



About us

INTEGRAL TRACKING LIMITED was established in 2012 and specialized in the provision of **advanced fleet management, Car Tracking, Fuel Monitoring, Video Telematics** and **Axle load monitoring**.

INTEGRAL TRACKING LIMITED is committed to becoming a major role player in the fleet management, logistics and Security Systems industry throughout Tanzania.

We continue to improve our skills through the latest technology and provide a comprehensive solution to our clients. INTEGRAL TRACKING LIMITED empower their clients to know where their assets are anywhere on the continent, at any time, at the touch of a button through the use of uniquely designed software package which locate and display relevant information on the client's PC, laptop or smart device from anywhere in the world.

Integral Tracking Limited is looking for **internship candidates** to fit the listed positions: –

- 1. Sales Executives (2 Position)**
- 2. Office Administrator (1 Position)**

To qualify for the internship one MUST:

- Be a Tanzanian citizen living in Mwanza
- Be an unemployed Tanzanian graduate aged between 18 – 30 years.
- Have completed a relevant bachelor's degree or Diploma.

SALES EXECUTIVES (2 POSITION)

Duties and responsibilities:

- Setting sales goals and developing sales strategies.
- Researching prospects and generating leads.
- Contacting potential and existing customers on the phone, by email, and in person.
- Handling customer questions, inquiries, and complaints.
- Meeting daily, weekly, and monthly sales targets.
- Participating in sales team meetings.
- Products presentation
- Negotiation and Sales Closure
- Ideas and strategies to drive consistent sales performance
- Set up strong customer engagement programs that lead to deeper customer satisfaction, strengthening of customer ties, and effective farming of customer referrals
- An interface between Top Management and clients.

Education and Skills:

- Diploma / Degree in Marketing, IT, business administration, Mass Communication, Sociology, Engineering or any related course.
- Good Communication Skills
- Fluent in both Swahili and English Language

OFFICE ADMINISTRATOR (1 POSITION)

Duties and responsibilities:

- Supporting company operations by maintaining office systems and supervising staff
- Maintains office services by organizing office operations and procedures, preparing payroll, controlling correspondence,

designing filing systems, reviewing and approving supply requisitions, and assigning and monitoring functions

- Completes operational requirements by scheduling and assigning employees and following up on work results.
- Achieves financial objectives by preparing an annual budget, scheduling expenditures, analyzing variances, and initiating corrective actions.

Education and Skills

- Diploma / Degree in Finance, Business Administration, Accounting, Engineering or any accounting related course.
- Good Communication Skills
- Fluent in both Swahili and English Language

APPLICATION DEADLINE:

- Send your application through jobs@integraltracking.co.tz
- Closing date for applications is 16th December 2022 at 18:00 Pm.