AND MANAGEMENT (SOPAM)

9.1 Introduction

The School of Public Administration and Management aspires to promote the Mzumbe University aims, objectives and functions. Specifically, the School of Public Administration and Management aims at increasing the efficiency of public/civil servants, local government staff and staff working in executive agencies, independent government departments, and those from other public institutions including international and local institutions operating in Tanzania and within Africa at large.

The following are the degrees programmes offered by School of Public Administration**:**

Undergraduate Degree Programmes

(a) Bachelor of Human Resource Management (BHRM)
(b) Bachelor of Public Administration (BPA)
(c) Bachelor of Public Administration in Records and Archive Management (BPA- RAM)
(d) Bachelor of Local Government Management (BLGM)
(e) Bachelor of Health Systems Management (BHSM)

Non Degree Programmes

(a) Diploma in Human Resource Management(DRMC)
(b) Certificate in Human Resource Management (HRMC)
(c) Certificate in Local Government Management (LGMC)

Graduate Degree Programmes

(a) Master of Science in Human Resource Management (MSc. HRM)
(b) Master of Science in Local Government Management (MSc. LGM)
(c) Master of Health System Management (MHSM)
(d) Master of Public Administration
(e) PhD Programme in Public Administration

9.2 Specific School Admission Requirements for Different Undergraduate Programmes

9.2.1 Bachelor Degree Programmes

Direct entry qualification in Bachelor Degrees

At least two (2) principal level passes and one subsidiary in any subject at the Advanced Certificate of Secondary Education Examination (A.C.S.E.E): Where the principal passes do not include English; the applicant must have obtained a credit pass in English at 'O' Level.

Equivalent Entry Qualifications

(i) An appropriate diploma of not less than second class level from registered Institution.

OR

(ii) A certificate from Mzumbe University of not less than second class level. The candidate must have completed form VI with at least 3.5 points in the ACSEE. Where the principal pass does not include English Language, the applicants must have obtained at least a credit in English Language at O-level.

9.2.2 Recognition of Prior Learning Entry Scheme

The university offers an alternative method of entry through the Recognition of Prior Learning (RPL) entry scheme (previously known as Mature Age Entry Scheme). Please note that the examination for this entry scheme is administered by the University on behalf of Tanzania Commission for Universities (TCU). Applicants are therefore advised to visit TCU website for more information on this scheme.

9.2.3 Diploma in Human Resources Management

Applicants for admission into the Diploma in Human Resources Management of the Mzumbe University must hold:

(i) Certificate in Human Resources Management (CHRM) or Certificate in Local Government Administration (CLGA) or any other relevant certificate of at least a second class level from an accredited institution

(ii) The applicant must hold at least one principal level pass in the Advanced level of Secondary Education ("A" level). The principal pass must be in English.

Where the principal pass does not include English in the Advanced Certificate of Secondary Education, the applicant must have passed with a credit in English Language at the Ordinary Certificate of Secondary Education.

9.2.4 Certificate in Human Resources Management (HRMC)

Applicant must have passed in at least five (5) subjects in the Ordinary Certificate of Secondary Education provided that the passes include English Language.

9.2.5 Certificate in Local Government Management (CLGM)

Applicant must have passed in at least five (5) subjects in the Ordinary Certificate of Secondary Education provided that the passes include English Language.

9.3 Description of Undergraduate Degree Programmes

9.3.1 Bachelor of Human Resource Management (BHRM)

Programme Objective and Description

This is a three year programme for middle level professionals in human resources management. The programme covers six (6) semesters of 17 weeks each. It requires candidates to successfully complete a total of sixty (60) credit points, including field project in the fifth semester of the study. The programme is designed to provide job-based training to future human resource specialists to serve in both public and private sector organizations. It is a professionally tailored programme to meet the growing demand for well- trained and skilled human resource managers, who can greatly contribute in helping organizations acquire, develop, motivate, and effectively utilize the most valuable organizational asset (the people) and consequently achieve intended corporate results. It also equips candidates with theoretical foundations to develop independent analysis of issues and successfully pursue higher degree programmes.

Programme Structure

Year 1		**Year 2**		**Year 3**	
Semester 1	**Semester 2**	**Semester 1**	**Semester 2**	**Semester1**	**Semester 2**
PUB 113 Principles of Management	**LAW 105** Labour Law	**PUB 217** Industrial Relations and Legislation	**PUB 232** Strategic management	**FIELD ATTACHMENT**	PUB 323 Managing Partnerships in Public Service
DST 100 Development Perspectives	**ECO 123** Economics Introduction to Economics	**PUB 216** Organizational behaviour	**PUB 226** Fundamentals of Recruitment and Selection		**PUB 321** Strategic Negotiation and Mediation
LAW 101 Introduction to Administrative Law	**PUB 126** Introduction to Office and Records Management	**ACC 281** Basic Accounting & Financial Management	**PUB 220** Social Science Research Methods		**PUB 326** Human Resource Management Inform Systems
QMS 100 Basic Applied Mathematics and Statistics	**PUB 124** Introduction to Public Administration	**PUB 224** Principles of Human Resource Management	**BUS 210** Customer service management		**PUB 324** Performance and Reward Management
COM 101 Communication Skills in Management	**PUB 129**Ethics and Good Governance	**PUB 228**Human Resource Planning and Budgeting	**PUB 212**Human Resource Development		**ELECTIVE**
10 CP	**10 CP**	**10 CP**	**10 CP**	**10 CP**	**10 CP**

ELECTIVES

BUS 310:	Introduction to Business Management
ECO 327:	Project Planning and Management
PUB 328:	International Human Resource Management

9.3.2 Bachelor of Public Administration (BPA)

Programme Objectives and description

This is a three-year programme in Public Service Management. The programme covers six semesters of 17 weeks each and requires candidates to successfully complete a total of 60 credit points, including field project in the fifth semester of study. The programme is designed to provide job-based training to future administrators in the public sector. It is professionally tailored to meet the growing demand for well trained and skilled middle level administrators who can be instrumental in helping the public sector to sustainably achieving results in the ever changing social, economic and political environments.

Programme Structure

Year 1		Year 2		Year 3	
Semester 1	**Semester 2**	**Semester 1**	**Semester 2**	**Semester1**	**Semester 2**
PUB 113 Principles of Management	**PUB 120** Introduction to Sociology	**PUB 217** Industrial Relations and Legislation	**PUB 227** Public Policy Analysis	**F I E L D A T T A C H M E N T**	**PUB 326** Human Resource Management Information Systems
DST 100 Development Perspective	**ECO 123** Introduction to Economics	**ACC 285** Financial Management and Control in the Public Sector	**PUB 236** Social and Economic Services Management		**PUB 321** Strategic Negotiation and Mediation
LAW 101 Introduction to Administrative Law	**PUB 126** Introduction to Office and Records Management	**PUB 215** Applied Public Administration	**PUB 220** Social Science Research Methods		**PUB 323** Managing Partnership in Public Service
QMS 100 Basic Applied Mathematics and Statistics	**PUB 124** Introduction to Public Administration	**PUB 224** Principles of Human Resource Management	**BUS 210** Customer Service Management		**PUB 324** Performance and Reward Management
COM 101 Communication Skills in Management	**PUB 129** Ethics and Good Governance	**DST 201** International Relations	**PUB 232** Strategic Management		ELECTIVE
10 CP	**10 CP**	**10 CP**	**10 CP**	**10 CP**	**10 CP**

ELECTIVES

PUB 335:	NGOs in Development
ECO 327:	Project Planning and Management
PUB 320:	Managing Intergovernmental Relations

9.3.3 Bachelor of Public Administration in Records and Archives Management(BPA-RAM)

Programme Objective and Description

This is a three year programme in Public Service Management focus on Records and Archive Management, programme covers six semesters of 17 weeks each and require candidates to successfully complete a total of 60 credit point including field project in the in the fifth semester of study.

Effective records are the basis for accountability and the effective delivery of services. Modern governments rely heavily upon written policies and procedures and upon written records of formal transactions. The management of recorded information is thus a cornerstone of any government's ability to ensure the degree of openness, accountability and integrity necessary to fulfill the government's basic responsibility to serve the public interest. The course exposes students to the fundamentals of public administration but with a focus on records and archives management.

Programme Structure

Year 1		Year 2		Year 3	
Semester 1	**Semester 2**	**Semester 1**	**Semester 2**	**Semester 1**	**Semester 2**
PUB 113 Principles of Management	**PUB 120** Introduction to sociology	**ACC 285** Financial Management and Control in the Public Sector	**PUB 233** Specialized Records Management	F I E L D A T T A C H M E N T	**PUB 326** Human Resource Management Information Systems
DST 100 Development Perspectives	**ECO 123** Economics	**ICT 200** Data Management	**PUB 203** Records Management II		**PUB 324** Performance and Reward Management
LAW 101 Introduction to Administrative Law	**PUB 126** Introduction to Office and Records Management	**PUB 204** Archives Management I	**PUB 205** Archive Management II		**PUB 320** Managing Intergovernmental Relations
QMS 100 Basic Applied Mathematics and Statistics	**PUB 124** Public Administration	**PUB 202** Records Management I	**PUB 220** Social Science Research Methods		**PUB 338** Institutional Framework on Records and Archives Management
COM 101 Communication Skills in Management	**PUB 129** Ethics and Good Governance	**PUB 224** Principle of Human Resource Management	**BUS 210** Customer Service Management		ELECTIVE
10 cps	**10 cps**	**10 cps**	**10 cps**	**10 cps**	**10 cps**

ELECTIVES

ECO 327: Project Planning and Management
PUB 321: Strategic Negotiations and Mediation
PUB 323: Managing Partnerships in Public Service

9.3.4 Bachelor of Local Government Management (BLGM)

Programme Objective and description

This is a three-year programme in Local Government management. The programme covers six semesters of 17 weeks each. Candidates are required to successfully complete a total of 60 credit points, including field project in the fifth semester of study.

The programme is designed to provide specialized training to future administrators in local government authorities. It is professionally tailored to meet the growing demand for well trained and skilled middle level administrators who can enable the local government authorities to achieve their objectives in service delivery and therefore meet the expectations of the citizens.

Programme Structure

Year 1		**Year 2**		**Year 3**	
Semester 1	**Semester 2**	**Semester 1**	**Semester 2**	**Semester 1**	**Semester 2**
PUB 113 Principles of Management	**PUB 120** Introduction to sociology	**PUB 217** Industrial Relations and Legislation	**PUB 229** Principles of Local government Management	**F I E L D A T T A C H M E N T**	**PUB 326** Human Resource Management Information Systems
DST 100 Development Perspectives	**ECO 123** Introduction to Economics	**ACC 285** Financial Management and Control in Public Sector	**PUB 232** Strategic Management		**LAW 303** Local Government Laws
LAW 101 Introduction to Administrative Law	**PUB 126** Introduction to Office and Records Management	**PUB 216** Organisational Behaviour	**PUB 220** Social Science Research Methods		**PUB 331** Rural and Urban Development Management
QMS 100 Basic Applied Mathematics and Statistics	**PUB 124** Introduction to Public Administration	**PUB 224** Principles of Human Resource Management	**PUB 236** Social and Economic Services Management		**PUB 320** Managing Inter governmental Relations
COM 101 Communication Skills in Management	**PUB 129** Introduction to Ethics and Good Governance	**DST 210** Community Participation in Development	**BUS 210** Customer Service Management		**ELECTIVE**
10 CP	**10 CP**	**10 CP**	**10 CP**	**10 CP**	**10 CP**

ELECTIVES

PUB 323: Managing Partnerships in Public Service
PUB 321: Strategic Negotiations and Mediation
PUB 324: Performance and Reward Management

9.3.5 Bachelor of Health Systems Management (BHSM)

Programme Objective and Description

This is a three-year programme run under semester system of 17 weeks each. Candidates are required to successfully complete a total of 60 credit points, including field project in the fifth semester of study. It is designed to provide the knowledge, skills and attitudes necessary for middle level managers who want to pursue careers in the public and private health sectors health systems. It is tailored to meet the growing demand for well trained and skilled Health Managers who can make significant contribution to the development of the health sector.

Programme Structure

Year 1	**Year 2**	**Year 3**

Semester 1	Semester 2	Semester 1	Semester 2	Semester 1	Semester 2
PUB 113 Principles of Management	**PUB 128** Health Systems Management	**PUB 234** Epidemiology and Biostatistics	**ACC 281** Basic Accounting and Financial Management	FIELD ATTACHMENT	**ECO 307** Project Planning and Management in Health
DST 100 Development Perspectives	**PUB 126** Introduction to Office and Records Management	**PUB 216** Organizational Behaviour	**PUB 223** Health Sector Strategies		**PUB 325** Methods of Health Sector Financing
LAW 101 Administrative Law	**PUB 124 Introduction to** Public Administration	**PUB 218** Human Management for Health Systems	**PUB 221** Health Systems Research		Law 103 Health care law
QMS 100 Basic Applied Mathematics and Statistics	**PUB 129** Ethics and Good Governance	**PUB 217** Industrial Relations and Legislation	**PUB 225** Health Policy and Planning		**PUB 323** Managing Partnerships in Public Service
COM 101 Communication Skills in Management	**ECO 123** Introduction to Economics	**ECO 206** Health Economics	**PUB 243** Health Psychology		Elective
10 CP	**10 CP**	**10 CP**	**10 CP**	**10 CP**	**10 CP**

ELECTIVES

PUB 329: Emergencies and Disaster Management in Health
PUB 321: Strategic Negotiation and Mediation
PUB 337: International Health

9.3.6 Diploma in Human Resource Management

Programme Objectives and Description

This is a two-year programme that is designed to familiarize students with the very latest thinking on, and best practice in, Human Resource Management. The programme equips students with the knowledge, skills and attitudinal competences required for effective job performance as general and human resource officers in organizations. It builds their capacity on thekey issues and techniques of managing people in organizations. The programme requires students to complete four (4) semesters of seventeen (17) weeks each. It requires candidates to successfully complete a total of forty (45) credit points, including a field practical of six weeks between year one and year two. Each candidate will be provided with a log book where he/she will record the activities done each week and signed by the Host organization supervisor. At the end the candidate will compile a report stipulating strength and challenges experienced during the field attachment.

Year 1			Year 2	
Semester 1	**Semester 2**		**Semester 1**	**Semester 2**
PUB 053 Principles and Functions of Management	**DST 020** Introduction to Development Perspectives	FIELD ATTACHMENT	**PUB 070** Ethics and Governance	**BUS 090** Customer Service Management
QMS 080 Basic Mathematics and Applied Computing	**ACC 080** Introduction to Accounting and Finance Management		**ICT 715** Introduction to Information Technology and System Organization	**PUB 083** Recruitment, Selection and Induction Process
COM 075 Business Communication Skills	**PUB 064** Human Resource Planning		**PUB 074** Rural Development in Developing Countries	**PUB 084** Training and Development

PUB 055 Introduction to Public Administration	**PUB** 063Introduction to Local Government		**PUB 072** Principles of Records Management and Office Procedures	**BUS 090** Principles of Entrepreneurship
PUB 054 Introduction to Human Resource Management	**PUB 065** Organizational behavior and Diversity Management		**PUB 075** Stakeholders in Service Delivery	**PUB 087** Introduction to Industrial Relations and Labor Laws
10 cps	**10 CPs**	**5 CPs**	**10 CPs**	**10 CPs**

9.3.7 Certificate in Human Resource Management (CHRM)

Programme Objectives and Description

This is a one-year certificate course in human resource management for officers at lower levels in organizational hierarchies in both public and private sectors. The programme runs for two (2) semesters of seventeen (17) weeks each. The programme introduces students to principles, functions, and practices of human resource management. Also, it builds their capacity and orients them to the key issues and techniques for managing people in organizations.

9.3.8 Certificate in Local Government Management (CLGM)

Programme Objective and Description

This is a one year certificate course in local government administration for officers in lower levels in the local authorities. The programme runs for two semesters of 17 weeks each and requires students to successfully complete a total of 20 credit points. The programme introduces students to the principles, functions, institutions and practices of local government administration. It also builds their capacity on key issues and techniques of management in local government.

Programme Structure

Semester 1	**Semester 2**
PUB 017 Introduction to Local Government Management	**BUS 012** Introduction to Customer Service Management
PUB 010 Supervisory skills and Leadership Skills	**PUB 026** Office Procedures and Records Management
PUB 014 Human Resources Management	**DST 010** Introduction to Rural Development
COM 050 Communication Skills in Management	**ACC 094** Basic Accounting and Financial Management in the Public Sector
QMS 070 Basic Mathematics and Statistics	**LAW 034** Introduction to Local Government Laws
10cps	**10cps**

9.4 Graduate Programmes

9.4.1 Master of Science in Human Resource Management (MSc. HRM)

Programme Objectives

The objective of the programme is to train and produce Human Resource (HR) Managers who are strong in both theory and practice. Essentially, these will be HR Managers who will be able to use HRmanagement theories, methods, procedures, techniques and tools and HR professional practices for better management of HRfunctions in organisations. The programme will equip graduates with the competencies required to proactively develop improved HR strategies in contemporary organizations

Programme Structure

SEMESTER I	**SEMESTER II**	**SEMESTER III**
PUB 534 Organisational Behaviour	**PUB 521** Advanced Human Resource Management	**DISSERTATION**
PUB 520 Principles and Practices of Human Resource Management	**ACC 610** Financial Planning and Budgeting	
PUB 570	**PUB 620**	

Strategic Management	Social Science Research Methods	
PUB 537 Managerial and Leadership Skills	**PUB 625** Management Control and Information Systems	
ML 530 Industrial Relations and Labour Laws	Elective	

ELECTIVES

PUB 510: Training and Development
PUB 650: Organisational Development
PUB 515: Performance management

9.4.2 Master of Science in Local Government Management

Programme Objectives

The objective of this programme is to expose students to knowledge on the current developments in local government management and emerging implications on institutional frameworks, service delivery and best practices. The programme will equip students with skills and competencies required to take the role of Heads of Departments and Directors working in local authorities in a manner that reflects a strong commitment to service provision to citizens.

Programme Structure

SEMESTER I	SEMESTER II	SEMESTER III
PUB 540 Local Government Management	**ACC 580** Local Government Finance	**DISSERTATION**
PUB 600 Public Policy Analysis	**PUB 620** Social Science Research Methods	
ML 505 Local Government and Administrative Laws	**PUB 533** Rural and Urban Governance	
PUB 520 Principles and Practices of Human Resource Management	**PUB 610** Management of Social and Economic Services	
PUB 545 Management Control and Information System	ELECTIVE	

ELECTIVES:

PUB 650: Organisational Development
PUB 670: Comparative Local Governments
DST 650: Participatory Development Planning

9.4.3 Master of Health Systems Management (MHSM)

Programme Objectives

The programme is designed to build the capacity of the graduate student to analyse the challenges facing health systems in developing countries and beyond. It intends to enable the student to go beyond "cook book" solutions and put the student in the middle of action, forcing him/her to be analytical, innovative and creative in managing health systems and utilize their knowledge and skills to solve the problems facing different health systems.

Programme Structure

SEMESTER I	SEMESTER II	SEMESTER III
PUB 762 Human Resource Management for Health Systems	**BUS 530** Marketing Strategies for Health Services	**DISSERTATION**
PUB 763 Strategic Management of Health Systems	**PUB 781** Health Systems Research	
BUS 530 Marketing Strategy for Health Services	**PUB 760** Health Policy and Planning	

ECO 750 Health Economics	**LAW 620** Legal Aspect of Health Systems Management	
PUB 780 Epidemiology & Biostatistics	**ELECTIVE**	

ELECTIVES

PUB 630: Public Sector Governance
PUB 610: Management of Social & Economic Services
PUB 536: Strategic Health Psychology

9.4.4 Master of Public Administration (MPA)

Programme Objectives

The MPA programme aims to enable students to acquire and apply advanced knowledge of governance and administration to public sector management. The programme prepares students to take managerial roles in the public domain. The programme further aims to prepare students to relate theoretical issues with practical experiences and use such relationships to analyse critical issues and problems in public administration, as applied to developing countries. At the end of the programme students will be equipped with competencies to proactively develop improved strategies in contemporary public management. The main clients for this programme are students from developing countries who will work in public sector – but applicants from other parts of the world are also welcome and encouraged.

Programme Structure

SEMESTER I	SEMESTER II	SEMESTER III
P**UB500** Public Administration	**PUB 630** Public Sector Governance	**DISSERTATION**
PUB 600 Public Policy Analysis	**PUB 620** Social Science Research Methods	
ML 501 Administrative Law	**ACC 540** Public Sector Planning and Budgeting	
PUB 520 Principles and Practices of Human Resource Management	**PUB 610** Management of Social and Economic Services	
PUB 545 Management Control & Information System	**ELECTIVE**	

ELECTIVES

PUB 670: Comparative Local Governments
PUB 650: Organisational Development
PUB 510: Human Resources Development

9.4.5 PhD Programme in Public Administration

The School of Public Administration of Mzumbe University offers a minimum of three years PhD degree by research in Public Administration. The general objective of the programme is to train candidates to become independent international researchers in line with the current and future requirements for research, supervision and dissemination of knowledge in the areas of public administration and management

9.4.6 Course Offered by Faculty of Public Administration

BUS 012: Introduction to Customer Service Management
LAW 036: Labour Law and Labour Relations
DST 010: Introduction to Rural Development
LAW O34: Introduction to Local Government Laws
ACC 094: Basic Accounting and Financial Management in the Public Sector
PUB 010: Supervisory and Leadership Skills

PUB 012: Organizational Behaviour (2 credit points)
PUB 013: Human Resources Training & Development (2 credit points)
PUB 014: Human Resources Management (2 credit points)
ACC 098: Elements of Accounting and Financial Management
PUB 017: Introduction to Local Government Management
QMS 070: Elementary Mathematics and Statistics
COM 050: Communication skills in Management
PUB 026: Office Procedures and Records Management
PUB 113: Principles of Management (2 credit points)
PUB 120: Introduction to Sociology
PUB 124: Introduction to Public Administration
PUB 126: Introduction to Office and Records Management
PUB 129: Ethics and Good Governance
PUB 212: Human Resources Development
PUB 215: Applied Public Administration
PUB 216: Organization Behaviour (2 credit points)
PUB 217: Industrial Relationsand Legislations (2 credit points)
PUB 220: Social Science Research Methods
PUB 221: Health Systems Research (2 credit points)
PUB 223: Health Sector Strategies (2 credit points)
PUB 224: Principles of Human Resource Management (2 credit points)
PUB 226: Fundamentals of Recruitment and Selection
PUB 227: Public Policy Analysis
PUB 228: Human Resource Planning and Budgeting (2 credit points
PUB 234: Epidemiology and Biostatistics
PUB 236: Social and Economic Service Management
PUB 232: Strategic Management (2 credit points)
PUB 323: Managing Partnerships in Public Services (2 credit points)
PUB 324: Performance and Reward Management (2 credit points)
PUB 325: Methods of Health Sector financing (2 credit points)
Pub 321: Strategic Negotiation and Mediation
PUB 326: Human Resource Management Information Systems
DST 100: Development Perspectives
LAW 101: Introduction to Administrative Law
LAW 103: Health Care Laws
QMS 100: Basic Applied Mathematics and Statistics
COM 100: Communication Skills in Management
ECO 123: Introduction to Economics
BUS 210: Customer Service Management
BUS 310: Introduction to Business Management
ECO 327: Project Planning and Management
PUB 328: International Human Resource Management
ACC 281: Basic Accounting and Financial Management
ACC 285: Financial Management and Control in the Public Sector
DST 201: International Relations
PUB 320: Managing Intergovernmental Relations
ICT 200: Data Management
PUB 204: Archives Management I
PUB 202: Records Management I
PUB 233: Specialized Records Management
PUB 203: Records Management II
PUB 205: Archives Management II
PUB 338: Institutional Framework on Records and Archives Management
DST 210: Community Participation in Development
LAW 303: Local Government Laws
PUB 331: Rural and Urban Development Management
PUB 128: Health Systems Management
PUB 218: Human Management for Health Systems
ECO 206: Health Economics
PUB 225: Health Policy and Planning
PUB 243: Health Psychology

