

KYANDO BOOK PUBLISHERS & CO. LIMITED

EMPLOYMENT OPPORTUNITIES

Kyando Book Publishers & Co. Limited is a private limited company, duly incorporated in the United Republic of Tanzania in 2018; among others with the objectives of carrying on the business of Publishing, graphic designing, coordinating events and supplies in Tanzania and the rest of Africa. The Achievement of KBP's objectives can be achieved through empowered workforce, who is self-motivated, committed to growth and integrity, and seeks excellence in execution. KBP seeks for innovative, self-driven, dynamic and competent qualified candidate to fill the below vacancy: -

Position Title: Marketing Officer (1 position).

Reports to: the Executive Director

Department: Administration

Duty Station: KBP Head quarter's Office – Makumbusho, Dar es Salaam

Overall purpose of the job is to manage all personnel and have the overall responsibility of managing, implementation, coordination of the company activities.

Job specification

1. To coordinate all day to day activities, annual work planning, technical and implementation of activities with team members, Partners, and other stakeholders.

Qualifications & Experience

- Bachelor/Diploma in Marketing, Business Administration or any other related fields from accredited University;
- Having a Bachelor/Diploma/Certificate in Education is an added advantage;
- Extensive experience of marketing and Demonstrated skills in leadership, as well as strategic designing, planning, implementation and reporting;
- Ability to engage with clients and other stake holders as well as responding effectively to deadlines and high demanding situations; and
- At least two (2) years of relevant work experience.

MODE OF APPLICATION:

For all interested candidates send your achievement focused CV, copy of relevant academic certificates and cover letter addressed to the Executive Director, Kyando Book Publishers & Co. Ltd via hand delivery to KBP Office at Makumbusho, Dar es Salaam near Baraza la Kiswahili Tanzania. Do not hesitate to communicate with us through 0736717727/0655723126 in case of any queries.

The deadline for this application is on Friday, 6th March 2020.

KBP is an equal opportunity employer and we value diversity.

RELEASED BY:

EXECUTIVE DIRECTOR, KYANDO BOOK PUBLISHER'S & CO.LIMITED