Tanzania Commission for Universities

Transfer Guidelines through Central Admission System (CAS) for the 2013/2014 Admission Cycle

1. Overview

Tanzania Commission for Universities (TCU) shall grant transfer to applicants who wish to transfer from one institution to another. The transfer shall be opened from Tuesday 3rd to Monday 16th September, 2013. All applicants who wish to transfer shall be required to follow transfer procedures as shown below.

2. Transfer Procedures

The Transfer procedures shall be as follow:

i) Applicants shall be allowed to transfer to programmes with slots only.
ii) All programmes with slots shall be available on TCU website.
iii) Applicants shall be allowed to transfer to programmes they qualify otherwise their requests shall not be considered.
iv) Applicants shall be required to download and fill the transfer forms available at TCU website and send their transfer application to TCU either physically or through email dad@tcu.go.tz and admission@tcu.go.tz or Fax: +255 22 2772891
v) All transfers shall be processed through the Central Admissions System.
vi) The names of transferred applicants shall be available on institutions profiles in which applicants have been transferred to.
vii) After being transferred applicants shall be notified through their profiles.

3. Deadline

The deadline to receive transfer requests for all applicants shall be on Monday 16th September, 2013.

NOTE: No Transfers shall be approved after the deadlines.

For more information please contact TCU through:

The Executive Secretary,
Tanzania Commission for Universities, P O Box 6562, Dar es Salaam
Tel: +255 22 2772657; **Fax:** +255 22 2772891;
Email: dad@tcu.go.tz **or** admission@tcu.go.tz

Mobile Numbers:**+255 757 593868; +255 757 594087; +255 656 596822** and **+255 682 544832**

Physical address: Garden Road, Mikocheni Area, Dar es Salaam.

Issued by Executive Secretary
TCU
2nd September, 2013.

*********DOWNLOAD AND FILL THE TRANSFER FORM BELOW*************

Tanzania Commission for Universities

1st Year Transfer Request Form 2013/2014

Full Name: …….. ……..……..……..……..

Nationality: ……. Gender: ……..……..

Phone Number: …….. Email: ……..

Postal Address: ……..

O-level Index Number/Year: ……..……..

A-level Index Number/Year: ……..……

Current Selected Programme:……..……..

Institution Name……..

Programme Code: ……..

Request to Transfer to:

Name of Programme……..

Name of Institution……..

Programme Code: ……..

Reasons for Transfer:

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