ECO 307: Project Planning and Management in Health `
PUB 329: Emergencies and Disaster Management in Health
PUB 335: NGOs in Development
PUB 337: International Health (2 credit points)
PUB 534: Organizational Behaviour
PUB 570: Strategic Management
PUB 537: Managerial and Leadership Skills
PUB 530: Industrial Relations and Labour Laws
PUB 521: Advanced Human Resource Management
PUB 515: Performance Management
PUB 540: Local Government Management
ML 505: Local Government & Administrative Laws
ACC 580: Local Government Finance
PUB 533: Rural and Urban Governance
PUB 650: Organization Development
PUB 670: Comparative Local Government
PUB 530: Participatory Development Planning
PUB 500: Public Administration
PUB 600: Public Policy Analysis
ML 501: Administrative Law
PUB 520: Principles and Practices of Human Resource Management
PUB 625: Management Control and Information Systems
PUB 620: Social Science Research Methods
ACC 540: Public Sector Budgeting and Planning
PUB 610: Management of Social and Economic Services
PUB 510: Human Resource Training & Development
PUB 762: Human Resource Development
PUB 763: Strategic Management of Health Systems
ACC 610: Financial Planning and Budgeting.
ECO 750: Health Economics
DST 530: Participatory Development Planning
PUB 780: Epidemiology& Biostatistics
BUS 530: Marketing Strategy for Health Services
PUB 781: Health Systems Research
PUB 760: Health Policy and Planning
LAW 620: Legal Issues in Health Systems
PUB 630: Public Sector Governance
PUB 536: Strategic Health Psychology

9.5 School Staff

School Dean and Senior Lecturer

Dr. Stella M. Kinemo	*ADPA, MPA (IDM-Mzumbe), PhD (SUA)*

Associate Dean and Lecturer

Wilhelm Leonard	*ADPA (IDM-Mzumbe), MSc. (Glasgow) PhD (Groningen)*

List of Academic Staff
Department of Public Service and Human Resource Management

Head of Department and Assistant Lecturer

Zuwena K. Hamis	*ADPA (IDM-Mzumbe), MPA (MU)(On PhD Studies)*

Professor:

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Associate Professors:

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Senior Lecturers

Donald J.K. Maziku	*BA (UDSM), MSc. (Belgrade) (On Contract)*
Raphael J.M. Habi	*ADPA (IDM-Mzumbe), MSc. (Aston), MIPM (U.K.), Dip. (Manchester)(On PhD studies)*
Wilson Mtebe	*BA (GoshenCollege), MA (Ball State University) Mae (Ball State University), Ed. D(Ball StateUniversity) (On Contract)*
Christopher M. Sotta	*DPA, PGD, MPA (IDM-Mzumbe), PhD (UNIMA) (On Contract)*
Montanus .C. Milanzi	*ADPA (IDM-Mzumbe) MA (Hull) PhD (Lincoln)*
Emmanuel D. Ndikumana	*Dip. (Dar), ADPA (IDM-Mzumbe) PGD (Manchester), MSc. (Manchester) (On PhD Studies)*
Charles M. Kilasile	*ADPA (IDM), PGD (Birmingham), MBA (Birmingham)*
Sabina P. M. Gellejah	*DPA (IDM) PGD (Manchester), MDS (ISS), Dipl. (Baring)*
Emmanuel J. Gibai	*ADPA (IDM), PGD (Wales) MA (Sussex)(On PhD Studies)*
Lecturers:	
Rashid Mfaume,	*Dip. (Monduli), ADPA (IDM) MPhil (Bergen)*
Saida Fundi	*ADPA (IDM-Mzumbe), M.Phil (Bergen) (On PhD Studies)*
Edmund C. Matotay	*ADPA (IDM), MPA (Agder), PGD (Erasmus University of Rotterdam (On secondment)*
Elizabeth Mwakasangula	*ADPA (IDM), MPhil (Bergen) (On PhD Studies)*
Boniface E.S. Mgonja	*ADPA (IDM-Mzumbe), BA (Global University),MA (Meiji), PhD (Alberta)*
Assistant Lecturers:	
Gervas Kolola	*ADPA (IDM-Mzumbe), MPhil (Bergen), MPS (Arkansas)*
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Christopher M. Nyaruba	*BPA (MU), MSc. (Erasmus University of Rotterdam)*
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Denis Kamugisha	*BA, MBA (UDSM) (On PhD Studies)*
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Lameck Wilfred	*BPA (MU), MSc. (Erasmus University of Rotterdam)(On PhD Studies)*
Orest Masue	*Dip (Monduli), BPA (MU), MPhil. (Bergen)(On PhD Studies)*
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Hamisi Kiyabo	*BPA (MU), MARM (Botswana)*
Salum Venance Shillingi	*BPA, MBA (MU)*
Tutorial Assistants:	
Pendo Oweru	*BPA (MU)(On further studies)*
Andrea Peter	*BPA (MU) (On further studies)*

Anosisye Kesale	*BPA (MU) (On further studies)*

Department of Health Systems Management
Head of Department and Lecturer:

Paul Amani	*ADHA (IDM-Mzumbe), MPPM (Agder) MPPG (Meiji)*
Senior Lecturers	
John M. Fussi	*ADHA (IDM-Mzumbe), PGD ((London), MSc. (Wales), (On Contract)*
Alto G. Simime	*ADHA (IDM-Mzumbe), PGD (Leeds), MSc. (Aston) (On Contract)*
Henry Mollel	*ADHA (IDM-Mzumbe), Msc.(Aston), PhD (Groningen)(On Sabbatical leave)*
Lecturers	
Richard Gellejah	*DIP. Med. (Tanga) ADM (Bugando), MPH, CHCDC (Boston)(On PhD Studies)*
Assistant Lecturers	
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Anasel Mackfallen	*Diploma (COTC-Mtwara), BPA (MU), Msc. (Groningen)(On PhD studies)*
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Richard Ngowi	*ADHA (IDM-Mzumbe) MPH (University of Deusto) MBA (HNU)*

Department of Local Government Management Studies
Head of Department and Assistant Lecturer

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Idda Lyatonga	*BPA (MU) MSc. (Erasmus University) (On PhD Studies)*
Tutorial Assistant	
Rukia Pazi	*BPA (MU) (On further Studies)*

10 FACULTY OF LAW

10.1 Introduction

The faculty of law was established in August 2002, the Faculty focuses on the administration of justice by providing opportunities for the acquisition, development and preservation of knowledge and skills in the legal area, through training, research and professional services. The Faculty of Law runs undergraduate and postgraduate programmes, namely, Certificate in Law, Diploma in Law, LL.B, LL.M and PhD programmes.

In particular, the Faculty strives to achieve the following:

(a) To enhance knowledge in the administration of justice by encouraging both the academic staff and students to learn and seek knowledge and truth.

(b) To produce highly educated and adequately trained experts for the administration of justice, but who are also well prepared to use the acquired skills for self-employment and the manning of key positions in both the public and private sectors.

10.2 Specific Faculty Admission Requirements for Different Undergraduate Degree

Programmes

Following the University general admission requirement, the following are additional faculty specific entry requirements:

Bachelor Degree programmes

(a) Direct entry qualification for Bachelor of Laws

The applicant must hold at least two (2) principal passes and one subsidiary in any subject at the Advanced Certificate of Secondary Education Examination (ACSEE). In any case where the principal passes do not include English, the applicant must have obtained a credit pass in English Language in the Ordinary Certificate of Secondary Education.

(b) Equivalent entry qualification

A diploma in Law of at least a second class level awarded by Mzumbe University or any other accredited institution.

OR

The applicant must hold a certificate in Law of at least second class level awarded by Mzumbe University. In addition, an applicant must also have completed form VI with at least 3.5 points in the advanced level certificate

10.2.1 Recognition of Prior Learning Entry Scheme

The university offers an alternative method of entry through the Recognition of Prior Learning (RPL) entry scheme (previously known as Mature Age Entry Scheme). Please note that the examination for this entry scheme is administered by the University on behalf of Tanzania Commission for Universities (TCU). Applicants are therefore advised to visit TCU website for more information on this scheme.

Certificate in Law Programme (CL)

Applicant must have passed in at least five (5) subjects in the Ordinary Certificate of Secondary Education provided that the passes include English Language.

Diploma in law programme

Applicants for admission into the Diploma in Law programme of the Mzumbe University must be holders of:

(i) Certificate in Law of at least a second class level from an accredited institution.

OR

(ii) The applicant must hold at least one principal level pass in the Advanced level of Secondary Education ("A" level). The principal pass must be in English.

Where the principal pass does not include English in the Advanced Certificate of Secondary Education, the applicant must have passed with a credit in English Language at the Ordinary Certificate of Secondary Education ("O-level").

Certificate in law Programme (CL)

Applicant must have passed in at least five (5) subjects in the Ordinary Certificate of Secondary Education provided that the passes include English Language.

10.3 Undergraduate Degree Programmes

10.3.1 Bachelor of Laws (LLB)

Programme Objective and Description

The Faculty offers a Bachelor of Laws degree based on a combination of taught courses and a dissertation. The programme involves full-time study for three years, each year being divided into two semesters. In total, there are six semesters to be covered before one graduates, and each semester carries the weight of twelve (12) credit points. The long vacation after completing second year studies is devoted to students' field attachment, and the purpose is to enable students to apply the theoretical knowledge gathered in the classroom to the practical life beyond the classroom. At the end of the field work, each student is required to produce LL.B dissertation/research report. At the end of the programme, graduates will be able to serve in the legal system; provide legal services both in the public and private sectors of their countries and analyze legal documents for legal opinion, both to individuals and the public.

Programme Structure

YEAR 1		YEAR 2			YEAR 3	
SEMESTER I	**SEMESTER II**	**SEMESTER I**	**SEMESTER II**		**SEMESTER I**	**SEMESTER II**
LAW120 Legal Method I	**LAW 121** Legal Method II	**LAW 220** Land Law I	**LAW 221** Land Law II	**LAW 360 FIELD PRACTICAL TRAINING & LL.B DISSERTATION**	**LAW320** Jurisprudence & Legal Theory I	**LAW 321** Jurisprdence & Legal theory II
LAW 122 Criminal Law	**LAW123** Criminal procedure	**LAW 222** Law Evidence I	**LAW 228** Law Evidence II		L**AW 327** Law of business association	**LAW 331** Labour Law
LAW 124 Law of contract I	**LAW 125** Law contract II	**LAW 226** Administrative Law I	**LAW 227** Administrative Law II		**LAW 324** Civil procedure I	**LAW 325** Civil Procedure I
LAW 126 Legal Systems of EA	**LAW 127** Constitutional Law	**LAW 225** Law of Torts II	**LAW 230** Law of success and trust		**LAW 328** Family Law	**LAW 323** Alternative resolution
COM 103 Communication skills for lawyers	**LAW 128** Law of Torts I	**LAW 229** Legal research	**LAW 223** Public international Law		**LAW 322** Legal skill	**LAW 326** Private International Law International Law
ICT 111 Introduction to information technology	**DST 100** Development perspective	**LAW 224** Tax law	**Elective**		**Elective**	**Elective**
12 CP	**12 CP**	**12 CP**	**12 CP**	**6 cps**	**12 CP**	**12 CP**

ELECTIVES:

LAW 329: Legal Aspects of International Trade and Investment
LAW 330: Competition Law
LAW 332: Intellectual Property Law
LAW 333: International Humanitarian Law
LAW 334: Refugee Law
LAW 335: Insolvency Law
LAW 336: International Criminal Law
LAW 337: Environmental Law
LAW 338: Criminology and Penology
LAW 339: Local Government Law
LAW 340: Banking Law
LAW 341: Insurance Law
LAW 342: Media Law
LAW 343: Law of the Child
LAW 344: Information and Communication Technology (ICT) Law
LAW 345: Health Law
LAW 346: Human Right Law
LAW 347: Social Security Law
LAW 349: Law of the Sea
LAW 350: Sales and Goods & Agency

10.3.2 Diploma in Law

Programme Objective and Description

This is a two-year programme, four semester programme lasting 17 weeks each semester. The Programme requires candidates to successfully complete 47 credit points including field work which has to take place between the two years. The programme aims at equipping students with fundamentals of various fields of the law in order to prepare them for middle level positions as judicial officers, administrative officers and legal officers who are well prepared to cope with the socio-economic changes in their country.

Programme Structure

YEAR 1			YEAR 2	
SEMESTER I	**SEMESTER II**		**SEMESTER I**	**SEMESTER II**
LAW 020 Legal methods	LAW 018 Legal systems and constitution	**FIELD ATTACHMENT**	LAW 040 Civil procedure II	LAW 041 Probate and administration of estate
LAW 037 Law of Evidence I	LAW 038 Law of Evidence II		PUB 018 Management Skills and practice	LAW 029 Labour Law
LAW 019 Criminal Law	LAW 021 Criminal Procedure		LAW 028 Administrative Law	LAW 027 Land Law
LAW 022 Law of Contract	LAW 039 Civil Procedure I		LAW 024 Law of torts I	LAW 025 Law of torts II
COM 070 Communication Skills	LAW 026 Family Law		DST 020 Introduction to Development Perspective	ELECTIVE
10 cps	**10 cps**	**7 cps**	**10 cps**	**10 cps**

ELECTIVES:

LAW 030: Corporate Law
LAW 036: Customary and Islamic Law
LAW 031: Law of succession and Trust
LAW 032: Criminology and Penology
LAW 033: Commercial Law
QMS 020: Micro Computer Application

10.3.3 Certificate in Law

Programme Objective and Description

This is a one year, two semester programme running for 17 weeks each semester. The program requires candidates to successfully complete a total of 25 credit points including field work which is to take place between the two semesters. It is a practical, job oriented programme which prepares candidates to work as Primary Court Magistrates, legal technicians or clerical person with legal background in the Judicial Department or Law firms/organizations.

Programme Structure

Semester I		Semester II
LAW 011 Civil procedures	**SEVEN WEEKS FIELD TRAINING**	**LAW 016** Legal principles relating to Land/Contract/Tort law
LAW 012 Criminal Law		**LAW 010** Criminal Procedure
LAW 014 Family Law		**LAW 045** Criminology and penology
LAW 013 Law of evidence		**LAW 46** Managing Legal Records
LAW 017 Introduction to Constitutional & Administrative law		**LAW 015** Basic Human rightsLaw
10 CP	**5CP**	**10CP**

10.4 Graduate Programmes

10.4.1 Master of Laws (LL.M) Degree Programmes

Programme Objectives and Description

The LL.M degree Programme is intended to train law graduates and provide them with a deeper understanding of the law and other relevant legal skills that will enable students to pursue the cause of justice in respect of persons (natural and legal) who need legal assistance

on various matters. At the end of the programme the graduates will be equipped with the skills necessary for a variety of careers in the legal profession.

10.4.2 Entry Requirements

A candidate for admission to LL. M. Program in the Faculty of Law of the Mzumbe University shall hold at least a second class in the first degree in Law, or a lower class than that plus a Postgraduate Diploma in Law awarded by Mzumbe University or any other University recognized by the Tanzania Commission for Universities (TCU).

10.4.3 Programme Structures

The programme will be taught in full-time mode only which will comprise of 68 weeks, i.e., 18 months. There will be two teaching semesters and the third semester will be devoted to the student producing a supervised dissertation. The teaching model is designed to give students more time to reflect on the content of their courses and to engage more effectively in private study. The structure allows for the spread of contact time for five hours per week comprised of three lecture hours and two seminar hours. The LL.M programme comprises three taught core courses and one taught optional course selected from a range of options available in the respective semester as well as a significant research component involving a Master's dissertation ranging between 60–150 pages, excluding appendices. Currently, the faculty offers the following specialised LL.M programmes.

10.4.4 Master of Laws in Commercial Law (LL.M - Commercial Law)

Programme Objectives

The Master's degree programme in Commercial Law (LL.M – Commercial Law) is intended to train law graduates and provide them with deeper understanding of the law and other relevant legal skills that will enable students to pursue the legal course of justice in respect of persons (natural and legal) on various matters. In particular the programmes will enable students to:

- Develop an analytical approach for solving legal problems
- Solve or undertake any appropriate legal action on legal problems
- Provide legal advice in appropriate cases including the implementation of different development programmes
- Acquire appropriate legal skills necessary for the investigation of facts

Programme Structure

Semester I	Semester II	Semester III
ML 500 Legal Research Methodology	**ML 522** Banking and Finance Law	**ML 548** **FIELD RESEARCH AND DISSERTATION**
ML 520 Advanced Law of Contract	**ML 523** Law on Investment and Security	
ML 521 Advanced Company Law	**ML 524** International Trade Law	
Elective	Elective	
16 CP	**16 CP**	**16 CP**

ELECTIVES:

ML 525: Transport Law
ML 526: Intellectual Property Law
ML 527: Insurance Law
ML 528: International Commercial Arbitration
ML 529: E-Commerce Law
ML 530: International Taxation Law
ML 531: Competition Law

10.4.5 Master of Laws in International Law (LLM – International Law)

Programme Objectives

The Master's degree programme in International Law (LL.M – International Law) is intended to train law graduates and provide them with deeper understanding of the law and other relevant legal skills that will enable students to pursue the legal course of justice in respect of persons (natural and legal) on various matters. In particular the programmes will enable students to:

- Develop an analytical approach for solving legal problems
- Solve or undertake any appropriate legal action on legal problems
- Provide legal advice in appropriate cases including the implementation of different Development programmes
- Acquire appropriate legal skills necessary for the investigation of facts

Programme Structure

Semester I	Semester II	Semester III
ML 500 Legal Research Methodology	**ML 511** International Law of War and Neutrality	**ML 548 FIELD RESEARCH AND DISSERTATION**
ML 510 Private International Law	**ML 512** International Environmental Law	
ML 514 Public International Law	ML513 International Criminal Law	
Elective	Elective	
16 cps	**16 cps**	**16 cps**

ELECTIVES:

ML 515: Law of Air and Outer Space
ML 516: International Humanitarian Law
ML 517: International Refugee Law
ML 518: International Law of the Child
ML 519: Law of International Organizations
ML 541: International Human Rights Law
ML 542: International Law of the Sea

10.4.6 Master of Laws (in Constitutional and Administrative Law)

Programme Objectives

The Master's degree programme in Constitutional and Administrative Law (LL.M – Constitutional and Administrative Law) is intended to train law graduates and provide them with deeper understanding of constitutional and administrative law issues and other relevant legal skills that will enable students to pursue the legal course of justice in respect of persons (natural and legal) on various matters. In particular, the programme will enable students to:

- Develop an analytical approach for solving constitutional and administrative legal problems
- Solve or undertake any appropriate legal action on constitutional and administrative legal problems
- Provide legal advice in appropriate cases including the implementation of different development programmes
- Acquire appropriate legal skills necessary for the investigation of facts

Programme Structure

Semester I	Semester II	Semester III
ML 500 Legal Research Methodology	**ML 503** Constitutional Law of Tanzania	**ML 548 Field Research And Dissertation**
ML 501 Principles of Constitutional Law	**ML 504** Administrative Law II	
ML 502 Administrative Law I	**ML 505** Comparative Constitutional Law	
Elective	Elective	
16 cps	**16 cps**	**16 cps**

ELECTIVES:

ML 506: Local Government Law
ML 507: Legal Systems of the World
ML 508: E-Governance Law
ML 509: The East African Community Law

10.5 Doctor of Philosophy (PhD)

The PhD in Law degree Programme is intended to train law graduates in specific areas of specialization and provide them with a deeper understanding of the law, research skills and other relevant legal skills that will enable students to become experts in a particular field of law and be able to pursue the course of justice in respect of persons (natural and legal) who need legal assistance on various matter

10.6 Course Listing

LAW 010: Criminal Procedure
LAW 011: Civil Procedures
LAW 012; Criminal Law
LAW 013: Law of Evidence
LAW 014: Family Law
LAW 015: Basic Human Rights Law
LAW 016: Legal Principles relating Land/Contract/Tort Law
LAW 017: Introduction to constitutional & administrative & administrative
LAW 018: Legal Systems and Constitution
LAW 019: Criminal Law
LAW 020: Legal Methods
LAW 021: Criminal procedure
LAW 022: Law of contract
LAW 024: Law of torts I
LAW 026: Family Law
LAW 025: Law of Torts II
LAW 027: Land Law
LAW 028: Administrative Law
LAW 029: Labour Law
LAW 030: Corporate Law
LAW 031: Law of Succession and Trust
LAW 032: Criminology and Penology
LAW 033: Commercial Law
LAW 034: Basic Local Government Law
LAW 035: Probate and administration of estate
LAW 036: Customary and Islamic Law
LAW 037: Law of Evidence I
LAW 038: Law of Evidence II
LAW 039: Civil Procedure I
LAW 040: Civil Procedure II
LAW 041: General Principles of Business Law I
LAW 046: Managing Legal Records
LAW 100: General principles of Law
LAW 101: Introduction to Law
LAW 102: Administrative Law
LAW 103: Legal Aspects of Health
LAW 104: Administrative Law
LAW 105: Mercantile Law I
LAW 106: Mercantile Law II
LAW 107: Labour Law
LAW 108: Commercial Law
LAW 120: Legal Method I
LAW 121: Legal Method II
LAW 122: Criminal Law
LAW 123: Criminal Procedure
LAW 124: Law of Contract I
LAW 125: Law of Contract II
LAW 126: Legal Systems EA

LAW 127: Constitutional Law
LAW 128: Law of Torts I
LAW 220: Land Law I
LAW 221: Land Law II
LAW 222: Law of Evidence I
LAW 223: Public International Law
LAW 224: Tax Law
LAW 225: Law of Torts II
LAW 226: Administrative Law I
LAW 227: Administrative Law II
LAW 228: Law of Evidence II
LAW 229: Legal Research
LAW 303: Labour Law and Labour Relations
LAW 230: Law of Succession and Trust
LAW 320: Jurisprudence & Legal Theory I
LAW 321: Jurisprudence & Legal Theory II
LAW 322: Legal Skills
LAW 323: Alternative Dispute resolution
LAW 324: Civil Procedure I
LAW 325: Civil Procedure II
LAW 326: Private International Law
LAW 327: Law of Business Association
LAW 328: Family Law
LAW 329: Legal Aspects of International Trade and Investment
LAW 330: Competition Law
LAW 331: Labour Law
LAW 332: Intellectual Property Law
LAW 333: International Humanitarian Law
LAW 334: Refugee Law
LAW 335: International Law
LAW 336: International Criminal Law
LAW 337: Environmental Law
LAW 338: Criminology and penology
LAW 339: Local Government Law
LAW 340: Banking Law
LAW 341: Insurance Law
LAW 342: Media Law
LAW 343: Law of the child
LAW 344: Information and Communication Technology (ICT) Law
LAW 345: Health Law
LAW 346: Human Right Law
LAW 347: Social Security Law
LAW 349: Law of the Sea
LAW 350: Sales and Goods & Agency
ML 500: Legal Research Methodology
ML 501: Principles of Constitutional Law
ML 502: Administrative Law I
ML 503: Constitutional Law of Tanzania
ML 504: Administrative Law
ML 505: Comparative constitutional Law
ML 506: Local Government Law
ML 507: Legal Systems of the World
ML 508: E-Governance Law
ML 509: The East African Community Law
ML 510: Private International Law
ML 514: Public International Law
ML 511: International Law of war and neutrality
ML 512: International environmental law
ML513: International criminal law
ML 515: Law of air and outer space
ML 516: International humanitarian law

ML 517: International refugee law
ML 518: International Law of Child
ML 519: Law of International Organizations
ML 520: Advanced Law of contract
ML 521: Advanced Company Law
ML 522: Banking and Finance Law
ML 523: Law of Investment and security
ML 524: International Trade Law
ML 525: Transport Law
ML 526: Intellectual Property Law
ML 527: Insurance Law
ML 528: International Commercial Arbitration
ML 529: E-Commerce Law
ML 530: International Taxation Law
ML 531: Competition Law
ML 541: International Human Rights Law
ML 542: International Law of the Sea
LAW 500: Administrative Law
LAW 505: Local government and Administrative Laws
LAW 530: Industrial relations and Labour laws
LAW 540: Legal Aspects of Environmental Management
LAW 620: Legal Aspects of Health Care
LAW 5112: Corporate Law of Governance
LAW 5411: Business Law

10.7 Faculty Staff

Dean and Lecturer

Modesta Opiyo — *LL.B (UDSM), LL.M (Strathcycle), PhD (MU) Advocate of the High Court and Subordinate Courts.*

Associate Dean and Lecturer

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Head of Department and Lecturer

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Head of Department and Lecturer

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Department of Civil and Criminal Law
Head of Department and Assistant Lecturer

Martin P. Massawe — *LL.B Hons (UDSM), LL.M (Oslo), Advocate of the High Court and Subordinate Courts*

Department of International Law
Head of Department and Professor

Professor Padma Sabaya — *BSc., LL.B, LL.M, (Osmania) MPhil (JNU.New Delhi), PhD (K.U.)*

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Professors:

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Vijay Ghormade — *LL.B (Nagpur), LL.M (Pune), PhD (Delhi), (On contract)*

Senior Lecturers:

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Cyriacus S. Binamungu	*Cert.(Kibosho), LL.B(UDSM), PGD (Bristol), LLM, PhD (Open) (Aberdeen), Advocate of the High Court and Subordinate Courts*

Lecturers:

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Mr. Julius Cosmas	*LL.B(UDSM), LL.M (Stellenbosch), Advocate of the High Court and Courts Subordinate thereto* - (*On PhD studies*)
Phineas L. Matto	*LL.B, LL.M (UDSM), MBA (MU) Advocate of the High Court and Courts Subordinate thereto*
John Ombella	*LLB (MU), LLM (Western Cape) Advocate of the High Court and Subordinate Courts*
John Ubena	*LL.B (MU), LL.M (Stockholm), Advocate of the High Court and Subordinate Courts (On PhD studies)*
Laurent Agola	*ADMA (IDM), LLB. (UDSM), LL.M (Glasgow Strathclyde) (On PhD studies)*

Assistant Lecturers:

Zainab M. Mwatawala	*MMC (IDM-Mzumbe), Dip.(TSJ), LL.B. (UDSM), LL.M (UDSM), Advocate of the High Court and Subordinate Courts. (On PhD studies)*
Joel Laurent	*LL.B (UDSM), LL.M (Widener), Advocate of the High Court and Subordinate Courts (Leave of Absence)*
Mwajuma Kadilu	*LL.B (UDSM), LL.M (UDSM) Advocate of the High Court and Subordinate Courts.*
Hanifa Massawe	*LL.B (MU), LL.M (Stellenbosch) Advocate of the High Court and Subordinate Courts, (On PhD studies)*
January Nkobogo	*LL.B (UDSM), LL.M (UDSM) Advocate of the High Court and Subordinate Courts.*
Saraphina M. Bakta	*Dipl.(MU), LL.B (MU), LL.M (Cape Town) Advocate of the High Court and Subordinate Courts (On PhD studies)*
Innocent L. Mgeta	*LL. B (MU), LL.M (Stellenbosch) Advocate of the High Court and Subordinate Courts.*
Ferdinand M. Temba	*LL.B (MU), LL.M (Cape Town) Advocate of the High Court and Subordinate Courts.*
Jonas E. Nkya	*LL.B (MU), LL.M (MU) Advocate of the High Court and Subordinate Courts.*
Charles W.M. Marwa	*LL.B (MU), LL.M (MU)*
Ines Kajiru	*LL.B (MU), LL.M (MU)*

Thobias Mnyasenga	*LL.B (MU), LL.M (MU)(On PhD studies)*
Isabela Warioba	*LL.B (MU), LL.M(Pretoria)*

Tutorial Assistants:

Edward K. Prosper	*LL.B (MU) (On further studies)*
Amina Natepe	*LL.B (MU) Advocate of the High Court and Subordinate Courts.*

11 SCHOOL OF BUSINESS

11.1 Introduction

The School of Business was established in January, 2011. It offers Bachelor's Degrees, Master's Degrees and PhDs in the fields of Accounting, Finance, Business Administration, Marketing, Entrepreneurship, Procurement and Logistics Management. Currently, the school offers the following undergraduate and postgraduate programmes: Bachelor of Accounting and Finance (majoring in Business Sector and Public Sector); Bachelor of Business Administration (majoring in; Marketing; Entrepreneurship; Procurement and Logistics Managements); Master of Science (majoring in Accounting and Finance; Entrepreneurship; Marketing; Procurements and Logistics Managements) and Masters of Business Administration (Corporate Management).

The School also provides consultancy and training services in the fields of business to government institutions such as local governments' authorities, ministries and government departments. In the private sectors various companies benefit from the consultancies, and training offered by the Staff of the School in Tanzania and abroad. The School has links to local professional boards such as the National Board of Accountants and Auditors (NBAA-T), The Procurement and Supplies Professional and Technicians Board (PSPTB). Internationally the School is a member to the Association of African Business Schools (AABS).

In line with the vision and mission of Mzumbe University, the School is committed to producing highly qualified graduates with the capacity and competence to manage and promote entrepreneurial development efforts both at national and at international level. This is achieved through providing demand driven curriculum that equips students with both theoretical and practical tools necessary for analyzing and solving business problems. The School is also committed to developing individuals with appropriate ethical and professional attitudes and behaviour.

11.2 School Admission Requirements

11.2.1 Bachelor of Accounting and Finance with options in:

- Business Sector (BAF - BS)
- Public Sector (BAF – PS)

(a) Direct Entry Qualification

(i) At least two principal level passes and one subsidiary in the Advanced Certificate Secondary Education (A- Level).

(ii) Where the principals passed do not include Advanced Mathematics or Bookkeeping, or Commerce, candidates must have obtained a pass in Mathematics, or Commerce or Book-keeping in their Certificate of Secondary Education (o' level) or, its Equivalent.

(b) Equivalent Entry Qualifications

Applicants must have obtained at least three (3) credit passes at O-level and either:
Diploma of at least second class in Accountancy or Statistics or Business Administration or Education with major passes in Mathematics or Accountancy or Commerce from accredited institutions

OR

Certificate in Accountancy (CA) or Business management Certificate (BMC) of Mzumbe University of at least second class and at least 3.5 points in the Advanced Certificate of Secondary Education (A-Level)

(c) Recognition of Prior Learning Entry Scheme

The university offers an alternative method of entry through the Recognition of Prior Learning (RPL) entry scheme (previously known as Mature Age Entry Scheme). Please note that the examination for this entry scheme is administered by the University on behalf of Tanzania Commission for Universities (TCU). Applicants are therefore advised to visit TCU website for more information on this scheme

11.2.2 Diploma in Accountancy

Applicants for admission into the Diploma in Accountancy of the Mzumbe University must hold:

a) A certificate in Accountancy of at least second class level from a registered institution
b) An Advanced Certificate of Secondary Education (ACSE) with principal level passes in Mathematics or Commerce or Accountancy.

Where the principal pass is not in Mathematics or Commerce or Accountancy in the Advanced Certificate of Secondary Education, the applicant must have credit in Basic Mathematics or Commerce or Book-keeping in the Ordinary Certificate of Secondary Education.

11.2.3 Certificate in Accountancy

Applicants must hold at least one principal level pass in the Advanced Certificate of Secondary Education (A-Level) provided the pass is in Advanced Mathematics or Accountancy or Book-keeping or Commerce or Economics or Entrepreneurship

OR

Applicants must hold at least three credits in Ordinary Certificate of Secondary Education (O-Level) provided the passes include English and Mathematics or Accountancy, or Book-keeping or Commerce or Economics or Entrepreneurship.

11.2.4 Bachelor of Business Administration with option in:

- Marketing Management
- Entrepreneurship Development

(a) Direct Entry Qualification

(i) Applicant must have at least two (2) principal level passes and one subsidiary level pass in the Advanced Certificate of Secondary Education ("A"-Level).
(ii) Where the subjects passed do not include Advanced Mathematics, Economics or Commerce, applicant must have obtained a credit pass in Basic Mathematics, or Commerce or Book-keeping in their Certificate of Secondary Education ("O" Level).

(b) Equivalent Entry Qualifications

(i) Applicant should hold either a Diploma in Business Administration with major in marketing or entrepreneurship of at least second class level
OR
(ii) An appropriate certificate of at least second class level from Mzumbe University, provided that the applicant has a total sum of at least 3.5 points in Advanced Certificate of Secondary Education ("A" Level).

(c) Recognition of Prior Learning Entry Scheme

The university offers an alternative method of entry through the Recognition of Prior Learning (RPL) entry scheme (previously known as Mature Age Entry Scheme). Please note that the examination for this entry scheme is administered by the University on behalf of Tanzania Commission for Universities (TCU). Applicants are therefore advised to visit TCU website for more information on this scheme

i. Diploma in Business Administration

Applicants for admission into the Diploma in Business Administration of the Mzumbe University must hold:

(i) A Certificate in Business Management or Administration of at least second class level from a registered institution.
(ii) An Advanced Certificate of Secondary Education (ACSE) with a principal level pass in Mathematics or Commerce or Accountancy.
(iii) Where the principal pass is not in Mathematics or Commerce or Accountancy in the Advanced Certificate of Secondary Education, the applicant must have credit in Basic Mathematics or Commerce or Book-keeping in the Ordinary Certificate of Secondary Education.

ii. Business Management Certificate (BMC)

Applicants must have passed in at least five (5) subjects in the Ordinary Certificate of Secondary Education provided that the passes include Basic Mathematics or Commerce or Book-keeping.

iii. Bachelor of Business Administration - Procurement and Logistics Management (PLM)

(a) Direct Entry Qualification

The applicant must hold at least two principal level passes and one subsidiary in the Advanced Certificate of Secondary Education (ACSE). If neither of these two principal and subsidiary passes is in Advanced Mathematics, then the applicant must have a subsidiary pass in Basic Applied Mathematics at A-Level and a credit in Basic Mathematics at "O" level.

(b) Equivalent Entry Qualifications

The applicant must hold a diploma in Business Administration with a major in Procurement or Materials Management or Logistics, or Supplies of at least Second Class level from an accredited Institution.

OR

An appropriate certificate of at least second class level from Mzumbe University, provided that the applicant has a total sum of at least 3.5 points from two principal subjects in Advanced Certificate of Secondary Education ("A" Level).

(c) Recognition of Prior Learning Entry Scheme

The university offers an alternative method of entry through the Recognition of Prior Learning (RPL) entry scheme (previously known as Mature Age Entry Scheme). Please note that the examination for this entry scheme is administered by the University on behalf of Tanzania Commission for Universities (TCU). Applicants are therefore advised to visit TCU website for more information on this scheme.

i. Diploma in Procurement and Supply Chain Management

The minimum requirements for entry to the programme are as follows:

(i) One Principal pass at A-Level.
(ii) Three passes of Grade C at O-Level.
(iii) A certificate with a second class pass in procurement and logistics management programme (or its equivalent) of Mzumbe University or any other recognized institution of learning/training.

ii. Certificate in Logistics Management (CLM)

Applicants must have passed in at least five (5) subjects in the Ordinary Certificate of Secondary Education provided that the passes include Basic Mathematics or Commerce or Book-keeping.

a. Graduate Degree Programmes

General minimum entry qualifications are:

(i) Each Master's programme (MBA or MSc) requires that an applicant should have;
- At least a second class first degree or an advanced diploma from a recognized higher learning institution or equivalent qualifications
- A professional qualification recognized by professional bodies [e.g. CPA(T), CPSP (T) etc]

(ii) Specific to Executive MBA:
- Applicants should in addition have at least five years of managerial experience

(iii) Specific to mainstream MBA:
- Applicants should in addition have at least three years managerial experience

(iv) Specific to each MSc. program
- Applicants should have their first degree disciplines that are relevant to the desired MSc. Specialization
- Experience shall be an added advantage

11.3 Undergraduate Programmes

i. Bachelor of Accounting and Finance – Business Sector (BAF – BS)

Programme Objectives

The programme is designed to provide competencies to future accountants and finance specialists to serve business at the local and international context. It is a professionally tailored programme to meet the growing demand for well trained and skilled accountants and finance managers who can contribute to helping organizations effectively manage funds; and to acquire, prepare, analyze, and maintain financial information to facilitate decision making and the achievement of the organization's objectives.

Programme Structure

YEAR 1		YEAR 2		YEAR 3	
Semester I	**Semester II**	**Semester I**	**Semester II**	**Semester I**	**Semester II**
QMS 112 Business Mathematics & Statistics	**ACC 182** Government Accounting and Procurement Procedures	**ICT 265** Application of ICT in Business Decisions	**ACC 251** Managerial Finance	**F I E L D A T T A C H M E N T**	**ACC 361** International Finance
ECO 100 Micro Economics	**ACC 101** Financial Accounting I	**ACC 202** Financial Accounting II	**ACC 203** Financial Accounting III		**ACC 391** Public Finance and Taxation
ACC 100 Introductory Accounting	**ECO 101** Macro Economics	**ACC 221** Costing and Management Accounting I	**ACC 222** Costing and Management Accounting II		**BUS 380** Entrepreneurs hip and SME Management
LAW 107 Business Law	**PUB 201** Principles of Management Organization behavior	**ACC 231** Auditing and Assurance services I	**ACC 232** Auditing and Assurance services II		**BUS 360** Strategic Management & Consultancy Skills
COM 101 Study Skills and Business Communication	**DST 101** International Cooperation Development	**ACC 252** Banking and Financial Services	**BUS 280** Fundamentals of Business Research Methods		**QMS 203** Quantitative Techniques
10 CP	**10 CP**	**10 CP**	**10 CP**	**10 CP**	**10 CP**

ii. Bachelor of Accounting and Finance - Public Sector (BAF – PS)

Programme Objectives

The programme is designed to provide competencies to future accountants and finance specialists to serve business at the local and international context. It is a professionally tailored programme to meet the growing demand for well trained and skilled accountants and finance managers who can contribute to helping public organizations, local governments and central government ministries, regional administrative units, departments, agencies, authorities and secretariats effectively manage funds; and to acquire, prepare, analyze, and maintain financial information that can facilitate decision making and the achievement of the public sector's objectives.

Programme Structure

YEAR 1		YEAR 2		YEAR 3	
Semester I	**Semester II**	**Semester I**	**Semester II**	**Semester I**	**Semester II**
QMS 112 Business Mathematics and Statistics	**ACC 154** Public Sector Accounting and Finance I	**ICT 265** Application of ICT in Business Decisions	**ACC 251** Managerial Finance	**F I E L D A T T A C H M E N T**	**ACC 361** International Finance

ECO 100 Micro Economics	**ACC 101** Financial Accounting I	**ACC 202** Financial Accounting II	**ACC 203** Financial Accounting III		**ACC 391** Public Finance and Taxation
ACC 100 Introductory Accounting	**ECO 101** Macro Economics	**ACC 221** Costing and Management Accounting I	**ACC 222** Costing and Management Accounting II		**ACC 355** Public Sector Accounting and Finance II
LAW 107 Business Law	**PUB 201** Principles of Management Organization behavior	**ACC 241** Public Sector Auditing and Assurance Services I	**ACC 242** Public Sector Auditing and Assurance Services II		**ACC 360** Strategic Management & Consultancy Ski
COM 101 Study Skills and Business Communication	**DST 101** International Cooperation Development	**ACC 252** Banking and Financial Services	**BUS 280** Fundamentals of Business Research Methods		**QMS 203** Quantitative Techniques
10 CP	**10 CP**	**10 CP**	**10 CP**	**10 CP**	**10**

11.3.3 Bachelor of Business Administration – (Marketing Management)

Programme Objectives

The programme is designed to provide competencies to future specialists in marketing management to serve business at the local and international context. It is a professionally tailored programme to meet the growing demand for well trained and skilled marketing managers who can contribute to undertaking key market functions, such as developing company market share, product demand, promotional activities, and developing marketing plans; as well as gathering, analyzing, interpreting and communicating market research information for a given product or service.

Programme Structure

YEAR 1		YEAR 2		YEAR 3	
Semester I	**Semester II**	**Semester I**	**Semester II**	**Semester I**	**Semester II**
QMS 101 Business Mathematics and Statistics	**BUS 370 I**ndustrial Marketing	**ICT 265** Application of ICT in Business Decisions	**BUS 260** Essentials of Service Marketing	**FIELD ATTACHMENT**	**BUS 360** Strategic Business Mgt & Consultancy Skills
PUB 113 Principles of Management	**ACC 170** Basic Financial Accounting	**ACC 271** Cost & Management Accounting	**ACC 272** Basic Financial Management		**BUS 375: E-Marketing**
ECO 100 Micro-Economics	**ECO 101** Macro-Economics	**BUS 230** Sales Management	**BUS 250** Marketing Distribution Systems		**BUS 330** International Marketing
LAW 104 Commercial Law	**BUS 110** Introduction to Marketing	**BUS 235** Consumer Behaviour	**BUS 270** Small Business Management & Entrepreneurship Development		**BUS 340** Brand Management
COM 100 Communication Skills	**DST 101** Development Perspectives and International Cooperation	**COM 200** Business Communication	**BUS 280** Fundamentals of Business Research Methods		**ELECTIVES** Choose 1 from 3 courses
10 CP	**10 CP**	**10 CP**	**10 CP**	**10 CP**	**10 CP**

Electives

BUS 355: Marketing communication
BUS 315: Social Marketing
DST 300: Gender perspectives and Environmental Management

11.3.4 Bachelor of Business Administration – (Entrepreneurship Development)

Programme Objectives

It is expected that the programme will enable students to start and manage small medium enterprises, creating their own employment rather than becoming job seekers. It aims to develop entrepreneurial skills for managing small and medium business ventures.

ProgrammeStructure

YEAR 1		YEAR 2		YEAR 3	
SEMESTER 1	**SEMESTER II**	**SEMESTER I**	**SEMESTER II**	**SEMESTER I**	**SEMESTER II**
QMS 112 Business Mathematics and Statistics	**BUS 110** Introduction to Marketing	**BUS 225** Business Planning	**BUS 270** Small Business & Entrepreneurship Development	**F I E L D ATTACHMENT**	**BUS 360** Strategic Business Management & Consultancy Skills
PUB 113 Human Resource Management	**BUS 120** Fundamentals of Entrepreneurship	**LOG 100** Elements of Supply Chain Management	**ACC 272** Financial Management		**ECO 302** Project Management and Public Finance
LAW 104 Commercial Law	**ECO 101** Macro Economics	**ACC 271** Cost Accounting	**BUS 275** E-Commerce for Small Businesses		**BUS 385** Promoting Enterprise
ECO 100 Micro Economics	**ACC 184** Basics of Financial and Government Accounting	**ICT 265** Application of ICT in Business Decision.	**BUS 280** Fundamentals Business Research Methods		**POM 308** Total Quality Management
COM 100 Communication Skills	**DST 101** International Cooperation Development	**COM 200** Business Communication	**BUS 255** Models for Business Growth		**ELECTIVE**
10CP	**10CP**	**10CP**	**10CP**	**10CP**	**10CP**

Electives

BUS 260 - Essentials of Service marketing
BUS 340 - Branding Management
BUS 355 - Marketing Communication

11.3.5 Bachelor of Business Administration – (Procurement and Logistics Management)

Programme Objectives

The programme is designed to prepare candidates to be specialists in procurement and logistics management and be eligible for registration by professional bodies like the Procurement and Supplies Professional and Technicians Board (PSPTB).

Programme Structure

Semester I	Semester II	Semester I	Semester II	Semester I	Semester II

QMS 112 Business Mathematics and Statistics	**LOG 100** Introduction to Supply Chain Logistics	**LOG 200** Procurement Principles and Management	**LOG 210** Procurement and Stock Auditing		**LOG 300** Supply Chain Management
COM 101 Study Skills and Business Communication	**ACC 170** Basic Financial Accounting	**ACC 273** Managerial Accounting and Finance	**LOG 240** Inventory Management and Control		**LOG 350** International Procurement
ECO 100 Micro Economics	**BUS 110** Introduction to Marketing	**LOG 220** Warehouse Management	**LOG 250** Physical Distribution Management	**FIELD ATTACHMENT**	**LOG 340** Fundamentals of Procurement Contracts Management
LAW 104 Commercial Law	**DST 101** International Cooperation and Development	**ICT 265 ICT** Application in Business	**BUS 280** Fundamentals of Business Research		**BUS 360** Strategic Management and Consultancy Skills
PUB 113 Principles of Management	**ECO 101** Macro Economics	**QMS 203** Quantitative Techniques	**LOG 230** Procurement in Public Sector		**POM 310** Production and Operations Management
10CP	**10CP**	**10CP**	**10CP**	**10CP**	**10CP**

11.3.6 Diploma in Accountancy

Programme Objective

Students will learn how to: prepare financial reports, operational budgets and income tax returns; manage budgets and forecasts; administer accounts payable and receivable; establish and maintain accounting information systems; implement and maintain internal control procedures; and monitor corporate governance activities.

Programme Structure

YEAR ONE			**YEAR TWO**	
SEMESTER 1	**SEMESTER 2**		**SEMESTER 1**	**SEMESTER 2**
COM 071 Business Communication Skills	**DST 020** Introduction to Development Perspectives		**ACC 094** Audit Theory and Practices	**ACC 095** Internal Auditing
QMS 080 Business Mathematics and Statistics	**LAW 041** Principles of Business Law	**FIWLSATTACHMETN**	**ICT 091** Introduction to Information and Communication Technology	**QMS 081** Quantitative Techniques for Decision Making
ECO 060 Introduction to Micro-economics	**ECO 061** Introduction to Macro-economics		**ACC 096** Fundamentals of Corporate Finance	**ACC 097** Taxation
ACC 091 Cost Accounting	**BUS 075** Business Research and Reporting		**BUS 070** Entrepreneurship Skills and Enterprise Development	**PUB 020** Management Principles and Practices
ACC 092 Introduction to Financial Accounting	**ACC 093** Intermediate Financial Accounting I		**ACC 098** Intermediate Financial Accounting II	**ACC 099** Management Accounting
10CP	**10CP**	**5CP**	**10CP**	**10CP**

11.3.7 Diploma in Business Administration

Programme Objectives

At the end of this programme, graduates will be able to: Select and apply different business management theories for various business related decisions, prepare

different business plans for various purposes e.g. marketing plans, operational plans, and loan proposals.

Programme Structure

FIRST YEAR			SECOND YEAR	
SEMESTER I	**SEMESTER II**		**SEMESTER I**	**SEMESTER II**
COM 071 Communication skills	**DST 020** Introduction to Development Perspective		**BUS 050** Essentials of Marketing	**POM** Basics of total Quality Management
QMS 080 Business Mathematics and Statistics	**LAW 041** Principles of Business Law		**ICT 091** Introduction to Information and Communication Technology	**LOG 065** Basics of International Marketing
ACC 092 Introduction to Financial Accounting	**BUS 060** Elements of Strategic Management		**BUS 085** Introduction to business planning and small business management	**PUB 020** Management Skills and practice
BUS 055 Innovation Management	**BUS 075** Business Research and Reporting	**FIELD ATTACHMENT**	**BUS 070** Entrepreneurship Skills and Enterprise development	**LOG 051** Introductory logistics and Supply chain Management
ECO Elements of Economics	**BUS 080** Fundamentals of Service marketing		**ACC 096** Corporate Finance	**BUS 095** E-commerce
10CP	**10CP**	**5CP**	**10CP**	**10CP**

11.3.8 Diploma in Procurement and Supply Chain Management

Programme Objective

Graduates will be able to: carry out procurement and supply chain management operational activities in both public and private organizations, assist in carrying out procurement and supply chain planning and demonstrate an ability to proceed to undergraduate programmes at Mzumbe University and other institutions of higher learning

Programme Structure

FIRST YEAR			SECOND YEAR	
SEMESTER I	**SEMESTER II**		**SEMESTER I**	**SEMESTER II**
COM 071 Business Communication Skills	**LOG 025** Procurement Principles and Techniques		**LOG 045** Basics of International Procurement	**LOG 065** Public Procurement
QMS 080 Business Mathematics and Statistics	**LAW 041** Principles of Business Law		**ICT 091** Introduction to Information and Communication Technology	**LOG 085** Introduction to E-Procurement
ACC 071 Introduction to Financial Accounting	**LOG 075** Storekeeping and Warehousing Management	**FIELD ATTACHMENT**	**BUS 070** Entrepreneurship Skills and Enterprise Development	**PUB 020** Management Skills & Practice
LOG 051 Introductory Logistics and Supply Chain Management	**BUS 075** Business Research and Reporting		**LOG 055** Fundamentals of Inventory Management and Control	**POM 023** Elements of Operations Management
ECO 080 Elements of Economics	**DST 020** Introduction to Development Perspectives		**BUS 050** Essentials of Marketing	**LOG 095** Fundamentals of Physical Distribution

10CP	**10CP**	**5CP**	**10CP**	**10CP**

11.3.9 Certificate in Accountancy

Programme Objectives

This is a one year certificate programme in accountancy for junior officials who work in finance departments of commercial and public sectors. The training framework of the programme is designed to provide a broad understanding of the day to day routines and procedures of finance and accounting in the private and public sectors in a dynamic environment. More specifically, the programme will improve performance of junior staff in accounts departments.

Programme Structure

Semester I	Semester II
ACC 060 Book-Keeping and Accounting	**ACC 061** Accounts Basic Financial and Auditing
QMS 070 Elements of Business Mathematics & Statistics	**ACC 084** Basic Cost Accounting
ACC 086 Public Sector Accounting and Financial Procedures	**ACC 087** Elements of Taxation and Economics
COM 050 Business Communication	**LOG 090** Commercial Knowledge and Materials Management
PUB 011 General Principles of Management	**QMS 020** Micro Computer Application

11.3.10 Business Management Certificate

Programme Objectives

The programme is designed to provide competence to future technicians in marketing management to serve businesses at the local and international levels. It is a professionally tailored program to meet the growing demand for well trained and skilled marketing technicians and junior managers who can contribute to undertaking key market functions such as developing company market share and product demand, promotional activities, and developing marketing plans; as well as gathering, analyzing, interpreting and communicating market research information on customer attitude for a given product or service.

Programme Structure

Semester I	Semester II
QMS 070 Business Mathematics and Statistics	**BUS 030** Strategic Management
COM 050 Business Communication	**POM 040** Productions and Operations Management
PUB 011 General Principles of Management	**ACC 070** Business Accounting
ECO 020 Business Economics	**BUS 020** Marketing Management
LOG 030 Elements of Suppy Management	**ICT 020** Micro Computer Application
10 CP	**10 CP**

11.3.11 Certificate in Logistics Management

Programme Objectives

The programme is designed to prepare candidates to be technicians in procurement and logistics management and be eligible for registration by professional bodies like the Procurement and Supplies Professional and Technicians Board (PSPTB). The programme is intended for serving junior managers and supervisors in procurement, operations, purchasing, and stores.

Programme Structure

Semester I	Semester II
LOG 101 Elements of Materials Management	**BUS 020** Marketing Management
COM 050 Business Communication	**BUS 040** Production and Operations Management
PUB 018 Organization Behavior	**LOG 060** Store-Keeping and Procedure
QMS 070 Business Maths and Statistics	**LOG 070** Purchasing Principles
ACC 090 Business Accounting	**TCT 020** Micro Computer Application
10 CP	**10CP**

11.4 Graduate Programmes

MBA (Corporate Management)

Programme Objectives

The programme is designed to provide competencies to future corporate managers to serve businesses at the local and international level. It is a professionally tailored program to meet the demand for well trained and skilled corporate managers who can contribute to undertaking key corporate roles and strategies through gathering, analyzing, interpreting and communicating corporate information that can facilitate decision making for successful achievement of the organization's objectives.

Programme Structure

YEAR 1		YEAR 2
Semester 1 (Oct. – Jan.)	**Semester 11 (March – June)**	**Semester 1**
ECO 5011 Managerial Economics	**BUS 5112** International Business Management	**DISSERTATION**
BUS 5011 Marketing Management	**PUB 5012** Organizational Behavior & HRM	
ACC 5111 Finance for Managers	**BUS 5032** Business Research Methods	
BUS 5021 Strategic Business Management	**LAW 5112** Corporate Law & Governance	
POM 5011 Operations Management	**ELECTIVE**	

Electives

BUS 5042: Theories of Entrepreneurship and Small Business Management
ICT 5012: Information Technology Management

11.4.2 MSc in Marketing Management

Programme Objectives

The programme is designed to provide competencies to future professionals in marketing management to serve business at the local and international context. It is a professionally tailored program to meet the demand for well trained and skilled marketing managers who can apply a critical academic level of thinking; in the analysis of marketing theories, models and techniques. Graduates will be able to select, apply and adapt generic marketing theories, models and techniques to the Tanzanian context; and demonstrate analytical, planning, implementation and control competencies in marketing related functions.

Programme Structure

MSc in Marketing Management		
Semester I	**Semester II**	**Semester III**
BUS 5011 Marketing Management	**BUS 5052** Consumer Behaviour	**DISSERTATION**
BUS 5511 International Marketing	**BUS 5062** Services Marketing	
BUS 5521 Marketing Communication	**BUS 5042** Theories of Entrepreneurship & Small Business Management	
BUS 5021 Strategic Business Management	**BUS 5032** Business Research Methods	
ECO 5011 Managerial Economics	**ELECTIVE**	

Elective

PUB 5012: Organization Behaviour & Human Resource Management
LOG 5012: Strategic Procurement & Supply Chain Management
ICT 5012: Information Technology Management

11.4.2 MSc in Procurement and Supply Chain Management

Programme Objectives

The programme is designed to provide competencies to future professionals in Procurement and Supply Chain Management to serve business at the local and international level. It is a professionally tailored program to meet the demand for well trained and skilled Procurement and Supply Chain Managers who can contribute to describing and applying relevant procurement and supply chain management techniques to support organizational decisions; and to develop and organize procurement strategies, policies, procedural manuals related to procurement and supply chain management.

Programme Structure

MSc in Procurement and Supply Chain Management		
Semester I	**Semester II**	**Semester III**
BUS 5021 Strategic Business Management	**LOG 5012** Strategic Procument & Supply Chain Management	**DISSERTATION**
ACC 5631 Procurement and Contracts Management	**LOG 5652** Inventory and Stores Management System	
LOG 5611 Procurement Theory and Systems	**LOG 5652** e- Procument & e-Supply Chain Management	
LOG 5621 National & International Logistic	**BUS 5032** Business Research Methods	
POM 5011 Banking Management	**ELECTIVE**	

Elective

BUS 5062: Services Marketing
PUB 5012: Organizational Behaviour and human Resources Management

11.4.4 MSc in Accounting and Finance

Programme Objectives

The programme is designed to provide competencies to future accountants and finance specialists to serve business at the local and international levels. It is a professionally tailored programme to meet the demand for well trained and skilled accountants and finance managers who can contribute to planning, executing and applying contemporary research toaccounting and finance practice; preparing

accounts and corporate annual financial reports in line with relevant laws and standards

Programme Structure

Semester I	Semester II	Semester III
ACC 5211 Management Accounting	**ACC 5032** International Finance	**DISSERTATION**
ACC 5011 Financial Reporting	**ACC 5242** Advanced Financial Accounting	
ACC 5221 Auditing and Assurance Services	**ACC 5231** Financial Markets & Instruments	
ACC 5021 Corporate Finance	**BUS 5032** Business Research Methods	
BUS 5021 Strategic Business Management	**ELECTIVE**	

Elective

ACC 5034: Risk Management
ACC 5252: Management Control System
ACC 5042: Practical Analysis of Financial Data

11.4.5 MSc in Entrepreneurship

Programme Objectives

The programme is designed to provide competencies to future entrepreneurship specialists to serve business at the local and international levels. It is a professionally tailored programme to meet the demand for well trained and skilled managers who can contribute to planning, executing and applying contemporary research toentrepreneurship development; as well as evaluating institutional infrastructure surrounding entrepreneurship.

Programme Structure

Semester I	Semester II	Semester III
BUS 5011 Marketing Management	**ACC 5412** Financial Management for Business Enterprises	**DISSERTATION**
BUS 5021 Strategic Business Management	**BUS 5042** Theories of Entrepreneurship & Small Business Management	
BUS 5411 Venture Creation and Business Planning	**BUS 5422** Creativity and Business Growth	
ECO 5011 Managerial Economics	**BUS 5032** Business Research Methods	
LAW 5411 Business Law	**ELECTIVE**	

Elective

PUB 5012: Organizational Behaviour & Human Resources Management
ICT 5012: Information Technology Management
BUS 5052: Consumer Behaviour

11.5 Doctor of Philosophy Degree (PhD)

The doctoral degree in Accounting, Finance and Business Management at Mzumbe University focuses on the interdisciplinary area of Commerce and Business Management. Within these subjects area, there are numerous options for doctoral aspirants to direct their interests on specific functional specialized topics, including crosscutting issues.

The objectives of the programme are:

(i) To enable students to conceptualize real world issues in the multidisciplinary subject areas of Accounting, Finance and Business Management as applied to profit and non-profit organizations.
(ii) To develop student's analytical skills and ability in making critical judgments pertaining to research.

(iii) To enhance student's ability for research and knowledge application in problem formulation, investigation and research analysis.
(iv) To contribute to the existing knowledge base in Accounting, Finance and Business Management and allied areas.

11.6 Course Listing

ACC 060: Fundamentals of Accounting
ACC 061: Basic Financial Accounting and Auditing
ACC 070: Accounting for Managers
ACC 071: Basic Book-Keeping
ACC 080: Basic Local Government Accounting
ACC 081: Basic Local Government Finance I
ACC 082: Basic Local Government Finance II
ACC 083: Basic Government Accounting
ACC 084: Basic Cost Accounting
ACC 085: Principles of Local Government Finance
ACC 086: Basic Public Sector Accounting
ACC 087: Elements of Taxation and Economics
ACC 090: Basic Business Accounting
ACC 094: Basic Public Sector Accounting
ACC 100: Introductory Accounting
ACC 101: Financial Accounting I
ACC 102: Financial Accounting
ACC 154: Public Sector Accounting I
ACC 184: Government Accounting
ACC 185: Accounting for Lawyers
ACC 202: Financial Accounting II
ACC 203: Financial Accounting III
ACC 221: Cost and Management Accounting I
ACC 222: Cost Management Accounting II
ACC 231: Auditing I
ACC 232: Auditing II
ACC 242: Auditing and Investigation
ACC 243: Public Sector Budgeting and Finance
ACC 244: Public sector Budgeting, Costing and Accounting Packages
ACC 255: Public Sector Accounting
ACC 251: Management Finance
ACC 271: Cost and Management Accounting
ACC 272: Financial Management
ACC 281: Basic Public Sector Financial Management
ACC 286: Local Government Finance and budgeting
ACC 361: International Finance
ACC 341: Public Sector Auditing
ACC 380: Local Government Finance:
ACC 381: Government Accounts and Accounting Packages
ACC 382: Local Government Accounting
ACC 391: Taxation
ACC 405: Financial Management in Local Authorities
ACC 408: Accounting for Decision Making in Local Authorities
ACC 500: Accounting for Decision Making
ACC 510: Financial Management
ACC 530: Financial Statement Analysis
ACC 540: Management Control Systems
ACC 5011: Financial Reporting
ACC 5021: Corporate Finance
ACC 5032: International Finance
ACC 5034: Risk Management
ACC 5042: Practical Analysis of Financial data
ACC 5211: Management Accounting
ACC 5221: Auditing and Assurance Services
ACC 5242: Advanced Financial Accounting

ACC 5252: Management Control Systems
ACC 5231: Financial Markets and Instruments
ACC 5311: Banking Management
ACC 5331: Management of Risks in Banking
ACC 5322: Microfinance Theories and Practice
ACC 5111: Finance for Managers
ACC 5412: Financial Management for Business Enterprises
BUS 020: Basic Principles of Marketing
BUS 030: Strategic Management
BUS 110: Introduction to Marketing
BUS 120: Theories of Entrepreneurship
BUS 210: Customer Service Management
BUS 225: Business planning
BUS 230: Sales Management
BUS 255: Business Growth
BUS 260: Retailing and wholesaling management
BUS 270: Entrepreneurship and Small Business Development
BUS 275: Marketing for Small Enterprises
BUS 280: Marketing Research (2 credit points)
BUS 281: Research Methods for Entrepreneurs
BUS 300: Enterprises and Business Management
BUS 330: International Marketing
BUS 340: Strategic Marketing
BUS 360: Strategic Management and Consultancy Skills
BUS 401: Applied Marketing in Local Authorities
BUS 5032: Business Research Methods
BUS 5021: Strategic Business Management
BUS 5062: Services Marketing
BUS 5011: Marketing Management
BUS 5042: Theories of Entrepreneurship and Small Business Development
BUS 5112: International Business Management
BUS 5411: Venture Creation and Business Planning
BUS 5052: Consumer Behaviour
BUS 5422: Creativity and Business Growth
BUS 5511: International Marketing
BUS 5521: Marketing Communication
LOG 010: Element of Materials Management
LOG 030: Strategic Management (2 credit points)
LOG 050: Materials Management in Local Government)
LOG 060: Storekeeping and procedures
LOG 070: Introductory Purchasing
LOG 090: Commercial Knowledge
LOG 100: Introduction to Materials Management
LOG 200: Purchasing Principles and Applications
LOG 205: Business Logistics
LOG 210: Stores and Warehouse Administration
LOG 240: Inventory Management and Control
LOG 250: Physical Distribution Management
LOG 300: Supply Management
LOG 350: International Procurement
LOG 580: Buying Policies and Systems
LOG 5611: Procurement theory and systems
LOG 5621: National and International Logistics
LOG 5631: Procurement and Contract Management
LOG 5642: Inventory and Stores Management Systems
LOG 5652: E-Procurement and E-Supply Chain Management
LOG 5012: Strategic Procurement and Supply Chain Management

11.7 School Staff

Dean and Associate Professor

Ganka Nyamsogoro *ADCA (IDM), CPA (T), PG (UK), MSc. (Greenwich),*

	PhD (Greenwich)
Associate Dean and Senior Lecturer	
Hawa Petro	*ADBA (IDM), MBA (Agder), PhD (Groningen)*

Academic Staff List
Department of Business Administration

Head of Department and Assistant Lecturer	
Daudi Mollel	*FTC (DTC), ADBA (IDM-Mzumbe), MBA (Mzumbe), PhD (Kenyatta)*
Senior Lecturers:	
Benard J.M. Nsana	*ADBA (IDM), PG.D.(Aston), M.Soc.Sc.(Stockholm),(On contract)*
Jaraj S.M. Kikula	*ADBA (IDM), MBA (RVB Maastrich School of Mgt.), PhD (SUA)*
Jones A. Mnzava	*B.Com (UDSM), MBA. (UDSM)*
Lecturers:	
Gabriel Elisante	*PGDM (CIM), Mech. Eng. (MTC), MSc. (Salford), PhD (Kenyatta), (0n leave of absence)*
Omary Swalehe	*ADBA (IDM), MBA (Bradford), MCIM (UK), (On PhD Studies)*
Mushumbusi P. Kato	*BBA (MU), MSc. (Vrije Universiteit) (On PhD Studies)*
Assistant Lecturers:	
Robert F. Makorere	*BBA (MU) MBA (UDSM), (On PhD Studies)*
Mwakujonga Joshua	*BBA (MU) MBA (Wuhan) (On PhD Studies)*
Jasinta Msamula	*BBA (MU), MSc.(Agder)(On PhD studies)*
Emmanuel J. Chao	*BBA (MU), MSc.(Agder),(On PhD studies)*
Baraka Kambi	*BBA (MU), MSc.(Agder) (On PhD Studies)*
Nicholaus Tutuba	*BBA (MU),MSc. (MU)*
George Mofulu	*BBA (MU),MSc. (MU) (On PhD studies)*
Deogratius Kibona	*BBA (MU), MSc. (MU)*
Tutorial Assistant	
Moses Marko	*BBA (MU*)
Happines Mhiche	*BBA (MU)*

Department of Procurement & Logistics Management

Head of Department and Assistant Lecturer	
David K. Njovu	*Certificate (Peramiho), ADMA (IDM-Mzumbe), MSc (Molde)*
Senior Lecturers:	
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Anatory M. Kamihanda	*ADBA (IDM-Mzumbe), Diploma (West Browch) GCIPS (UK), Certificate (UK), AMITD (UK), AMBIM (UK)*

Lecturers:

Arbogast K. Musabila	*ADMA (IDM-Mzumbe), MSc. (Agder), Adv. Diploma (Agder), MIST (Agder), PhD(VU)*
Mr. Aloyce J.F. Mlolere	*ADMA (IDM-Mzumbe),MSc (Agder) MBA (Agder), CIPS Graduate Diploma (MCIPS)(On PhD Studies)*
Geraldine A. Rasheli	*Dip (Ed.) (Monduli), ADMA (IDM-Mzumbe), MSc. (Manchester) CPSP (T), MCIPS (UK), (On PhD Studies)*
Leonada Mwagike	*ADMA (IDM-Mzumbe), MSc. (Manchester), CIPS Graduate Diploma (MCIS), (On PhD Studies)*
Paul M. Nsimbila	*Dip (Ed.) Monduli TTC, ADMA (IDM), CPSP (T), MSc. (Manchester) MCIPS (UK)(On PhD Studies)*
Bakari M. Mohamed	*BBA (MU), CPSP (T), MSc. PSCM (MU)*

Assistant Lecturers:

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Simon Kitilla	*Cert. (African Virtual University), ADTM (NIT), B. Com (OUT), MBA (MU), CPSP(T), CILT*
Godfred B. Mbanyi	*Dip. (UK), BBA (MU), CPSP (T), MSc. PSCM(MU), (On sabbatical leave)*
Edward Makoye	*BBA (MU) CPSP (T), MSc. (Agder)*

Tutorial Assistant

Sophia Paul	*BBA (MU), CPSP (T)*

Department of Accounting and Finance

Head of Department and Lecturer

Harun Mapesa	*ADCA (IDM), CPA (T), MBA (UCE) (On PhD Studies)*

Professor

Medisheti Shri Nivas	*Mcom (Osmania), PhD (Kakatiya) (On contract))*

Associate Professor

Jeremiah N. Kirway	*ADCA (IDM), MBA (RVB-Delft), PG.Dip. (ISS), PhD (SUA)*

Senior Lecturers

Dominius M.L Kasilo	*ADCA (IDM), MBA (RVB Delft), CPA (T), CSP (T), PhD (Twente)*
Davis J. Meela	*ADCA (IDM), MBA (RVB Maastricht), (On PhD studies)*
John B. Treglay	*ADCA (IDM), MBA, CPA (T), (on PhD Studies)*
A. M. Komunte	*ADCA (IDM), PGDA (IFM), CPA (T), MSc (Stirling)*
Thomas G.J. Magambo	*ADCA (IDM), MSc. (Glassgow)(on PhD studies)*
Alloyce P. Maziku	*ADCA (IDM), MSc. (Glasgow Caledonian)*

Ernest Kihanga	*ADCA (IDM), MBA (Agder) MSc (Salford),CPA (T), Certificatein Culture and Civilization (Norway), PhD (Groningen)*
Lecturers:	
Cosmas Mbogela	*Dip. (Kibosho), BAF (MU), CPA (T), MSc (Groningen) MSc (Uppsala), (On PhD Studies)*
Joseph Kiria	*Dip-Ed, (Monduli), ADCA (IDM-Mzumbe), MSc (Glasgow), CPA T), (On PhD Studies)*
Gabriel Komba	*ADCA (IDM), MSc. (Salford) CPA (T, (On PhD Studies)*
Ernest Samwel	*ADCA (IDM), MSc. (UCE), PhD (VU)*
BenedictoLukanima	*ADCA (IDM), MSc. (International Banking & Finance) ((Salford), PhD (Finance) (Hull), (On leave of Absence)*
Elias S. Malubi	*ADA (IFM), CPA (T), MBA (Mzumbe), (On contract)*
Nsubili Isaga	*ADCA (IDM), MBA (Finance and Management) (UCE) (PhD) Amsterdam)*
Assistant Lecturers:	
A.N. Mwakibete	*ADCA (IDM), PGD (Birmingham), MBA (Birmingham),(On PhD Studies)*
Martha Adolf	*ADCA (IDM), MBA (UCE), (On PhD Studies)*
Juma Buhimila	*BAF (MU), CPA (T), MBA (UDSM), (On PhD studies)*
Jema Myava	*BAF (MU), CPA (T), MSc AF (MU)*
Seif R. Muba	*BAF (MU), MSc. BA (Vrije), (On PhD Studies)*
Erasmus L.F. Kipesha	*BAF (MU), CPA (T), MBA (UDSM) PhD*
Falesy Mohamed Kibassa	*BAF (MU), MBA (UDSM), (on PhD Studies)*
Severin Gasper Msaidi	*BAF(MU), MSc. AF (MU), CPA (T)*
Moshi James	*BAF (MU), MSc. AF (MU)*
Janeth Patrick	*BAF (MU), MSc. AF (MU), CPA (T)(On PhD studies)*
Rocke Alex Muhabe	*BAF (MU), MSc (Glasgow)*
Faustin Tarimo	*ADCA (IDM), MBA (Atlanta), CPA (T), (On contract)*
Tutorial Assistants:	
Pascal Daudi	*BAF (MU) (On Msc. Studies)*
Pulkeria Pascoe	*BAF (MU), CPA (T)*

12 FACULTY OF SCIENCE AND TECHNOLOGY

12.1 Introduction

The Faculty of Science and Technology was established in August 2002. It runs training programmes in information and communication technology management; production and operations management and applied statistics.

12.2 Admission Requirements for Different Undergraduate Degree and Non-a. Degree Programmes

Following the University general admission requirement, the following are additional faculty specific entry requirements:

12.2.1 Certificate in Information Technology (CIT)

Applicants for this degree programme should have already completed CSEE or equivalent as described in general Mzumbe University admission criteria. Specifically, for this course applicants should be possessing good grades on the following for which knowledge in Mathematics is compulsory.

Direct entry

- Graduate of certificate of secondary education examination (CSEE) with at least three passes. The applicants must possess at least a "D pass" of basic Mathematics at O-level.

12.2.2 Diploma in Information Technology (DIT)

Applicants for admission into Diploma in Information Technology (DIT) must be holders of:

i) Certificate in Information Technology (CIT) or any other certificate in Science or Engineering programmes whose courses involve Mathematics from an accredited institution. The applicant must have at least a second class level score in the certificate programme.

OR

ii) At least one principal pass of a science subject at advanced secondary level. If the principal pass is not advanced Mathematics then the applicant must have either a subsidiary of basic applied mathematics or credit pass of Mathematics at Ordinary secondary level, a subsidiary at advanced secondary level, a "D" pass of additional Mathematics at o-level or a "D" pass from in Physics, Chemistry or Book-keeping at A-level.

12.2.3 Bachelor of Science in ICT with Business (B.Sc. ICT-B)

Direct entry

- Graduate of advanced certificate of secondary education examination (ACSEE) with subject combination of PCM, PGM, EGM, or any other combination with advanced mathematics as a one of the major subject. The applicants must possess at least a **"Credit pass"** of basic Mathematics at O-level and at least **"Principal pass"** of advanced Mathematics at A-level secondary school.

Equivalent entry

- Graduate of diploma in Computer Science or related discipline "with final score equivalent to an upper second of GPA system" and "with at least "**Principal pass**" grade of Mathematics at A-level secondary school **or** at least "**Credit pass**" of Mathematics at O-level secondary school".
- Full technician certificate in Computer Science or related discipline with at least an average score of **Band** at least a "**Credit pass"** of Mathematics at O-level
- Certificate of Information Technology of Mzumbe University or equivalent to that from other recognized institution with high grade of at least an upper second grade GPA **and** the applicants must possess at least a **"Credit pass"** of basic Mathematics at O-level or at least "**Principal pass**" of Mathematics at A-level .

12.2.4 Bachelor of Science in ICT with Management (B.Sc. ICT-M)

Direct entry

- The applicant must hold at least two principal passes and one subsidiary in science subjects in the advanced certificate of secondary education (ACSE). If none of those two principal and subsidiary passes is in advanced Mathematics, then the applicant must have a subsidiary in Basic Applied Mathematics at A-level and a credit in basic Mathematics at "O" level.

Equivalent entry

- The applicant must hold a diploma in Computing Science of at least second class level from an accredited institution

OR

- The applicant must possess an appropriate certificate with an upper second class from Mzumbe University provided that the applicant has a total sum of at least two points in advanced certificate of secondary education

OR

- The applicant must possess a full technician certificate in appropriate discipline from a recognized institution.

12.2.5 Bachelor of Science in Information Technology and Systems (B.Sc. in ITS)

Admission Requirements

Direct entry

- Graduate of advanced certificate of secondary education examination (ACSEE) with subject combination of PCM, PGM, EGM, or any other combination with advanced Mathematics as a one of the major subject. The applicants must possess at least a **"Credit pass"** of basic mathematics at O-level and at least **"Principal pass"** of advanced Mathematics at A-level secondary school.

Equivalent entry

- Graduate of diploma in Computer Science or related discipline "with final score equivalent to an upper second of GPA system" and "with at least "**Principal pass**" grade of Mathematics at A-level secondary school **or** at least "**Credit pass**" of Mathematics at O-level secondary school".
- Full technician certificate in Somputer Science or related discipline with at least an average score of **Band** at least a "**Credit pass"** of Mathematics at O-level
- Certificate of Information Technology of Mzumbe University or equivalent to that from other recognized institution with high grade of at least an upper second grade GPA **and** the applicants must possess at least a **"Credit pass"** of basic Mathematics at O-level or at least "**Principal pass**" of Mathematics at A-level .

12.2.6 Bachelor of Science in Production and Operations Management

Direct Entry Qualification

The applicant must hold at least two principal passes and one subsidiary in science subjects in the advanced certificate of secondary education (ACSE). If none of those two principal and subsidiary passes is in advanced Mathematics, then the applicant must have a subsidiary in Basic Applied Mathematics at A-level or a credit in basic Mathematics or "D" in Additional Mathematics at "O" level.

Equivalent Entry Qualification

- Diploma in Engineering with final score equivalent to an upper second class of Grade Point Average (GPA) system.

OR

- Diploma in any scientific discipline whose contents involves Mathematics courses and with final scores equivalent to an upper second class of Grade Point Average (GPA) system.

OR

- Full Technician Certificate (FTC) in Engineering with at least an average score of 'B'

Recognition of Prior Learning Entry Scheme

The university offers an alternative method of entry through the Recognition of Prior Learning (RPL) entry scheme (previously known as Mature Age Entry Scheme). Please note that the examination for this entry scheme is administered by the University on behalf of Tanzania Commission for Universities (TCU). Applicants are therefore advised to visit TCU website for more information on this scheme.

12.2.7 Bachelor of Science in Applied Statistics (B.Sc. Applied Statistics)

Direct Entry Qualification

Applicants must hold at least two principal level passes and one subsidiary in Science Subjects in the Advanced Certificate of Secondary Education (ACSE). If none of those two principal passes is in Advanced Mathematics, the applicant must have a subsidiary in Basic Applied Mathematics and a credit in Basic Mathematics at "O" level.

OR

Equivalent Entry Qualification

- A diploma of at least second class level in Statistics or related subjects from a accredited institution.

OR

- Certificate in Applied Statistics of at least second class level from Mzumbe University, provided that the applicant has a total sum of at least 3.5 points from two principal subjects in Advanced Certificate of Secondary Education ("A" Level).

Recognition of Prior Learning Entry Scheme

The university offers an alternative method of entry through the Recognition of Prior Learning (RPL) entry scheme (previously known as Mature Age Entry Scheme). Please note that the examination for this entry scheme is administered by the University on behalf of Tanzania Commission for Universities (TCU). Applicants are therefore advised to visit TCU website for more information on this scheme.

12.2.8 Diploma in Applied Statistics

- A Certificate of Statistics with at least second class division from Mzumbe university or any other recognized university/institution

OR

- Advanced Certificates of Secondary School Education (ACSSE) with at least two principal passes in science subjects. The principal pass must be in Mathematics. Where the principal pass does not include Mathematics in the Advanced Certificate of Secondary Education, applicant must have a credit in Basic Mathematics at the Ordinary Certificate of Secondary Education ("O-level").

12.2.9 Certificate in applied statistics (CAS)

Applicants must have passed in at least five (5) subjects in the Ordinary Certificate of Secondary Education provided that the passes include Basic Mathematics.

12.3 Undergraduate degree Programmes

12.3.1 Certificate in Information Technology (CIT)

Programme Objective

Graduates from the certificate programme will be prepared to work in business and general organizational environments providing services in terms of the following bundles of knowledge and expertise:

Programme Structure

Semester I	Semester II
ICT 010 Introduction to Information Technology	**ICT 020** Website designing with HTML & XML
COM 050 Business Communication	**ICT 021** Fundamentals of Computer Programming
ICT 011 Database concepts with MS-Access	**ICT 022** Fundamentals of Computer Networks
ICT 012 Fundamentals of Computer System Troubleshooting	**ICT 023** Fundamentals of MIS
QMS 070 Elements of Business Mathematics and Statistics	**ICT 024** Linear Algebra
10 CP	**10 CP**

12.3.2 Diploma in Information Technology (DIT)

Objectives

Designed to meet needs of employers and for self employment, holders of this diploma programme will be prepared to work in business and general organizational environments providing services in terms of the following bundles of knowledge and expertise:

- Apply network design to home and small scale networks.
- Monitor and diagnose the operation of a complete IT infrastructure in order to detect faults and fix them accordingly.
- Assist in customizing and tuning applications for the needs of a business.

Programme Structure

Year I			Year II	
Semester I	**Semester II**	**Field Practice**	**Semester I**	**Semester II**
ICT 051 Introduction to Higher Level Programming	**ICT 060** Linear Algebra	**Practical Training**	**ICT 070** Introduction to Software Engineering	**ICT 080** Network Operating System
ICT 052 Introduction to Database System	**ICT 061** Computer Networks		**ICT 071** Computer Networks Administration	**ICT 081** Introduction to IT project Management
ICT 053 Calculus and Foundation Analysis	**ICT 062** Maintaining Computer system		**ICT 072** Designing of Web Driven Applications	**ICT 082** Final Year Project
COM 075 Business Communication Skills	**ICT 063** Database Administration		**ICT 073** Object Oriented Concepts	**ICT 083** Fundamentals of IT Security
ICT 054 Basics of Operating systems	**ICT 064** IT and Society		**ICT 074** Discreet Mathematics	Elective

Electives

ICT 084: Fundamentals of Management Information Systems
ICT 085: Techno-Entrepreneurship & Innovations
ICT 086: Human Computer Interface Design

12.3.3 Bachelor of Science in ICT with Business (B.Sc. ICT-B)

Objectives

Graduates from the programme will be prepared to work in business and general organizational environments providing services in terms of the following bundles of knowledge and expertise:

- Apply network design to small and medium scale networks.
- Administer the operation of a complete IT infrastructure.
- Customize and tune applications for the needs of a business.
- Effective human computer interface design for application systems.

- Perform programming and system development activities
- Perform software engineering related tasks
- Capable of co-working while supported with computer networks
- Capable of working as business managers and making business policies

Programme Structure

Year I			Year II			Year III	
Semester I	**Semester II**		**Semester I**	**Semester II**		**Semester I**	**Semester II**
DST100: Development Perspectives	**ICT121** Object Oriented Programming with Java	**PRACTICAL TRAINING**	**ICT211** Systems and Software Engineering	**ICT221** Web applications design and implementation with PHP or JSP	**PRACTICAL TRAINING**	**ICT312** Management of IT projects	**ICT321** Advanced Databases and Database Implementation
ICT111: Introduction to Information technology and System Organization	**ICT122** Computer Architecture		**ICT212** Advanced Computer Networks	**ICT223** Operating Systems		**ICT313** Informatics Research and development methodologies	**ICT324** E-business and E-commerce
ICT114 Database and Database Systems	**ICT123** Computer Networks		**ICT213** System analysis and design	**ACC221** Cost and management accounting		**BUS360** Strategic Business Management	**ICT325** Cryptography and Network Security
ICT112 Principle of computer programming (High level language)	**ECO100** Micro-Economics		**ACC201** Cost and management accounting	**COM101** Study Skills and Business Communication		**ICT323** Final Year Projects	**Elective**
ICT119 Elementary Statistics	**ACC100** Introductory Accounting		**ICT216** Calculus and Foundation Analysis	**BUS270** Small business management and entrepreneurship development		**ICT326** E-Government	**Elective**

Electives:

ICT 200: Collaborative networks and facilitating technologies
ICT 201: Human computer interactions
ICT 300**:** Social informatics
ICT 314: Object oriented programming with C++
ICT 303: Data warehousing

12.3.4 Bachelor of Science in ICT with Management (B.Sc. ICT-M)

a) Objectives

Graduates from the programme will be prepared to work in government, business and general organization environment providing services in terms of the following bundles of knowledge and expertise:

- Apply network design to small and medium scale networks.
- Administer the operation of a complete IT infrastructure.
- Customize and tune applications for the needs of a business.
- Effective human computer interface design for application systems.
- Perform programming and system development activities
- Perform software engineering related tasks
- Capable of co-working while supported with computer networks
- Capable of Performing managerial, policy development and decision making responsibilities

Programme Structure

Year I			Year II			Year III	
Semester I	**Semester II**		**Semester I**	**Semester II**		**Semester I**	**Semester II**
DST100 Development Perspectives	**ICT121** Object Oriented Programming with Java		**ICT211** System and Software Engineering	**ICT221** Web application design and implementation with PHP or JSP		**ICT311** Distributed systems	**ICT321** Advanced Databases and Database Implementation
ICT111 Introduction to Information technology and System Organization	**ICT122** Computer Architecture		**ICT213** System analysis and design	**ICT223** Operating Systems		**ICT312** Management of IT projects	**ICT302** E-governance
ICT112 Principle of computer programming (High level languages)	**ICT123** Computer Networks	**PRACTICAL TRAINING**	**ICT215** Discrete Mathematics	**ICT229** Information system management	**PRACTICAL TRAINING**	**ICT313** Informatics Research and development methodologies	**ICT323** Final Year Projects
ICT114 Database and Database systems	**ECO100** Micro-Economics		**ICT216** Calculus and Foundational Analysis	**COM101** Study Skills and Business Communication		**ICT 324** E-business and E-commerce	**Elective**
PUB113 Principles of management	**ICT125** Linear Algebra		**ICT217** Commercial Law for ICT	**ACC100** Introductory Accounting		**Elective**	**Elective**

Electives:
ICT 200: Collaborative networks and facilitating technologies
ICT 201: Human computer interactions
ICT 300: Social informatics
ICT 314: Object oriented programming with C++
ICT 322: Business informatics
BUS 240: Inventory management and control
ICT 202: Data warehousing

12.3.5 Bachelor of Science in Information Technology and Systems (B.Sc. in ITS)

Objectives

This programme is offered to students interested in working within business environments applying computing science knowledge, rather than focusing only on software development. This is especially true in businesses, particularly for small and medium enterprises. The degree programme will equip graduates with expertise enough to keep information technology and applied system in an organization. The main focus of such operations may include: (1) development of technologies and systems, (2) installation, configuration and customization of applications, (3) system integration, and (4) maintaining day to day IT related operations.

Programme Structure

Year I			Year II			Year III	
Semester I	**Semester II**		**Semester I**	**Semester II**		**Semester I**	**Semester II**
DST100 Development Perspectives	**ICT121** Object Oriented Programming with Java	**PRACTICAL TRAINING**	IC**T211** Systems and Software Engineering	**ICT221** Web application design and implementation with PHP or JSP	**PRACTICAL TRAINING**	**ICT311** Distributed systems	**ICT321** Advanced Databases and Database Implementation

ICT111 Introduction to Information technology and System Organization	**ICT122** Computer Architecture		**ICT212** Advanced Computer Networks	**ICT222** Computer graphics		**ICT312** Management of IT projects	**ICT322** Business informatics
ICT112 Principal of Computer Programming (High level languages)	**ICT123** Computer Networks		**ICT213** System analysis and design	**ICT223** Operating Systems		**ICT313** Informatics Research and development methodologies	**ICT323** Final Year Projects
ICT114 Databases and Database Systems	**ICT124** Algorithms and data structures		**ICT215** Discrete Mathematics	**Elective**		**Elective**	**Elective**
ICT119 Elementary Statistics	**ICT125** Linear Algebra		**ICT216** Calculus and Foundational Analysis	**Elective**		**Elective**	**Elective**

Electives:
ICT 200: Collaborative networks and facilitating technologies
ICT 201: Human computer interactions
ICT 203: Social informatics
ICT 314: Object oriented programming with C++
ICT 326: E-governance
ICT 324: E-Business and E-Commerce
ICT 202: Data warehousing
ICT 118: Fundamentals of Artificial Intelligence

12.3.6 BSc. Applied Statistics

Programme Objectives

The programme is structured to equip students with fundamental knowledge and skills in statistics to enable them to apply the knowledge gained to other subjects in their curricula and to enable them to work effectively after graduating as statisticians and researchers in government and the private sector.

Programme Structure

Year I		**Year II**		**Year III**	
Semester I	**Semester II**	**Semester I**	**Semester II**	**Semester I**	**Semester II**
QMS 111 Elementary Statistics	**QMS 121**Theories of Statistics I	**QMS 211**Theories of Statistics II	**QMS 221**National Income Accounting	**FIELD ATTACHMENT**	**QMS 321**Demography
QMS 112 Mathematics I	**QMS 122** Mathematics II	**QMS 212**Design of Experiments	**QMS 222**Agricultural & Industrial Statistics		**QMS 322**Multivariate Statistical Methods
COM 101 Study Skills & Business Communication	**ECO 102** Economics	**QMS 213** Sampling Theory and Survey Techniques	**QMS 223** Operations Research		**QMS 323**Biostatistics
ICT 111 Introduction to Information Technology and Applications	**ICT 114** Databases and Database Systems	**QMS 214** Non parametric Statistical Methods and Techniques	**QMS 224** Statistical Methods of Econometrics		**QMS 324**Monitoring and Evaluation of program

ACC 100 Introductory Accounting	**DST 100** Development Perspectives	**QMS 215** Time Series Econometrics and Index numbers	**QMS 225** Research Methods		**QMS 325** Actuarial Statistics
10CP	**10CP**	**10CP**	**10CP**	**10CP**	**10CP**

12.3.7 Diploma in Applied Statistics

Programme Objectives

- To promote the study and dissemination of knowledge of Statistics, to develop statistical theory and methods, and their use in research and practical applications generally, with special reference to problems of planning of national development and social welfare.
- To undertake research in various fields of natural and social sciences, with a view to the mutual development of Statistics and these sciences.
- To provide for, and undertake, the collection of information, investigation, projects and operational research for purposes of planning and the improvement of efficiency of management and production.

Programme structure

Year I			**YearII**	
Semester I	**Semester II**		**Semester I**	**Semester II**
COM 080: Study skills and business communication	**QMS 061:** Applied General Statistics	**PRATICAL PROJECT**	**QMS 071:** Principles of Design of Experiments	**QMS 081**: Applied Econometric Methods
ICT 051: Introduction to Higher Level Programming	**PUB 053**: Principles and Functions of Management		**QMS 072**: Mathematical Methods II	**QMS 082**: Industrial Statistics
QMS 051 Mathematical methods I	**QMS 062:** Statistical Theory		**ACC 088:** Basic Government Accounting	**QMS 083**: Health Statistics
ICT:052 Introduction to Database system	**QMS 063**: Sampling Theory with Applications		**QMS 073**: Introduction to Demography and Population	**BUS 085:** Introduction To Business Planning And Small Business Management
ECO 055: Economic and Social Statistics	**QMS 064**: Statistical computing		**QMS 074:** Statistical Inference And Scientific Methods	**QMS 084:** Time Series Analysis
10CP	**10CP**		**10CP**	**10CP**

12.3.8 BSc. Production and Operations Management

Programme Objective

The main objective of the programme is to train the students in the principles, methods and techniques for the management of the production of the production and service operations of an organization. The programme focuses on the management of the process (conversion) activities of the Input-Process-Output model of the organization. The goal is to produce high level professional managers capable of managing the operations of organizations for enhanced productivity.

Programme Structure

Year 1			Year 2	
Semester I	**Semester II**		**Semester I**	**Semester II**
COM 080: study skills and business communication	**QMS 061**: Applied General Statistics	**PRATICAL PROJECT**	**QMS 071:** Principles of Design of Experiments	**QMS 081:** Applied Econometric Methods
ICT 051: Introduction to Higher Level Programming	**PUB 053**: Principles and Functions of Management		**QMS 072**: Mathematical Methods II	**QMS 082**: Industrial Statistics
QMS 051 Mathematical methods I	**QMS 062:** Statistical Theory		**ACC 088**: Basic Government Accounting	**QMS 083**: Health Statistics
ICT:611 Introduction to Database system	**QMS 063:** Sampling Theory with Applications		**QMS 073**: Introduction to Demography and Population	**BUS 085**: Introduction To Business Planning And Small Business Management
ECO 055: Economic and Social Statistics	**QMS 064:** Statistical computing		**QMS 074:** Statistical Inference And Scientific Methods	**QMS 084**: Time Series Analysis
10CP	**10CP**		**10CP**	**10CP**

Electives

BUS 370: Industrial Marketing
LOG 240: Inventory Management and Control
ICT 123: Computer Networks

12.3.9 Certificate in Applied Statistics

Programme Objective

The programme is intended mainly for middle level (district or regional) planning officers, quality controllers, ward/division officers and district or regional executive officers. This programme targets at people who will be collecting, analyzing and keeping statistical data at these levels.

Programme Structure

Semester I	Semester II
ICT 040 Introduction to Management Information System and Computing	**QMS 013** Elements of Probability Theory
QMS 070 Elements of Business Mathematics and Statistics	**ICT 014** Basic Statistical Computing
ECO 020 Business Economics	**QMS 015** Introductory to Demography
ACC 010 Introduction to Accounting	**QMS 016** Applied Statistics
COM 050 Business Communication	**QMS 017** Index Numbers Time Series Analysis, Regression and correlation analysis
10 CP	**10 CP**

12.4 Course Offered by Faculty of Science and Technology

ICT 010: Introduction to Information Technology
COM 050: Business Communication
ICT 011: Database Concepts with Ms-Access
ICT 012: Fundamental of Computer System Troubleshooting
QMS 070: Elements of Business Mathematics and Statistics
ICT 020: Website designing with HTML & XML
ICT 021: Fundamental of Computer Programming
ICT 022: Fundamentals of Computer Networks
ICT 023: Fundamentals of MIS
ICT 024: Linear Algebra
ICT 051: Introduction to Higher Level Programming
ICT 052: Introduction to Database Systems

ICT 053: Calculus and Foundational Analysis
COM 075: Business Communication Skills
ICT 054: Basics of Operating System
ICT 060: Linear Algebra
ICT 061: Computer Networks
ICT 062: Maintaining Computer Systems
ICT 063: Database Administration
ICT 064: IT and Society
ICT 070: Introduction to Software Engineering
ICT 071: Computer Networks Administration
ICT 072: Design of web driven applications
ICT 073: Object Oriented Concepts
ICT 074: Discrete Mathematics
ICT 080: Network Operating System
ICT 081: Introduction to IT Project Management
ICT 082: Final year project
ICT 083: Fundamentals of IT Security
ICT 084: Fundamentals of Management Information Systems
ICT 085: Techno-Entrepreneurship & Innovations
ICT 086: Human Computer Interface Design
ICT 111: Introduction to information technology and Systems Organization
ICT 112: Principle of computer programming (High level languages)
ICT 114: Databases and Database systems
ICT 125: Linear Algebra
ICT 121: Object oriented programming with Java
ICT 122: Computer architecture
ICT 123: Computer networks
ICT 118: Fundamentals of Artificial Intelligence
ICT 124: Algorithms and data structures
ICT 119: Elementary Statistics
ICT 211: Systems and Software engineering
ICT 223: Operating systems
ICT 217: Commercial law for ICT
ICT 213: System analysis and design
ICT 222: Computer graphics
ICT 212: Advanced Computer Networks
ICT 215: Discrete Mathematics
ICT 216: Calculus and Foundational Analysis
ICT 221: Web applications design & implementation with PHP or JSP
ICT 229: Information system management
ICT 311: Distributed systems
ICT 312: Management of IT Projects
ICT 313: Informatics research and development methodologies
ICT 321: Advanced databases and database implementation
ICT 324: E-Business and E-Commerce
ICT 302: E-governance
ICT 323: Final year projects
ICT 200: Collaborative networks and facilitating technologies
ICT 201: Human computer interactions
ICT 300: Social informatics
ICT 314: Object oriented programming with C++
ICT 322: Business informatics
ICT 202: Data warehousing
ICT 322: Business informatics
ICT 326: E-Government
POM111: Introduction to Management and Operations
POM112: Management of Business Functions
POM121: Operations Management
POM122 Facility and Process Design
POM123 Decision science
POM211 Production Planning and Control

POM212 Industrial Technologies
POM221 Total Quality Management
POM222 Work Study and Ergonomics
POM223 Management of Innovation and Technology
POM231 Reliability and Maintenance Management
POM322 Project Management
POM323 Lean Manufacturing
POM324 Industrial Safety Management
POM325 Quality Control and Reliability
POM326: Production and Operations Management
POM 310: Production and Operations Management
POM 040: Production and Operations Management
POM 312: Quality Control and Reliability Management
QMS 111: Elementary Statistics
QMS 121: Theories of Statistics I
QMS 211: Theories of Statistics II
QMS 221: National Income Accounting
QMS 321: Demography
QMS 112: Mathematics I
QMS 122: Mathematics II
QMS 212: Design of Experiments
QMS 222: Agricultural & Industrial Statistics
QMS 322: Multivariate Statistical Methods
QMS 213: Sampling Theory and Survey Techniques
QMS 223: Operations Research
QMS 323: Biostatistics
QMS 214: Non parametric Statistical Methods and Techniques
QMS 224: Statistical Methods of Econometrics
QMS 324: Monitoring and Evaluation of program
QMS 215: Time Series Econometrics and Index numbers
QMS 225: Research Methods
QMS 325: Actuarial Statistics
QMS 051: Mathematical methods I
QMS 061: Applied general statistics
QMS 062: Statistical Theory
QMS 063: Sampling Theory with Applications
QMS 071: Principles of Design of Experiments
QMS 072: Mathematical Methods II
QMS 073: Introduction to Demography and Population
QMS 064: Statistical computing
QMS 074: Statistical Inference and Scientific Methods
QMS 081: Applied Econometric Methods
QMS 082: Industrial Statistics
QMS 083: Health Statistics
QMS 084: Time Series Analysis
QMS 070: Elements of Business Mathematics and Statistics
QMS 013: Elementary of Probability theory
QMS 015: Introduction to Demography
QMS 016: Applied Statistics
QMS 017: Index Numbers, Time series Analysis, Regression and Correlation analysis

12.5 Faculty Staff

Dean and Associate Professor

Simon S. Msanjila *BSc. (UDSM), MSc. (TUDelft), PhD (UvA-Amsterdam)*

Associate Dean and Associate Professor

Joseph A. Kimeme *BSc. (UDSM), MBA (Pasific State), PhD (SUA)*

Academic Staff List

Department of Quantitative Methods

Ag. Head of Department and Assistant Lecturer

Mbegalo Tukae	*BA (UDSM) Msc. (Manchester) (On PhD studies)*

Associate Professors:

Anthony A. Chamwali	*BSc. (U.E.A.), MSc.(Br.Col.) (On contract*)
Hamisi I. Mahigi	*BA(UDSM) ,MSc.(LSE) (On contract)*
Damas S.R.M. Muna	*BA (UDSM),PGD (Manchester) MA (Kent), MA (UDSM),(On contract)*
Philibert C. Ndunguru	*BA (UDSM) MBA (Leuven)PhD (UDSM)(on contract)*

Lecturers:

Emmanuel M. Kikuli	*BSc.-Ed (UDSM) Dip. (Leeds), MSc (Reading) MBA (Africa University)*
Bahati Ilembo	*BA (UDSM), MA (UDSM), (On PhD Studies)*

Assistant Lectures

Wantrudis Mkomange	*BSc. Ed (Tumaini University), MA (UTM)*
Masoudi Komunte	*BSc. (UDSM), (On further Studies)*
Idi Harun	*BSc. (UDSM) (On further Studies)*
Mbukwa Justine	*BSc (MU), MA(UDSM)*

Department of Production and Operations Management

Head of Department and Lecturer

Michael S. Mangula	*BSc. (MU), MSc (UDSM)*

Associate Professor

Joseph. A. Kimeme	*BSc. (UDSM), MBA (Pasific State Univ) PhD (SUA).*

Senior Lecturer

Assistant Lecturer

Joseph Sungau	*BSc. (UDSM), MBA (UDSM)*
Felichesmi S. Lyakurwa	*BSc. (UDSM), MSc.MEM (UDSM)* (On PhD Studies)
Michael S. Mangula	*BSc. (MU) MSc. MEM (UDSM)*
Ashraf H. Abeid	*BSc.(UDSM) MSc. (Malyasia)*

Tutorial Assistants

Lena A. Lyama	*BSc. (MU) (On Studies)*

Department of Information and Communication Technology
Head of Department and Assistant Lecturer

Morice Daudi	*BSc (UDSM), MSc (UDSM)*

Associate Professor:

Dr. Simon Msanjila	*BSc. (UDSM), MSc. (TUDelft), PhD. (UvA-Amsterdam*

Professor:

Young Hong Park	*BBA (KNU), MBA (Arkansas), PhD (Alabama)*

Senior Lecturers:

Simon K.M. Njovu	*BSc. (UDSM) MSc. (Hull)*

Assistant Lecturers:

Almasi A.S. Maguya	*BSc(UDSM), MSc. (LUT) (On PhD Studies)*
Mercy M. Komba	*Adv. Dipl. (IFM), MSc. (Salford)(On PhD Studies)*
Emanuel M. Wambura	*BSc (UDSM) (On Masters studies)*
Patrick D. Kihoza	*BSc.(MU), Msc (ICT)(On PhD Studies)*
Simeo B. Kisanjara	*Adv. Dip (DIT), MBA (Coventry)*

Tutorial Assistants:

Tupokigwe Isaga	*BSc (UDSM) (On Masters Studies)*
Estalla Masseta	*BSc. (UDSM)*
Kivaria Senzota	*BSc (UDSM) (On Masters Studies)*
Lupyana Muhiche	*BSc. (MU)*

13. FACULTY OF SOCIAL SCIENCES

13.1 Introduction

The Faculty of Social Sciences was established in August 2002, as one of the founding Faculties of Mzumbe University. Currently the Faculty offers degrees in Economics and Education.

The Department of Economics offers a Bachelor of Science (BSc) in Economics. It aspires to be a leading Department in the country in the areas of economic policy planning, and project planning and management. Moreover, the Department of Economics, in collaboration with the Centre for Population Studies, offers a specialization in population studies.

The Department of Education Foundations and Teaching Management offers three year Bachelor of Education Programme. The programme offers a rigorous foundation in the analytical tools and applied areas of languages and management, accounting, mathematics, economics, and commerce. It focuses on training teacher trainees to provide teaching services at secondary school and teacher training college levels.

13.2 Admission Requirements for Different Undergraduate Degree Programmes

The following are faculty specific entry requirements:

13.2.1 Bachelor of Science in Economics

Direct Entry

At least two principal level passes and one subsidiary in the Advanced Certificate Secondary Education (ACSE). One of the two principal passes must either be in **Mathematics or Economics**

Where the subjects passed do not include Mathematics or Economics, an applicant must have obtained at least subsidiary at A-Level or a credit pass in Basic Mathematics in the Ordinary Certificate of Secondary Education ('O' Level).

Equivalent Entry

Applicant must have a Diploma in economics or related subjects from a registered institution with at least a second class level.

Recognition of Prior Learning Entry Scheme

The university offers an alternative method of entry through the Recognition of Prior Learning (RPL) entry scheme (previously known as Mature Age Entry Scheme). Please note that the examination for this entry scheme is administered by the University on behalf of Tanzania Commission for Universities (TCU). Applicants are therefore advised to visit TCU website for more information on this scheme.

13.2.2 Bachelor of Education in Languages and Management (BELM)

Direct Entry

At least two (2) principal level passes and one subsidiary in the Advanced Certificate of Secondary Education (ACSE). One of the two principal passes must be from Kiswahili and English Languages.

Where the subjects passed do not include English, an applicant must have obtained a credit pass in Kiswahili and English Languages in the Ordinary Certificate of Secondary Education ("O" Level).

Equivalent Entry

An applicant must hold a Diploma in Secondary Education, or Diploma in related discipline like Educational Management and Administration with an average of "B" and above from a registered higher learning institution/teachers' training college.

Recognition of Prior Learning Entry Scheme

The university offers an alternative method of entry through the Recognition of Prior Learning (RPL) entry scheme (previously known as Mature Age Entry Scheme). Please note that the examination for this entry scheme is administered by the University on behalf of Tanzania Commission for Universities (TCU). Applicants are therefore advised to visit TCU website for more information on this scheme.

13.2.3 Bachelor of Education in Commerce and Accountancy (BECA)

Direct Entry

At least two principal level passes and one subsidiary in Advanced Certificate Secondary Education (ACSE). The Two principal passes must include Advanced Mathematics or Accountancy or Commerce.

Where the principals passed do not include those subjects, the applicant must have obtained a credit pass in Basic Mathematics or Commerce or Book-keeping in the Ordinary Certificate of Secondary Education ('O' – Level)., candidates must have obtained a pass in Mathematics, or Commerce or Book-keeping in their ordinary Certificate of Secondary Education ('O' Level).

Equivalent Entry

An appropriate diploma with an average of "B" and above from a registered institution/teachers training college.

Recognition of Prior Learning Entry Scheme

The university offers an alternative method of entry through the Recognition of Prior Learning (RPL) entry scheme (previously known as Mature Age Entry Scheme). Please note that the examination for this entry scheme is administered by the University on behalf of Tanzania Commission for Universities (TCU). Applicants are therefore advised to visit TCU website for more information on this scheme.

13.2.4 Bachelor of Education in Economics and Mathematics (BEEM)

Direct Entry Qualification

At least two (2) principal level passes and one subsidiary in the Advanced Certificate of Secondary Education (ACSE). One of the two principal passes must either be from **Mathematics or Economics.**

OR

A subsidiary in Basic Applied Mathematics or Economics with any two principal passes.

Where the subjects passed do not include Mathematics or Economics, an applicant must Have obtained a credit pass in Basic Mathematics in the Ordinary Certificate of Secondary Education ('O' Level).

Recognition of Prior Learning Entry Scheme

The University offers an alternative method of entry through the Recognition of Prior Learning (RPL) entry scheme (previously known as Mature Age Entry Scheme). Please note that the examination for this entry scheme is administered by the University on behalf of Tanzania Commission for Universities (TCU). Applicants are therefore advised to visit TCU website for more information on this scheme.

13.3 Undergraduate Degree Programme

13.3.1 BSc. in Economics - Economic Policy & Planning

Programme Objectives

This programme is designed to equip students with analytical knowledge and skills for effective economic planning and policy formulation and evaluation for government institutions and similar institutions like banks, central ministries and international financial institutions.

Programme Structure

YEAR 1		**YEAR 2**		**YEAR 3**	
SEMESTER	**SEMESTER II**	**SEMESTER I**	**SEMESTER II**	**SEMESTER I**	**SEMESTER II**
ECO111 Micro-economics	**ECO121** Macro-economics	**ECO211** Intermediate Microeconomics	**ECO 221** Intermediate Macroeconomics	**FIELD ATTACHMENT**	**ECO 321** Monetary Economics
QMS103 Mathematics for Economists	**QMS 102** Inductive Statistics	**ECO212** Econometrics I	**ECO222** Econometrics II		**ECO 324** Investment Analysis
QMS 101 Descriptive Statistics	**PUB 125** Human Resource Management and OB	**ECO 213** Public Finance	**ECO 226** Agricultural Planning, Policy and Development		**ECO 322** International Economics 2cp
LAW 100 Business Law	**ACC 188** Principles of Financial Accounting	**ECO 214** Economic Policy & Planning I	**ECO 224** Economic Policy & Planning II		**ECO 323** Quantitative Economics
COM101 Communication Skills	**DST101** Development Perspectives	**ECO 217** Project Planning & Management	**ECO 223** Research Methods for Economists		ELECTIVES
10 CP	**10 CP**	**10 CP**	**10 CP**	**10 CP**	**10 CP**

Elective courses:

ECO 325: Industrial Economics
ECO 326: Urban Economics
ECO 328: Labour Economics
ECO 327: Environmental and Natural Resource Economics
ECO 329: Participatory Development Approaches

13.3.2 BSc. in Economics - Project Planning and Management

Programme Objectives

This programme is designed to equip students with analytical managerial knowledge and skills for effective project planning and management both in the public and private sector.

Programme Structure

YEAR 1		YEAR 2		YEAR 3	
SEMESTER I	**SEMESTER II**	**SEMESTER I**	**SEMESTER II**	**SEMESTER I**	**SEMESTER II**
ECO111 Micro-economics	**ECO121** Macro-economics	**ECO211** Intermediate Microeconomics	**ECO221** Intermediate Macroeconomics	**FIELD ATTACHMENT**	**ECO321** Monetary Economics
QMS103 Mathematics for Economists	**QMS102** Inductive Statistics	**ECO212** Econometrics I	**ECO222** Econometrics II		**ECO324** Project Implementation Management
QMS101 Descriptive Statistics	**PUB125** Human Resource Management and OB	**ECO213** Public Finance	**ECO225** Agricultural Planning, Policy & Development		**ECO322** International Economics
LAW100 Business Law	**ACC188** Principles of Financial Accounting	**ECO215** Project Planning, and Financial Analysis	**ECO225** Economic & Social Cost-Benefit Analysis		**ECO323** Quantitative Economics
COM101 Communication Skills	**DST101** Development Perspectives	**ECO216** Industrial Economics	**ECO223** Research Methods for Economists		**ELECTIVES**
10 CP	**10 CP**	**10 CP**	**10 CP**	**10 CP**	**10 CP**

Elective Course:

ECO 325: Industrial Economics
ECO 326: Urban Economics
ECO 327: Environmental and Natural Resource Economics
ECO 328: Labour Economics
ECO 329: Participatory Development Approaches

13.3.3 BSc. Economics - Population & Development

Programme Objectives

This programme is designed to equip students with analytical knowledge and skills needed in population dynamics to solve social economic development problems.

Programme Structure

YEAR 1		YEAR 2		YEAR 3	
SEMESTER I	**SEMESTER II**	**SEMESTER I**	**SEMESTER II**	**SEMESTER I**	**SEMESTER II**
ECO111 Micro-economics	**ECO121** Macro-economics	**POP200** Measuring Population Dynamics	**POP201** Understanding Population Dynamics 2cp	**FIELD ATTACHMENT**	**POP300** Population & Socio-Economic Variables 2cp
QMS103 Mathematics for Economists	**QMS102** Inductive Statistics	**ECO 213** Public Finance	**POP202** Population, Health & Environment		**ECO321** Monetary Economics
QMS101 Descriptive Statistics	**PUB125** Human Resource Management and OB	**ECO211** Intermediate Microeconomics	**ECO221** Intermediate Macroeconomics		**ECO322** International Economics
LAW100 Business Law	**ACC188** Principles of Financial Accounting	**ECO212** Econometrics I	**ECO222** Econometrics II		**ECO323** Quantitative Economics
COM101 Communication Skills	**DST101** Development Perspectives	**ECO 217** Project Planning & Management	**ECO223** Research Methods for Economists		ELECTIVES
10 CP	**10 CP**	**10 CP**	**10 CP**	**10 CP**	**10 CP**

Elective Courses:
ECO 325: Industrial Economics
ECO 326: Urban Economics
ECO 328: Labour Economics
ECO 327: Environmental and Natural Resource Economics
ECO 329: Participatory Development Approaches

13.3.4 Bachelor of Education - Languages and Management

Programme Objective

This programme is designed to equip teacher trainees with knowledge and skills both in the English and Kiswahili Languages and Management in general, with a view to enabling them to teach effectively and provide managerial skills in secondary schools, teachers training colleges and related educational institutions.

Programme Structure

YEAR 1			**YEAR 2**			**YEAR 3**	
Semester 1	**Semester 2**		**Semester 1**	**Semester 2**		**Semester 1**	**Semester 2**
KSW 100 Fasihi	**KSW 101** Isimu		**KSW200** Fasihi Andishi	KSW 201 Mofolojia		**KSW300** Fasihi Simulizi	**KSW 301** Sintaksia
ENG 100 Literature and society, theories and devices	**ENG101** English Structure		**ENG200** Poetry & Drama	**ENG 201** Morphology		**ENG300** Second Language Learning	**ENG 301** The Rise of the Novel
EDU100 Principles of Education	**EDU101** Introduction to Educational Psychology		**EDU200** Principle of Curriculum Development and Teaching	**EDU204** Educational Measurement and Evaluation		**EDU300** Philosophy of Education	**EMA 306** Education Planning, Management and Administration
COM104 Communication Skills for Teachers	**EDU105** Languages Teaching Methods		**EDU201** Educational Media and Technology	**EDU205** Research Methods in Education		**EDU 301** Sociology of Education	**EMA307** Organizational and Administrative Behaviour in Education
DST103 Development Studies	**KSW 108** Semantiki na pragmatiki		**EDU202** History of Education	**EDU206** Educational Statistics		**EDU302** Economics of Education and Finance	**EDU308** Comparative Education
EMA 113 Principles of Educational Management	**EMA 115** Policy Studies in Education		**KSW203** Fonolojia	**ENG209** Phonetics and phonology		**ENG 318** Sociolinguistics	**EMA 320** Human Resource Management in Education
ICT111 Introduction to Information Technology and Systems organization	**EDU109** Classroom Practical Teaching and Organization		**EMA 210** School Governance and Leadership	**EDU207** Education, Career Guidance and Counseling		**EDU 304** Pedagogy of Teacher Education	**Elective Course**
14 CPS	**14 CPS**	**2C PS**	**14 CPS**	**14 CPS**	**4C PS**	**14 CPS**	**14 CPS**

TEACHING PRACTICE TP100 (between Year 1 and Year 2)

TEACHING PRACTICE TP 200 (between Year 2 and Year 3)

Elective Courses

KSW 303	Tafsiri na Ukalimani
KSW 310	Mbinu za Ufundishaji Kiswahili kwa Wageni
EDU 305	Special Education
EDU 312	Professionalism and Ethics in Education
EDU 314	Library Education and Information Management
LAW 109	Administrative Law

13.3.5 Bachelor of Education - Commerce and Accountancy

Programme Objective

This programme aims at imparting knowledge and skills of commerce and accountancy to teacher trainees to enable them to effectively teach in secondary schools, teachers training colleges and related educational institutions.

Programme Structure

YEAR 1			YEAR 2			YEAR 3	
Semester 1	**Semester 2**		**Semester 1**	**Semester 2**		**Semester 1**	**Semester 2**
BUS 105: Commerce I	**BUS 120:** Theories of Entrepreneurship		**BUS220:** Commerce II	**BUS250:** Commerce III		**BUS320:** Commerce IV	**BUS350:** Commerce V
QMS 104 Business Mathematics and Statistics	**BUS 110** Introduction to Marketing		**ACC 205:** Accounting for Teacher II	**ACC 206:** Accounting for Teachers III		**ACC305:** Accounting for Teachers IV	**ACC306:** Accounting for Teachers V
ACC102: Basic Financial Accounting for Teachers	**ACC 106:** Accounting for Teachers I		**ACC202:** Financial Accounting II	**ACC203:** Financial Accounting III		**BUS385:** Promoting Enterprise	BUS340: Strategic Business Management &Consultancy Skills
EDU100: Principles of Education	**EDU101:** Introduction toEducational Psychology	**TEACHING PRACTICE**	**EDU200** Principle of Curriculum Development and Teaching	**EDU204:** Educational Measurement and Evaluation	**TEACHING PRACTICE**	**EDU300:** Philosophy of Education	**EMA306**: Educational Planning, Management and Administration
COM104: Communication Skills for teachers	**EDU 103** Commerce Teaching Methods		**EDU 201 :** Educational Media and Technology	**EDU 205:** Research Methods in Education		**EDU 301** Sociology of Education	**EMA307** Organizational and Administrative Behaviour in Education
DST 103: Development Studies for Education	**EDU 104**: Accountancy Teaching Methods		**EDU 202:** History of Education	**EDU 206:** Educational Statistics		**EDU 302:** Economics of Education and Finance	**EDU 308:** Comparative Education
ICT 111: Introduction to Information Technology and System organization	**EDU 108** : Classroom Practical Teaching and Organization		**EDU 203:** Contemporary Issues in Education	**EDU 207**: Education, Career Guidance and Counselling		**EDU304:** Pedagogy of Teacher Education	**Elective Course**
14CPS	**14 CPS**	**2C PS**	**14 CPS**	**14 CPS**	**4C PS**	**14 CPS**	**14 CPS**

Elective Courses

EDU305	Special Education
EDU 310	Educational Project Design and Management
EDU 312	Professionalism and Ethics in Education
EDU 314	Library Educations and Information Management

13.3.6 Bachelor of Education - Economics and Mathematics

Programme Objectives

This programme provides teacher trainees with the necessary knowledge in Economics and Mathematics to enable them to effectively teach in secondary schools, teachers training colleges and related educational institutions.

Programme Structure

YEAR 1			YEAR 2			YEAR 3	
Semester 1	**Semester 2**		**Semester 1**	**Semester 2**		**Semester 1**	**Semester 2**
QMS 151 Basic Mathematics	**QMS 152** Intermediate Mathematics		**QMS 251** Advanced Calculus and Coordinates Geometry	**QMS 252** Vectors, Complex Numbers and Numerical Method		**QMS 351** Basic Statistics	**QMS 352** Mathematics Fundamentals VI
ECO 111 Microeconomics	**ECO 121** Macroeconomics		**ECO 211** Intermediate Microeconomics	**ECO 221** Intermediate Macroeconomics		**ECO 214** Economic Policy Planning I	**ECO 224** Economic Policy Planning II
EDU 100 Principles of Education	**EDU 101** Educational Psychology	**TP 100**	**EDU 200** Principle of Curriculum Development and Teaching	**EDU 204** Educational Measurement and Evaluation	**TP 200**	**EDU 300** Philosophy of Education	**EMA 306** Educational Planning, Management and administration
QMS103 Mathematics for Economists	ACC 106 **Accounting for Teachers I**		ECO 212 Econometrics I	ECO 222 Econometrics II		ECO 328 Labour Economics	**ECO322** International Economics
COM 104 Communication Skills for teachers	**EDU 106** Mathematics Teaching Methods	**TEACHING PRACTICE**	**EDU 201** Educational Media and Technology	**EDU 205** Research Methods in Education	**TEACHING PRACTICE**	**EDU 301** Sociology of Education	**EMA 307** Organizational and Administrative Behaviour in Education
DST 103 Development Studies for Education	**EDU 107** Economics Teaching Methods		**EDU 202** History of Education	**EDU 206** Educational Statistics		**EDU 302** Economics of Education and Finance	**EDU 308** Comparative Education
ICT 106 Introduction to Information Technology and system organization	EDU 108: Classroom Practical Teaching and organization		**EDU 210** School Governance and Leadership	**EDU 207** Educational Career Guidance and Counseling		**EDU 304** Pedagogy of Teacher Education	**Elective Courses**
14 CPS	**14 CPS**	**2CPS**	**14CPS**	**14 CPS**	**4CPS**	**14 CPS**	**14 CPS**

Elective Courses

EDU 310 Educational Project Design and Management
EDU 305 Special Education
EDU 312 Professionalism and Ethics in Education
EDU 314 Library Educations and Information Management

13.4 Graduate Programmes

13.4.1 Objectives of the Degree Programmes

The Master of Science Degree programmes within the Department of Economics focus on providing analytical and flexible set of skills to enable students to apply theoretical and research knowledge to solve real world economic problems. Through coursework and a Master's thesis, the degree programmes introduce students to key concepts, ideas, tools and techniques in Economics, and provides them with the opportunity to integrate and practice their skills in analyzing economic issues. The Department offers the same standards for learning for all its masters-level students. In this vein, it intends to achieve the same learning goals and objectives. Therefore, the overall objective of the programme is two-fold. Firstly, it aims at building capacity among policy makers, policy analysts, economic planners, and project managers for analytical understanding of socio-economic and development policies

and reforms. Secondly, it intends to enhance micro and macro-level capacities through policy planning and analysis for improved economic management.

At the end of the programme, students will have been exposed to the advanced theories and analytical tools for economic policy analysis and management. Students will also have been able to critically analyse development theories and develop new knowledge and alternative policy applications suited to the diverse local and regional environments.
In order to achieve the broad goals stated and address a wide range of economic and policy-related issues, the Department of Economics proposes to offer three options that give students flexibility in pursuing a degree programme that could assist in building a successful career. Nonetheless, the options to be offered are sufficiently interrelated to allow synergy and cooperation among students. The department offers the following specialisations: *Master of Science in Economics (MSc. Economics), Master of Science in Economic Policy and Planning (MSc. EPP, and Master of Science in Project Planning and Management (MSc. PPM).*

13.4.2 Master of Science in Economics (MSc. Economics)

The objective of MSc. Economics is to provide students with intellectual rigor and practical quantitative skills in mainstream economics. It gives opportunity to acquire professional training, including analytical techniques and subject-specific knowledge. The MSc Economics curriculum combines a strong foundation in theory with emphasis on applied research in a broad set of economics issues at local, regional and international levels. MSc. Economics is an ideal choice for students seeking to further their studies in economics or in multidisciplinary areas involving economic issues.

Programme Structure

Semester 1	Semester 2	Semester 3
ECO 501 Advanced Micro Economics	**ECO 610** Research Methodology	**DISSERTATION**
ECO 502 Advanced Econometrics Theory	**ECO 607** International Economics	
ECO 509 Public Sector Economics	**ECO 601** Advanced Macro-Economics	
ECO 506 Development Economics	**ECO 602** Applied Econometrics	
ECO 508 Monetary Economics	**ELECTIVE**	
20CP	**20CP**	**16 CP**

Elective Courses:
ECO 611 Natural Resource and Environmental Economics
ECO 608 Industrial Economics
ECO 606 Development Financing
ECO 612 Labour Economics
ECO 614 Health Economics

13.4.3 Master of Science in Economic Policy and Planning (MSc. EPP)

Economic Policy and Planning requires a great range of skills and analytical approaches. Arising from this, MSc Economic Policy and Planning stream intends to equip students with advanced understanding of economic perspectives and approaches related to the study of policy and planning issues. Upon successful completion of studies in this stream, graduates will be able to effectively contribute to the processes of economic policy formulation, change and implementation, using relevant concepts and tools in economics.

Programme Structure

Semester 1	Semester 2	Semester 3
ECO 501 Advanced Micro-Economics	**ECO 610** Research Methodology	**DISSERTATION**
ECO 502 Advanced Econometrics Theory	**ECO 601** Advanced Macro -Economics	
ECO 507 Development Policy	**ECO 602** Applied Econometrics	
ECO 509 Public Sector Economics	**ECO 605** Economic Policy & Planning	
ECO 503 International Trade Policy	**ELECTIVE**	
20CP	**20CP**	**16 CP**

Elective Courses:
ECO 611 Natural Resource and Environmental Economics
ECO 608 Industrial Economics
ECO 606 Development Financing
ECO 612 Labour Economics
ECO 613 Health Economics

13.4.4 Master of Science in Project Planning and Management (MSc. PPM)

The Master of Science degree in Project Planning and Management has been designed to cater for the needs of students who plan a career in project planning and management. It is a highly specialized and relevant programme given the rising challenges of effective planning and management of development projects – both public and private projects. While maintaining a focus in economics, the MSc Project Planning and Management programme prepares students to plan and manage projects in a wide range of other sectors and environments.

Programme Structure

Semester 1	Semester 2	Semester 3
ECO 500 Managerial Economics	**ECO 610** Research Methodology	**DISSERTATION**
ECO 504 Project Planning & Financial Analysis	**ECO 606** Development Financing	
ECO 509 Public Sector Economics	**ECO 604** Human Capital Management & Organization in Projects	
ECO 505 Project Implementation Management	**ECO 603** Economic Analysis of Projects	
ECO 506 Development Economics	**ELECTIVE**	
20CP	**20CP**	**16 CP**

Elective Courses:
ECO 611 Natural Resource and Environmental Economics
ECO 612 Labour Economics
ECO 613 Health Economics

13.5 Course Listing

COM 050: Business Communication
COM 070: Communication Skills for Law
COM 100: Communication Skills
COM 101: Study Skills and Business Communication
COM 102: Intensive Grammar
COM 103: Communication Skills for Law
COM 104: Communication Skills for Teachers
ECO 020: Business Economics
ECO 102: Economics
ECO 111: Microeconomics
ECO 121: Macroeconomics
ECO 123: Principles of Economics

ECO 206: Health Economics
ECO 211: Intermediate Microeconomics
ECO 212: Econometrics I
ECO 213: Public Finance
ECO 214: Economic Policy & Planning I
ECO 222: Econometrics II
ECO 223: Research Methods for Economists
ECO 224: Economic Policy & Planning II
ECO 225: Social Cost Benefit Analysis
ECO 226: Agricultural Planning, Policy & Development
ECO 307: Project Management & Public Finance
ECO 321: Monetary Economics
ECO 322: International Economics
ECO 323: Quantitative Economics
ECO 324: Investment Analysis
ECO 326: Urban Economics
ECO 327: Environmental and Resource Economics
ECO 328: Labour Economics
ECO 329: Participatory Development Approaches
ECO 500: Managerial Economics
ECO 501: Advanced Microeconomics
ECO 502: Advanced Econometrics Theory
ECO 503: International Trade Policy
ECO 504: Project Planning and Financial Analysis
ECO 505: Project Implementation Management
ECO 506: Development Economics
ECO 507: Development Policy
ECO 508: Monetary Economics
ECO 509: Public Sector Economics
ECO 601: Advanced Macroeconomics
ECO 602: Applied Econometrics
ECO 603: Economic Analysis of Projects
ECO 604: Human Capital Management & Organization in Projects
ECO 605: Economic Policy and Planning
ECO 606: Development Financing
ECO 607: International Economics
ECO 608: Industrial Economics
ECO 610: Research Methodology
ECO 611: Environmental & Natural Resource Economics
ECO 612: Labour Economics
ECO 614: Health Economics
EDU 100: Principles of Education
EDU 101: Introduction to Educational Psychology
EDU 102: Child Development and Learning Process
EDU 103: Commerce Teaching Methods
EDU 104: Accountancy Teaching Methods
EDU 105: English Language Teaching Methods
EDU 106: Mathematics Teaching Methods
EDU 106: Mathematics Teaching Methods
EDU 107: Economics Teaching Methods
EDU 107: Economics Teaching Methods
EDU 109: Classroom Practical Teaching and Organization
EDU 200: Principles of Curriculum Development and Teaching
EDU 201: Educational Media and Technology
EDU 202: History of Education
EDU 203: Contemporary Issues in Education
EDU 204: Education Measurement and Evaluation
EDU 205: Research Methods in Education
EDU 206: Educational Statistics
EDU 207: Education, Career Guidance and Counseling
EDU 210: School Governance and Leadership

EDU 300: Philosophy of Education
EDU 301: Sociology of Education
EDU 302: Economics of Education and Finance)
EDU 303: Human Rights and Gender Issues in Education
EDU 304: Pedagogy of Teacher Education
EDU 305: Special Education
EDU 308: Comparative Education
EDU 310: Education Project Analysis and Management
EMA 110: Principles of Management
EMA 112: Organization Theories
EMA 115: Policy Studies in Education
EMA 201: Human Resource Management and Development
EMA 202: Change Management and OD Interventions
EMA 210: School Governance and Leadership
EMA 306: Education Planning, Management and Administration
EMA 307: Organizational and Administrative Behavior in Education
EMA 320: Human Resource Management in Education
ENG 100: Literature and society, theories and devices
ENG 101: English Structure
ENG 200: Poetry & Drama
ENG 201: Morphology
ENG 209: Phonetics and phonology
ENG 300: Second Language Learning
ENG 301: The Rise of the Novel
ENG 318: Sociolinguistics
KISW 101: Isimu
KISW 108: Semantiki na Pragmatiki
KISW 200: Fashihi Andishi
KISW 201: Mofolojia
KISW 203: Fonolojia
KSW 100: Fasihi
KSW 300: Fasihi Simulizi
KSW 301: Sintaksia
TP 100: Teaching Practice
TP 200: Teaching Practice

13.6 Faculty Staff

Faculty Dean and Associate Professor

Jeremiah N. Kirway	*ADCA (IDM- Mzumbe), MBA (RVB,Delft), PGD (ISS), PhD (SUA)*

Associate Dean and Senior Lecturer

Charles S. Tundui	*ADEP (IDM-Mzumbe), Cert.(UNCRD) MSc. (Bradford) PhD (Kwazulu Natal)*

Academic Staff List*:*
Department of Economics
Head of Department and Lecturer

Mursali. A. Milanzi	*ADEP (IDM-Mzumbe), MSc. (Agricultural University of Norway), (On PhD Studies)*

Professors:

Joseph A. Kuzilwa	*BA (UDSM), PGD (Lancaster), MA (Lancaster), PhD (Illinois),(On contract)*
Aurelia N. Kamuzora	*Dip. Ed. (Dar es Salaam, TTC), ADEP (IDM-Mzumbe), MSc (Agder), PhD (Groningen)*

Senior Lecturers:

Charles S. Tundui	*ADEP (IDM-Mzumbe), Cert.(UNCRD) MSc. (Bradford) PhD (Kwazulu Natal)*
Mushi E.K.	*BA (UDSM), PGD (EastAnglia), MA (East Anglia), (On contract)*
Nelson Ngilangwa	*ADEP (IDM-Mzumbe), MSc.(Bradford)*
Divina L.Shio	*ADEP (IDM-Mzumbe), MA.(ISS), PhD (SUA)*
Salvius J. Mbano	*ADEP (IDM-Mzumbe), MSc. (Bradford), Cert. (Bradford), (On PhD Studies)*
Aggrey Kihombo	*BA, MA (UDSM), PhD (Brandeis)(On Contract)*
Harold Utouh	*BA, PGD (Havana) MSc (Havana)*

Lecturers

Jennifer Sesabo	*ADEP (IDM-Mzumbe), MSc. (Agricultural University of Norway), PhD (Hamburg)*
Diodorus Kamala	*ADEP (IDM-Mzumbe), MSc. (Lincolnshire), MSc. (Bradford)PhD (MU), (On leave of absence)*
Anne R. Mwakibete	*ADEP(IDM-Mzumbe), Adv .Dip. (Adger), MBA (Agder)*
Christina Shitima	*ADEP(IDM-Mzumbe), Adv .Dip. (Adger), MBA (Agder),PGD (Maastricht)*
Mursali. A. Milanzi	*ADEP (IDM-Mzumbe), MSc. (Agricultural University of Norway), (On PhD Studies)*
Romanus L. Dimoso	*Cert. (Kibosho), Dip. (Kipalapala), B.A. (Urbanian), BA (UDSM), MA (UDSM), PhD (Wageningen)*
Fred R. Rwechungura	*BSc. (SUA), MSc. (Bradford), PhD(MU)*
Muhajir A. Kachwamba	*ADEP (IDM-Mzumbe), MBA (Agder), (On PhD Studies)*

Assistant Lecturers:

Thobias E. Nsindagi	*ADEP (IDM-Mzumbe), MBA (Agder), (On PhD studies)*
Robert Lihawa	*ADEP (IDM-Mzumbe), PGD (Maastricht), M.A, (East Anglia) (On PhD studies)*
Bonaventure Amri	*BA (UDSM), MSc. (Bradford), (on PhD studies)*
Proscovia P. Kamugisha	*BSc. (SUA), MSc. (SUA), (On PhD studies)*

Tutorial Assistants

Department of Languages and Communication Studies
Head of Department and Senior Lecturer

Mr. Nazar Sola	*Dip. Ed. (Marangu TTC), BA. Ed. (UDSM), PGD (Birmingham), MA (Manchester),*

Associate Professors

George Shumbusho	*BA. Ed (UDSM), MA (Warwick), PhD (Western Cape)*

Lecturer

Dominik T. Msabila	*BA.Ed., MA.Ed (UDSM)*

Assistant Lecturer

Estomihi K. Merisali	*BA. Ed. (Bethany College,)MA Ed. (UDSM) (On leave of absence)*
Amba T. Oyugi	*BA (UDSM), PGDE, MA (Vatican)*
Maria Kanigi	*BA, MA (UDSM), (On PhD Studies)*
Omary Y. Mwalutanile	*Dipl. Ed. (Morogoro),BA. Ed, MA.Ed (UDSM)*

Tutorial Asssitant

Stephen G. Nalaila	*BA(UDSM), (On further studies)*
Isaya Lupogo	*BA (UDSM) (On further studies)*

Centre for Population Studies
***Head of Centre* and Senior Lecturer**

Professor Jeremiah N. Kirway	*ADCA (IDM-Mzumbe), MBA (RVB,Delft), PGD (ISS), PhD (SUA)*

Associate Professors:

Damas S. R. Muna	*BA (UDSM), PGD (Manchester), MA (Kent), MA (UDSM), (On contract)*

Department of Education Foundations & Teaching Management
Ag. Head of Department and Assistant Lecturer

Haruni J. Machumu	*BA. Ed. (UDSM), MA. Ed(UDOM)*

Lecturer

Dominick T. Msabila	*BA.Ed., MA. Ed. (UDSM)*

Assistant Lecturer

Perpetua J. Kalimasi	*BA. Ed., MBA (UDSM), (On PhD Studies)*
Bryson Kinyaduka	*Cert. Ed. (Tabora TTC), Dipl. Ed. (Mpwapwa TTC). BA.Ed. (UDSM), MA. Ed. (UDOM)*
Mustapha J. Almasi	*B. Ed (Psy), MA.(ASP) (UDSM)*
Jacob F. Salasu	*Dipl. Ed (St.Joseph), B.Ed, MA Ed. (UDSM)*
Joyce F. Kiwara	*Dipl.Ed (Morogoro), BA (Geography), PGDE MA. Ed (UDSM)*

Tutorial Assistant

Isaya Lupogo	*BA. Ed (UDSM) (On further studies)*

14 INSTITUTE OF DEVELOPMENT STUDIES

14.1 Introduction

The Institute of Development Studies (IDS) was established in line with Mzumbe University Charter of 2007. IDS is responsible for teaching, conducting research and development interventions, offering advisory services and undertaking publications on various development issues.

14.2 The Objectives of the Institute

The overall objective of the Institute of Development Studies is to provide a conducive environment for generating, propagating and advancing knowledge about development issues in Tanzania, Africa and other developing countries.

14.3 Programme offered by Institute of Development Studies

14.3.1 Overview

IDS offers Development Studies courses to both undergraduate and graduate students. All undergraduate students must take a Development Studies course in the first year of studies. Currently the Institute does not offer its own degree programme at undergraduate level but it offers Master of Science Degree Programmes in Development Policy (MSc DP) and Environmental Management (MSc EM). In addition, the institute offers Doctor of Philosophy (PhD) in Development Studies.

14.3.2 MSc (Development Policy) Programme

Programme Objectives

The formulation of development policies is one of the continuous functions of Managers in government or non–governmental development actors. MSc (Development Policy) programme offers an opportunity (but not limited to Officers of the policy and planning divisions of the central government, administrative officers, planning officers, statisticians, economists, policy makers and analysts, demographers, monitoring and evaluation officers and development programme/project officers to extend their skills and enhance their knowledge.

Programme structure

Semester I	Semester II	Semester II
DST 640 Development Theory	**DST 730** Development Policy and Poverty Reduction	**DISSERTATION**
DST 630 Development Policy and Practice Analysis	**DST 740** Gender and Development Policy	
DST 610 Governance	**DST 650** Participatory Development Planning	
ECO 660 Public and Private Sector Relationship	**DST 620** Project Planning, Monitoring and Evaluation	
DST 680 Social Science Research in Development Studies	ELECTIVE	

Elective Courses

DST 600: International Relations
DST 720: Environmental Management
ICT 501: ICT for Development
DST 650: Participatory Development Planning

14.3.3 MSc (Environmental Management)

Programme Objectives

The general objective of this Master's programme is to equip professionals for a career in the area of Environmental Management. The programme aims to produce graduates with the capability to constructively engage in complex environmental concerns that confront contemporary societies. It emphasizes on the integration of theory and practice and provides interdisciplinary ground in sustainability, environmental management, impact assessment, auditing and policy.

The programme is open to graduates from a wide range of background and experience. It

caters for both mid-career professionals wishing to gain a postgraduate qualification, upgrade and extend skills and knowledge, or move into the environmental field, and suitably qualified graduates from cognate fields.

Programme structure

Semester I	Semester II	Semester II
DST 640 Development Theories	**ECO 603** Environmental Resource Use and Economic Efficiency	**DISSERTATION**
DST 660 Global Environmental Concerns	**DST 670** Environment and Sustainable Development	
DST 710 Managing Disaster in Environmental Resource Utilisation	**ML 540** Legal Aspects of Environmental Management	
DST 680 Social Science Research in Development Studies	**DST 620** Project Planning, Monitoring and Evaluation	
DST 760 Waste Disposal Management	**ELECTIVE(S)**	

Elective Courses
DST 690 Environmental Auditing
DST 750 Environmental Ethics
DST 770 Land and Water Resources Management
PUB 537 Managerial Skills and Leadership

14.3.4 PhD in Development Studies

Programme Objectives

IDS offers Doctor of Philosophy (PhD) programme in Development Studies whose purpose is to promote research based on independent and original thinking as well as to foster excellence in the area of development and other growth drivers. The programme aims at developing a "knowledge pool" that will critically analyse practical solutions to development issues in African countries and other developing nations.

Since development studies is both interdisciplinary and multidisciplinary in nature, applicants for PhD in Development Studies may specialise in different areas such as governance and development, health and development, education and development, agriculture and development, gender and development, environment, population and development, politics and development policy analysis, rural development as well as law and development.

Full time candidates are expected to complete their programme in a minimum of three (3) years and a maximum of six (6) years. Part time candidates will have a maximum of eight (8) years to complete the programme.

14.4 Course Listing

DST 010: Introduction to Rural Development (2 credit points)
DST 020: Introduction to Development Perspectives (2 credit points)
DST 100: Development Perspectives (2 credit points)
DST 101: Introduction to International Cooperation (2 credit points)
DST 103: Development Studies for Education (2 credit points)
DST 200: International Cooperation and Development (2 credit points)
DST 201: Introduction to International Relations (2 credit points)
DST 210 Community Participation in Development (2 credit points)
DST 300: Environment Management and Gender Perspectives in Development (2 credit points)
DST 600: International Relations (4 credit points)
DST 610: Governance (4 credit points)
DST 620 Project Planning, Monitoring and Evaluation (4 credit points)
DST 630: Development Policy and Practice Analysis (4 credit points)
DST 640: Development Theories (4 credit points)
DST 650: Participatory Development Planning (4 credit points)
DST 660: Global Environmental Concerns (4 credit points)
DST 670: Environment and Sustainable Development (4 credit points)

DST 680: Social Science Research in Development Studies (4 credit points)
DST 690: Environmental Auditing (4 credit points)
DST 710: Managing Disaster in Environmental Resource Utilisation (4 credit points)
DST 720: Environment Management (4 credit points)
DST 730: Development Policy and Poverty Reduction (4 credit points)
DST 740: Gender and Development Policy (4 Credit points)
DST 750:Environmental Ethics (4 Credit points)
DST 760: Waste Disposal Management (4 credit points)
DST 770: Land and Water Resources Management (4 credit points)

14.5 Institute's Academic Staff

Director and Associate Professor

Aurelia N. Kamuzora	*Dip. (DSM),ADEP(IDM-Mzumbe), MSc.(Agder), Ph.D. (Groningen)*

Associate Director and Lecturer

Mr. Yona Matekere	Cert. *(Nachingwea), Dipl-Ed.(Mpwapwa), BA-Ed., MA (UDSM)*

Centre for Environment, Poverty and Sustainable Development
Head of Centre and Assistant Lecturer

Norbert J. Ngowi	*BSc.-Ed (UDSM), MSc.(Addis Ababa)*

Associate Professors

Leonard.J. Shio	*BA-Ed, MA (UDSM), (On contract)*

Lecturers

Ashatu Hussein	*ADEP (IDM-Mzumbe), MSc. (Agder), (On PhD Studies)*

Assistant Lecturers

Mr. Batistino Mponzi	*BSc(SUA),MSc(Hawaii)*
Ms Fatuma Nyihirani	*BSc.(SUA),MSc.(UDSM)*

Assistant Research Fellow

Nicolaus J. Kavana	*MD (USSR), DAP (Malaysia), MSc. (Malaysia) (On PhD Studies)*

Department of Development Policy
Head of Department and Assistant Lecturer

Theobald F. Theodory	*BA, MA (UDSM) ((On PhD Studies)*

Lecturers

Elizabeth Lulu Genda	*Dip-Ed. (Korogwe), BA-Ed.), MA (UDSM) (On PhD Studies)*
Mrisho M. Malipula	*BA, MA (UDSM) (On PhD Studies)*
Moses J. Ndunguru	*BA-Ed.(UDSM), MSc. (IHS, Erasmus University)(On PhD Studies)*

Centre for Rural Development
Head of Centre and Lecturer

Jasmine Tiisekwa	*BA.-Ed. (UDSM), M.A. (SUA), PhD(SUA)*

Professor

Faustin R. Kamuzora	*BSc. (SUA), MSc.(NCA & T State University), PGD, PhD (Bradford)*
Associate Professor	
Anna L. Mdee	*MA (Cambridge), MA (OU UK), PhD (Bradford*)
Lecturer	
Adolf F. Makauki	*BSc., MSc, MA (SUA)*
Vanosa A. Mushi	*BSc.(SUA), PGD(UDSM), MA(SUA)(on PhD Studies)*
Mamkwe C. Edward	*Dip. (Ed.) (Kleruu TTC), BSc., MSc. (SUA) (On PhD Studies)*
Assistant Lecturers	
Athanas A. Ngalawa	*BA, MA (UDSM) (On PhD Studies)*
Centre for Gender Development	
Head of Centre and Lecturer	
Yona M. Matekere	Cert. *(Nachingwea), Dipl -Ed.) (Mpwapwa) BA-Ed, M.A. (UDSM)*
Associate Professors	
Eulalia I. Temba	*BA.-Ed (UDSM), MA (ISS), PhD (UDSM)(On contract)*

15 DIRECTORATE OF INFORMATION AND TECHNOLOGY (DICT)

15.1 Introduction

The Directorate of Information and Communication Technology (DICT) was created in 2001 after the then Institute of Development Management was transformed to a University. Currently the Directorate has offices in all of the available campus with qualified number of staff and resources responsible in mainstreaming the ICT services to support core activities at the university.

15.2 Objectives of the Directorate

The DICT handles all matters related to information and communication technology activities at the University. Its major objective is to ensure that the University has the right technology at the appropriate time and with a right quantity and quality. It also ensures that the ICT services are readily available to users in the University and downtime is minimal. The vision of the Directorate is to facilitate the University with wide access to and utilization of Information and Communication Technology and to enhance the position of Mzumbe University as centre of academic excellence, and its contribution to the sustainable development of society by using ICTs. The mission of DICT is to provide technical support related to ICT services to all stakeholders of Mzumbe University and its partners.

15.3 Functions of the Directorate

(i) To advise the Mzumbe University (MU) management on the appropriate ICTs to acquire;
(ii) To advise the MU management on the acquisition of both hardware and software;
(iii) To advise the MU management on the segmentation of the LAN to logical division;
(iv) To advise the MU management on the development and maintenance of corporate and other databases;
(v) To advise the MU management on how to share resources in the LAN;
(vi) To train users – students and employees – on new software;
(vii) To service and repair computer systems and their peripherals;
(viii) To organize and supervise major repair on ICTs in case MU technicians fail to solve the problem;
(ix) To supervise and monitor the usage of computer equipment in staff offices and students' laboratories;
(x) To develop and customize computer software;
(xi) To set ICT utilization policy and user guidelines and oversee its implementation;
(xii) To develop and maintain MU website;
(xiii) To ensure that the MU Local Area Network (LAN) works properly all the time;
(xiv) To design and facilitate specialized computer applications courses; and

Any other function as may be directed by the University Management through the Deputy Vice Chancellor.

15.4 Departments in the Directorate

To ensure that the directorate is able to perform and fulfill the intended obligations, the above functions are shouldered by three departments as follows:-

15.4.1 Department of Systems Management

This Department deals with managing the overall infrastructure and systems of the University. Among other things the departments plans for hardware and network acquisition, expansion and administration. All issues related to servers, backups, local area network (LAN) – (wired and wireless), Internet and Intranet services, users and resource management, and general control and security of ICT infrastructure and services. It is the core department in the DICT; other departments under the directorate rely on the successful implementation of her services.

15.4.2 Department of Software Development and Application

This Department deals with ensuring the university has the right software within the established University standards to support all core activities. This includes managing software acquisitions, development, as well as customization to fit the university needs. It is responsible in establishing the university standards that will ensure the security, confidentiality, privacy of transactions, data and information, as well as

supporting users in the cause of using the software systems to accomplish day to day activities.

15.4.3 Department of Maintenance and Technical services

This Department deals with ensuring the available university ICT technologies and services are accessible and usable by the university stakeholders. It ensures the university employees and students are able to accomplish their responsibilities with minimum technical interruptions. Among other things the department ensures that the right technologies are acquired at the university, organizes routine services to all the University equipment, and deals with all issues related to technological standards and policies, and providing technical supports to users.

15.4.4 ICT Services

To support academic delivery, research and consultancy services at the university, DICT hosts a number of ICT services accessible to students, staff, stakeholders and partners. The following are some of services that are currently offered by the DICT:-

Mzumbe University Local Area Network and Internet

Currently all University campus' offices, lecture theatres and seminar rooms are connected to the fast and reliable local area networks through the fiber backbone. Students, staff and other stakeholders have the choice to use wireless or wired network services. Dar es Salaam campus is connected to the internet through national fiber backbone provided by COSTECH under the Ministry of Science and Technology. Morogoro and Mbeya campuses are connected to the internet through Tanzania Telecommunication communication limited (TTCL). The main campus is among piloted thirty-two (32) Higher Learning and Research Institutions (HERIs) to be connected to the national fiber backbone through LASTMILE connectivity project. The project is expected to be completed by the end of the year 2013. When the project is completed, member institutions are to benefit from a number of shared academic and research services as well as shared bandwidth. The available infrastructure provides the opportunity to users to benefit from the available Intranet and Internet services.

Academic Record Information System (ARIS);

The system was deployed in 2011 and is hosted at the University main campus. The system provides a core information base related to all student information from the time of enrolment, before and after graduation. It consists of modules related to student general information, academic programs and results, accommodation and financing. The system is open for more modules whenever need arises. Among other things the system is used to provide information needed to declare students results, progress reports and transcripts. Students, Lecturers and other relevant stakeholders can access information from anywhere using the internet.

Electronic Learning System (e-learning)

The E-learning system addressed the growing number of students and cost of production materials, the university deployed the e-learning system at the University in 2009 and it is hosted at the main campus. The system has improved student and Lecturer communication and participation, also availability of course to students even when they are not at the institutions due to a number of reasons. Almost 20% of University modules are delivered in combination of e-learning system and the face-to-face class sessions. The current University strategy emphasizes the proper utilization of e-learning services across the University campuses and, in the future, on distance learning courses.

E-mail Services

The Mzumbe email service is the main communication tool within Mzumbe university campuses. Staff and management use the service to share a range of information from individual to specific mailing lists. Currently the Directorate in collaboration with Google managed to establish and deploy student and staff mail services through Google Apps technologies.**Electronic Library system**
Together with Directorate of Library and Technical services, DICT has been supporting the library systems. Currently the university hosts the library system responsible in storing bibliographic details of books as well as controlling book circulation. Information about books and borrowers are now managed through the system. Together with the Library, we are working on deploying an institutional repository that will hosts all Mzumbe University scholarly materials. The process will require installation of the system as well as digitizing the existing scholarly materials. Once completed, the students and relevant stakeholders will have full access to digital copies of the locally produced scholarly materials.

Helpdesk Services
To ensure staff and students enjoy our services, the directorate offers a dedicated helpdesk services to our customers. Between the hours of there is a dedicated ICT staff to attend to customer enquiries and coordinate the case with other experts in the Directorate.

Other Services; the Directorate supports other services related to human resource management, finance, and payroll services.

16 DIRECTORATE OF RESEARCH, PUBLICATIONS AND POSTGRADUATE STUDIES

16.1 Introduction

The Directorate was established in August 2002, after taking over the functions of the former Departments of Research, Information and Publication, Committee for Field Attachment, and part of the duties of the former Directorate of Graduate Studies. This is a policy coordination directorate of the University in matters pertaining to Research, Publications and Postgraduate studies.

16.2 Functions and Roles

The unctions and roles of the Directorate as related to research and publications include coordination of the implementation of the University Research and Publication Policy, forging intra and inter-institutional collaboration in research, preparation of University research plans and budgets, solicitation of research funds, coordination of internal and external dissemination of research findings, publication of the University UONGOZI journal, and management of the University Publication Foundation.

The Directorate's functions related to Postgraduate studies include policy coordination of postgraduate programmes in terms of quality control and assurance, which include vetting of academic programmes and programme structures, coordination of admissions, and ensuring adherence to the delivery of approved programmes of study. The various faculties and teaching directorates are responsible for operational academic management and administration.

The overall coordinating functions of the Directorate are:

(i) To initiate, stimulate and develop research and publication in the University;
(ii) To administer and co-ordinate the admission and registration of post-graduate students including Master's and Doctorate Programmes;
(iii) To co-ordinate and supervise research work for graduate students in liaison with relevant faculties, institutes and directorates;
(iv) To administer and manage research and publications.
(v) To disseminate information through workshops and conferences; and

(vi) To co-ordinate, oversee and monitor field studies by all students and or jointly by staff and students.

16.3 Departments of the Directorate

The Directorate is structured into two departments: Research and Publications and Postgraduate Studies. The Directorate is headed by a Director assisted by two Heads of Departments.

16.4 Areas of Research

The University conducts research on the following broad areas in accordance with the functions set out in the Act establishing the Mzumbe University:

(i) Public Service
(ii) Public Policy and Leadership
(iii) Governance
(iv) Local Government Management
(v) Managing People in Organisations
(vi) Legal Reforms
(vii) The Industrial Sector
(viii) Agro-Industry
(ix) Service Sector
(x) Environmental Issues
(xi) Population and Development Issues
(xii) Gender and Development Issues
(xiii) Entrepreneurship and Small Business
(xiv) Corporate governance
(xv) Risk management
(xvi) Performance Auditing
(xvii) Information and Communication Technology.

Besides the aforementioned research areas, both students and academic staff are at liberty to develop and conduct research in other areas of their interest.

17 DIRECTORATE OF EXTERNAL LINKAGES AND COMMUNITY ENGAGEMENT (DELCE)

17.1 Mission Statement of DELCE

The sub-mission of the Directorate of External Linkages and Community Engagement is to promote and provide opportunities for the close, effective and sustainable working relationship with communities, governments and other partners in changing lives through collaborations and conducting professional, action-oriented and practical training, consultancy, and outreach services

17.2 The main functions of DECLE are:

(i) Issuing policies and guidelines for short courses and consultancy activities at the University
(ii) Coordination of all short courses and consultancy activities at the University
(iii) Provision of 'market intelligence' for short courses and consultancies to schools and faculties
(iv) Coordinate International and National Collaborations between Mzumbe University and its partners
(v) Quality assurance of all assignments and provision of feedback to schools and faculties
(vi) Coordinate the Operations of the Lumumba Complex (amongst other things, linking Lumumba with short courses run by the University)
(vii) Design and run teaching skills enhancement courses for Mzumbe University and distance learning programmes for relevant stakeholders.

17.3 Units in the Directorate

The Directorate has four units as follows;

(i) Short courses and Consultancy
(ii) Outreach Services, Marketing and Collaborations
(iii) Teaching Skills and Distance Learning
(iv) Lumumba Complex Operations

18 DIRECTORATE OF LIBRARY & TECHNICAL SERVICES

18.1 Mission Statement of the Library

The Sub-mission of the Mzumbe University (MU) Library which contributes towards the main MU mission is to support the teaching, research and technical services of the University through provision of books, journals, audio visual equipment and bindery services. The library is therefore, a backbone of the University in terms of facilitating teaching through storage of information resources and provision of study places.

18.2 Departments in the Directorate

The Directorate has three Departments as follows:

(i) Department of Reader Services

The Department coordinates all reader services within the library, organizes the library stock and coordinates the book circulation. The Head of Department acts as a link between the Directorate and book borrowers.

(ii) Department of Library & Technical Services

This Department is responsible for book selection, acquisitions, processing and automation of all new library materials. In addition, the department conducts annual evaluation of book stock, provision of bindery services and audio visual aids which support the teaching functions. These teaching aids are as follows:

a) LCDs and Projection Screens ,
b) Portable Overhead Projectors,
c) Photographic services,
d) Public address systems,
e) White boards.

(iii) Department of Library Science and Information Management.

This Department is responsible for the provision of reference services to readers, selection, acquisitions and processing of periodicals/ journals, students and staff

research reports and theses, reference books, and organizing information in the shelves. It also deals with provision of information search training to library users both manually and electronically.

18.3 The Library Resources

The collection currently comprises about 41,000 book volumes for all three campuses that cater for all the courses conducted at the University. The book collection can be viewed online through this web address: *http://library.mzumbe.ac.tz*. There are about 900 titles of periodicals including journals which provide current information in related fields. The library can accommodate about 750 readers at a time and has 19 study carrels for students' use while carrying intensive study.

The book stock is classified and arranged according to the Dewey Decimal Classification System, 22nd edition, and catalogued according to the Anglo American Cataloging Rules (AACR2) 2nd ed. Revised, in 2002

18.4 Staff List

Director

George Bea.	*ADPA (IDM-Mzumbe), Msc. (Agder)*

Associate Director

Goodluck Mosha.	B Ed., MA. (UDSM)

Academic Librarians

Senior Librarian

Mrs. Matilda Kuzilwa,	DPA *(IDM-Mzumbe), DIP-LIS, MLIS (UCL)*

Librarian

Mrs. Anna Shangwe,	*ADEP, (IDM-Mzumbe), MSc. (Birmingham)*

Assistant Librarian

Mr. Julian Massawe	*PD (LIS) UNSW (Sydney) MLIS -Alberystwyth (Wales)*
Mrs. Margareth Msamula,	*Dip (LIS), Msc. (Birmingham)*
Mrs. Sarah Mwambalaswa	*ADBA (IDM-Mzumbe), MSc. (Birmingham)*
Mr. Peter Siyao	*BA, MA (UDSM)*
Ms.Dativa Kaishe	*BA.Ed., MA (UDSM)*
Mrs. Gladness Kotoroi,	*BPA (MU), MA (UDSM)*
Mr. Lusajo Mwakibinga	BBA, (MU), (*on further studies*)

Librarian Trainee

Ms. Judith Newa	*BALIS (TUDARCo)*
Mr. Deogratius Mashiuya	*BLIS (Makerere), (On further Studies)*
Ms. Elizabeth Sulle	*BALIS (TUDARCo)*
Mrs. Beth Kachota	*LLB (MU)*
Mr. Evaristo Sanga	*BPA (MU) (on further studies)*

19 DIRECTORATE OF UNDERGRADUATE STUDIES

The Directorate has three units; namely Admissions, Examinations and Field Studies.

The functions of the Directorate of Undergraduate Studies are:

(a) To serve as the Senate Secretariat on matters pertaining to undergraduate programmes;
(b) To coordinate undergraduate admissions including students' registration
(c) To coordinate undergraduate students coursework and fieldwork/or research activities;
(d) To process and coordinate undergraduate examinations, as well as observing examination irregularities.

20 DIRECTORATE OF STUDENTS' WELFARE (DSW)

20.1 Introduction

Students support services are very essential for smooth running of academic institution. Since 2010 the Directorate of Students Welfare has co-ordinated the provision of students' services.

Functions of DSW

Mzumbe University Charter 2007 part VI 48 (2) states clearly that the Directorate of Students Welfare should offer proper, efficient and effective administration of the affairs and general welfare of the students of the university. Therefore the specific functions are to:

- Provide accommodation services to all on campus undergraduate and post graduate students.
- Provide guidance and counseling services to students for their personal and social issues as well as their governing body.
- Facilitate sports and games to students and staff members

21 THE MZUMBE UNIVERSITY MBEYA CAMPUS COLLEGE

21.1 Introduction

Mzumbe University Mbeya Campus College was established in January, 2006. Its establishment was due to high demand for higher education by many Tanzanians especially those who had reached advanced level of secondary education following the 'Double Cohort' in 2005. The Government through the Ministry of Higher Education, Science and Technology directed Higher Learning Institutions to admit more students. To solve the problem, Mzumbe University implemented it by establishing the campus. Mzumbe University Mbeya Campus College provides academic activities including teaching, short courses and consultancy.

21.2 Programme Offered by Mzumbe University Mbeya Campus College

Certificate in Accountancy
Certificate in Human Resource Management
Diploma in Accountancy
Diploma in Human Resource Management
Diploma in Business Administration
Diploma in Law
Diploma in Logistics Management
Diploma in Statistics
Diploma in ICT
Bachelor of Laws
Bachelor of Business Administration (Marketing)
Master of Business Administration (MBA- Corporate Management)

21.3 Staff List

Principal and Senior Lecturer

Dr. Ernest P. Kihanga	*ADCA (IDM), CPA(T), MBA(Adger), MSc(Salford), PhD (Groningen))*

Deputy Principal and Assistant Lecturer Assistant Lecturer

Mr. Yohana B. Seme	*Diploma in Education (Korogwe), LL.B Hons (UDSM), LL.M (UDSM)*

Academic staff List:
Department of Administrative Studies

Head of Department and Assistant Lecturer

Kennedy Makafu	*LL.B (Hons) MU, LL.M (Pretoria***)**

Senior Lecturers

Assistant Lecturers

Yohana Seme	*Dipl.(Korogwe),LL.B (UDSM), LL.M (UDSM)*
Kennedy Makafu	*LL.B (Hons) MU, LL.M University of Pretoria*
Mr. Omary Issa	*Dipl. (Ed.) (DSM), LL.B (Hons) (UDSM), LL.M (StockholmUniversity)*
Mr Yauleni Zumba	*BSc. (SUA), MA (SUA)*
Ms. Neema Mwalyaguke	*BSc (SUA), MA (SUA)*
Ms. Ninga Mwampeta	*ADHA (IDM), Msc.(Agder)*
Mr Vincent Mtavangu	*LL.B (Hons) (UDSM), LL.M (MU)*
Mr Ladislaus Rwekaza	*LL.B (MU), LL.M (MU)*
Mr Daniel Muya	*LL.B (MU), LL.M (MU)*
Mr Frenk Mchonvu	*LL.B (Hons) (UDSM), LL.M (University of Pretoria)*
Mr Tasco Luambano	*LL.B (MU), LL.M (UDSM), (On Phd Studies)*
Mr Alfonse Dossa	*FTC (DSM), BPA (MU), MPA (MU)*
Ms Solana Ndunguru	*LL.B (Hons) (RUCO), LL.M (RUCO)*

Tutorial Assistants

Mr. Stephen John	*LL.B (MU) (On further studies)*
Mr. Habib Kamru	*LL.B (MU) (On further studies)*

Department of Business Studies

Head of Department and Assistant Lecturer

Silverio D. Nyaulingo	*Diploma in Education (Dar TCC), BAF (MU), MSc (MU)*

Senior Lecturer

Dr. Ernest P. Kihanga	*ADCA(IDM), CPA (T), MBA(Adger), MSc (Salford), PhD (Groningen)*

Assistant Lecturers

Mr. Silverio D. Nyaulingo	*Diploma in Education (Dar TCC), BAF (MU), MSc (MU)*
Mr. Eldephonce Ndolomi (Ag)	*ADBA (IDM-Mzumbe), MBA (Mzumbe) CPSP (T) NBMM*
Ms Hellen Mushi	*ADBA (IDM-Mzumbe), MBA (Mzumbe)*
Mr. Francis Rilagonya	*BAF (MU) MSc (MU)*

Mr. Martin Mnyili	*BAF MU, Msc (MU), CPA (T) NBAA*
Mr. Adrian Barongo	*ADA (TIA), MSc (MU)*
Mr Andrew Mwansele	*BSc (MU), MSc (SUA)*

Tutorial Assistants

Mr. Jacob Mpemba	*BAF (Mzumbe) (On further studies)*
Mr. Sarikiaeli Borish	*BBA (OUT) (On further studies)*
Mr. Frank Kilima	*BSc (Mzumbe),(On further studies)*
Edward Mfuse	*BSc Statistics (UDOM)*

22 THE MZUMBE UNIVERSITY DAR ES SALAAM CAMPUS COLLEGE

22.1 Introduction

Mzumbe University – Dar es Salaam Campus College attained its current name in January, 2011. It was formerly known as Mzumbe University-Dar es Salaam Business School, established in 2005. In line with the Mission of the University, the main purpose of the Campus College is to offer high quality training, research and consultancy. The location of the campus is strategic, since Dar es Salaam is the centre of economic activities in Tanzania who would like to pursue Masters Degrees that the campus offers.

22.2 Degree Programmes Offered by the Campus College.

At the moment the Campus College offers the following Degree programmes:

(i) Master in Business Administration (Corporate Management)
(ii) Master of Public Administration
(iii) Master of Science in Human Resource Management
(iv) Master of Science in Marketing
(v) Master of Science in Accounting and Finance
(vi) Master of Science in Procurement and Supply Chain Management

In additional to these traditional Master Degree programmes, the Campus College also offers the following Executive Masters Degrees: Executive Master of Business Administration (EMBA); Executive Master of Public Administration (EMPA) and Executive Masters of Science in Human Resource Management (EMHRM).

These are accelerated programmes are designed especially for those interested in earning Masters in Business, Public Administration and Human Resource Management degrees at the same time as pursuing their professional careers with minimal interruptions.

Also, the Campus College in collaboration with the University of Bradford, UK offers two collaborative Master's Degree programmes. These are Master of Science in Development Policy and Practice of Civil Society; and Master of Science in Economics and Finance for Development.

22.3 Campus College Academic Staff

Principal and Associate Professor

Andrew Mbwambo	*ADBA (IDM), MBA (IDM-Mzumbe), Ph.D (Nairobi) (On Contract)*

Deputy Principal and Lecturer

Andrew S. Sulle	*B.A (UDSM); MSc (Birmingham);* PhD *(Catholic University-Leuven)*

ACADEMIC DEPARTMENTS

Department of Administrative Studies

Head of Department and Senior Lecturer

Kanty P. Mtei	*Dip-Ed (Marangu), BA-Ed (UDSM), MPA(Jackson State University), PhD (Jackson State University)*

Senior Lecturers:

Felician B. Mutarabukwa	*BSc. Ed (UDSM), M.Ed-Mgt S(Bolton), PhD (OUT)*
Francis Mwaijande	*BA. Ed. (UDSM), PGD (Warwick), M.A. (Wolverhampton), Ph.D (Arkansas) (On Leave of absence)*
Madale Mpamila Martin	*ADLA (IDM), PGD (Swansea), MSc. (Swansea), PhD (SUA)*
Prosper H. Ngowi	*ADEP (IDM), MBA (Agder) (on PhD studies)*
Flora Lucas Kessy	*BSc (SUA), MSc (Norway), Ph.D (Illinois)*

Lecturers

Darlene K. Mutalemwa	*BA (Nottingham),MSc.(LSE),PhD(East-Anglia)*
Godbertha Kinyondo	*BSc (Maryland), M.A (American), PhD (Pretoria)*
Andrew Mushi	*BA. (UDSM); MA (UDSM), PhD (Birmingham)*
Lucy Massoi	*ADPA (IDM), MPhil (Bergen), (on PhD studies)*
Coretha Komba	*ADEP(IDM),PGD (Maastricht), M.A. (International University of Japan), (On PhD Studies)*

Assistant Lecturers

Mary Rutenge	*BPA (Mzumbe), MSc. (Meiji), (On Ph.D Studies)*

Department of Business Studies
Head of Department

Lusekelo Kasongwa	*BAF (Mzumbe*), *MSc (Glamorgan),CPA (T)*

Professors:

Chungi Prem Chander	*BCom(Osmania),MCom(Osmania),M.Phil(Hyderabad), LLB (Osmania), LLM (Osmania) (On Contract)*
Shiv K. Tripathi	*BSc(Karnatak),MBA(Mahatma-Gandhi), Ph.D(Mahatma Gandhi)*

Lecturers

Dr. Adolphina Kateka	*BA(Economics) (UDSM), MBA (Stockholm), PhD (Stockholm, Sweden).*

Assistant Lecturers:

Terevael Masawe	*ADBA (IDM), MBA (Fairleigh Dickinson*)
Ngemba M.P.R Makuru	*BCOM (UDSM), MBA (UDSM), On Ph.D Studies*
Makawa Newa	*ADBA (IDM), MBA (Mzumbe), MSc.(Agder)(On PhD studies)*

Sarah Mngoya	*ADA (IAA), MBA (Mzumbe), CPA (T)*
Maige M. Mwakasege	*ADPS (CBE), MBA (Mzumbe), CPSP (NBMM)*
Marialauda J. Goyayi	*BSc. (UDSM), MBA (UDSM), On Ph.D Studies*
Mzee Saburi John	*BAF (Mzumbe), MBA (UDSM)*
Freddy Shabani Feruzi	*BAF (Mzumbe), MSc (Mzumbe)*
Lusekelo Kasongwa	*BAF (Mzumbe*), *MSc (Glamorgan), CPA (T)*
Nora Msuya	*LLB (Tumaini), LLM (UDSM)*

23 THE MEMBERS OF THE SENATE

1. Prof. J.A. Kuzilwa	-	***Chairman,*** Vice Chancellor, Mzumbe University
2. Prof. Josephat Itika	-	Deputy Vice Chancellor(Academic) Mzumbe University
3. Prof. Faustin R. Kamuzora	-	Deputy Vice Chancellor(Admin and Finance) Mzumbe University
4. Prof Jeremiah N. Kirway	-	Dean, Faculty of Social Sciences, Mzumbe University
5. Prof Ganka Nyamsogoro	-	Dean, School of Business, Mzumbe University
6. Prof. Simon S. Msanjila	-	Dean, Faculty of Science and Technology, Mzumbe University
7. Dr. Modesta Opiyo	-	Dean, Faculty of Law, Mzumbe University
8. Dr. Romanus Dimoso	-	Ag.Director, Directorate of Research , Publications and Postgraduate Studies, Mzumbe University
9. Dr. Albogast Musabila	-	Director, Directorate of Information and Communication Technology, Mzumbe University
10. Mr. George Bea	-	Director, Directorate of Library and Technical Services, Mzumbe University
11. Prof. Aurelia Kamuzora	-	Director, Institute of Development Studies, Mzumbe University
12. Dr. Stella Kinemo		Dean, School of Public Administration and Management, Mzumbe University
13. Mr. A. Maziku	-	Director, Directorate of External Linkages and Continuing Education, Mzumbe University
14. Mr. Y. Bujiku	-	Council Secretary Mzumbe University
15. Prof. Andrew Mbwambo	-	Principal, Mzumbe University Dar es Salaam Campus College Mzumbe University
16. Dr Ernest Kihanga	-	Principal, Mbeya campus college Mzumbe University
17. Ms. Christina Shitima		Woman representative from the Academic Staff Association, Mzumbe University
18. Prof George N Shumbusho	-	Secretary to the Senate, Mzumbe University
19. Mr. Peter Sheiza		Examination Officer Mzumbe University
20. Mr. Jerry Sabi	-	Director, Directorate of Finance Mzumbe University
21. Mr. Barikiel Nkinda		Director, Directorate of Internal Audit

		Mzumbe University
22. Ms. Rainfrida Ngatunga	-	Director, Directorate of Communications Mzumbe University
23. Mr. Onesmus Laizer	-	Director of Loans Disbursement Higher Education Student's Loans Board, Dar es Salaam
24. Dr. Clemence P. Tesha	-	Representative from Bodies, National Board of Materials
25. Mr. P. A. Maneno	-	Executive Director, NBAA, Dar es Salaam
26. Prof. E. Mwaikambo	-	Women Representative from Private Universities, The Hubert Kairuki Memorial University, Dar es Salaam
27. Mr. Chacha Musabi Chacha	-	Ag.Director of Higher Education, Ministry of Education and Vocational Training, Dar es Salaam
28. Mr. Lukiko Lukiko	-	The Chairman of the Student's Organization (MUSO), Mzumbe University
29. Ms. Lucia Laurent Gallet	-	A Student Representative from the Faculty Social Science, Mzumbe University
30. Ms. Nuru E. Kalinga	-	A Student Representative from the School of Public Administration and Management, Mzumbe University
31. Ms. Clearance Mashayo Erick	-	A Student Representative from the School of Business, Mzumbe University
32. Mr. Justus Josephat	-	A Student Representative from the Directorate of Research and Postgraduate Studies, Mzumbe University
33. Ms. Delivina Moshi	-	A Student Representative from the Institute of Development Studies, Mzumbe University
34. Mr. Tumain Denice S.	-	A Student Representative from the Faculty of Law, Mzumbe University
35. Mr. Daniel David	-	A Student Representative from the Faculty of Science and Technology, Mzumbe University
36. Mr. Mwangi Barnaba	-	Chairman MUSO, Mbeya Campus College, Mzumbe University
37. Mr. Moba Moses		Chairman MUSO, Dar es Salaam Campus College, Mzumbe University

24 THE MEMBERS OF THE COUNCIL

1. Prof. Daniel Joseph Mkude	-	Chairman, P.O. Box 35040 Dar es Salaam
2. Mr. Edmund M. Kinwasi,	-	Representative of the Ministry of Education and Vocational Training P.O. Box 9121 DAR ES SALAAM
3. Prof. Joseph A. Kuzilwa	-	Vice Chancellor, Mzumbe University P.O. Box 1 Mzumbe - MOROGORO
4. Mrs. Rosemary Lulabuka	-	Director General Tanzania Education Authority P.O. Box 9080 DAR ES SALAAM
5. Mrs. Blandina Nyoni	-	Convocation Representative P.O. Box 9083 DAR ES SALAAM
6. Hon. Haroun A. Suleiman	-	House of Representative P.O. Box 3955

		ZANZIBAR
7. Hon. Mohamed Mnyaa (MP)	-	Member of Parliament, P.O. 2124 ZANZIBAR
8. Hon. Martha J. Umbula (MP.)	-	Member of Parliament, P.O. Box 11054 ARUSHA
9.Prof. Gerald C. Monela	-	Vice Chancellor, Sokoine University of Agriculture P.O. Box 3000 MOROGORO
10.Mr. George Yambesi	-	Permanent Secretary, President Office-Public Service Management P.O. Box 2483 DAR ES SALAAM
11.Monica Mwamunyange	-	Commissioner of Budget Ministry of Finance P.O. Box 9111 DAR ES SALAAM
12.Mr. Pius A. Maneno	-	Executive Director NBAA, P.O. Box 5128 DAR ES SALAAM
13.Mr. Cyriacus Binamungu	-	Representative of the Mzumbe University Academic Staff Association (MUASA); P.O. Box 1 MZUMBE - MOROGORO
14.Mr. Harold Utouh	-	Representative of RAAWU P.O. Box 1 MZUMBE -MOROGORO
15.Mr. Leonard Bundala	-	Representative of Mzumbe Non-Academic Staff P.O. Box 1 MZUMBE -MOROGORO
16.Mr. Lukiko Lukiko	-	Representative of Mzumbe University Students' Organisation (MUSO) P.O. Box 1 MZUMBE-MOROGORO
17.Mr. Yona Bujiku	-	Secretary to the Council P.O. Box 1 Mzumbe - Morogoro